

DESTIN FIRE CONTROL DISTRICT
Regular Meeting of the Board of Fire Commissioners
Main Station
848 Airport Road
Destin, Florida 32541

September 12, 2017

Minutes

Commissioners present: Rick Moore, Tommy Green, Jack Wilson, and Bob Wagner
Mike Buckingham arrived at 5:32 p.m.

Staff Present: Chief Kevin Sasser; Division Chiefs Joe D'Agostino, Matt Taylor
and Kathryn Wagner; Allison Henderson and Marie Wilbur

Also Present: Attorney Dawn Stuntz

The meeting was called to order by Chairman Moore at 5:30 p.m.

Public Comments:

None

Review of Minutes:

The minutes for the regular meeting of August 8, 2017 were presented. Commissioner Wagner made a motion to approve the minutes for the regular meeting of August 8, 2017 as presented. Commissioner Wilson seconded. No discussion. The motion passed unanimously.

Review of the Financial Report:

Division Chief Wagner presented the financial report for August 31, 2017. Commissioner Green made a motion to approve the financial report for August 31, 2017. Commissioner Wagner seconded. In discussion, Division Chief Wagner noted that excess revenue from the 2016-2017 fiscal year in the amount of approximately \$150,000 would be moved forward into the coming 2017-2018 fiscal year. There was no further discussion. The motion passed unanimously.

Old Business:

1. Fiscal Year 2017-2018 Proposed Budget (2nd Draft)

Division Chief Wagner presented the Fiscal Year 2017-2018 Proposed Budget 2nd Draft reflecting two minor changes from the last draft. No further discussion.

Chief Reports:

1. Beach Safety Report:

Division Chief D'Agostino presented the Beach Safety Report noting an increase in rescues this season. There was discussion on the aquatic center relationship. Chief Sasser reviewed the activity on Crab Island and use of the fire boat. Commissioner Wagner asked if another boat is needed for rescue work just for Crab Island. Chief Sasser said that could be investigated.

2. Training Report:
Chief Sasser presented the Training Report stating there were 27 hours of training for the month. Discussion followed.
3. Inspection Report:
Division Chief Taylor presented the Inspection Report. Chief Sasser noted that October is Fire Prevention Month and preparations are being made for school presentations. No further discussion.
4. Response Change Report:
Chief Sasser presented the Response Change Report. He reported 78% under 8 minute response times for the month with 276 total calls. No discussion.
5. Overtime Report:
Chief Sasser presented the Overtime Report with only 2 hours for the month. No discussion.

New Business:

1. Utilization of Retirement Trust Fund Pre-payment
Division Chief Wagner stated an amount of approximately \$237,950.65 was paid into the retirement plan at the end of the September 30, 2016 fiscal year due to the District waiting on the funds from the State for the calendar year 2015 annual report. She recommended applying this pre-payment amount before September 30th to the unfunded liability of the pension plan. A motion was made by Commissioner Wagner to apply the Retirement Trust Fund pre-payment of \$237,950.65 to the unfunded liability of the pension plan. Commissioner Buckingham seconded. Division Chief Wagner asked to have the motion amended to say apply the Retirement Trust Fund pre-payment of “approximately” 237,900. Commissioner Wagner made an amended motion to apply the Retirement Trust Fund pre-payment of approximately \$237,900 to the unfunded liability of the pension plan. Commissioner Buckingham seconded. No discussion. The motion passed unanimously.
2. Year-End Budget Adjustments
Division Chief Wagner presented the year end budget adjustments for fiscal year ending September 30, 2017. Commissioner Wagner made a motion to accept the year end budget adjustments. Commissioner Wilson seconded. No discussion. The motion passed unanimously.

The regular meeting recessed at 6:00 p.m.

The regular meeting reconvened at 6:05 p.m.

3. Workers Compensation Insurance
Division Chief Wagner requested that this item be tabled until further information can be gathered. The Board agreed.

4. Consideration of Collective Bargaining Agreement with Destin Professional Fire Fighters Association Local #3158 – Article 28 – Wages
Chief Sasser spoke to the item. Commissioner Wagner made a motion to accept changes to the Collective Bargaining Agreement with Destin Fire Fighters Association Local #3158 – Article 28 – Wages as presented. Commissioner Green seconded. No discussion. The motion passed unanimously.
5. Request for Bids – Vehicle Exhaust Removal System
Chief Sasser spoke to this item. Division Chief Wagner stated that 1 bid was received from SRW Cooling & Heating in the amount of \$45,108.74 and stated Battalion Chief Taylor reviewed the bid offer and considered it to be appropriate for the work needed. Commissioner Buckingham made a motion to accept the bid from SRW Cooling & Heating in the amount of \$45,108.74. Commissioner Wilson seconded. No discussion. The motion passed unanimously.

Next Meeting:

Chairman Moore reminded the Board that the Public Hearing to adopt a final budget and millage rate is scheduled for September 20, 2017 at 5:30 p.m. The next regular meeting is scheduled for October 10, 2017 at 5:30 p.m.

Adjournment:

With no additional business to be discussed, the meeting adjourned at 6:09 p.m.