

DESTIN FIRE CONTROL DISTRICT
Regular Meeting of the Board of Fire Commissioners
Main Station
848 Airport Road
Destin, Florida 32541

October 10, 2017

Minutes

Commissioners present: Rick Moore, Tommy Green, Jack Wilson, Bob Wagner, and Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner; Marie Wilbur

Present: Attorney Dawn Stuntz

The meeting was called to order by Chairman Moore at 5:30 p.m.

Public Comments:

None

Review of Minutes:

The minutes for the Regular Meeting of September 12, 2017, the Tentative Budget Hearing of September 12, 2017, the Final Budget Hearing of September 20, 2017, and the Special Meeting of September 29, 2017 were presented. Commissioner Wilson made a motion to approve the minutes for the Regular Meeting of September 12, 2017, the Tentative Budget Hearing of September 12, 2017, the Final Budget Hearing of September 20, 2017, and the Special Meeting of September 29, 2017. Commissioner Wagner seconded the motion. There was no discussion. The motion passed unanimously.

Review of Financial Report:

Division Chief Wagner presented the Financial Report as of September 30, 2017. She stated the report is not final as there are a few remaining items to be entered and adjusted before being ready to submit to the auditors. She stated the report can be approved as a preliminary report if the Board chooses to do so. On the Balance Sheet Chief Wagner stated cash and checking accounts have been reconciled and \$600,000 has now been pulled from the Bond Fund to help make it through November until ad valorem taxes begin to come in. Notices have been sent out for back collection of re-inspection fee accounts receivable and if there is not collection on these items they will then be sent to the attorney for placement of liens against property. Chief Wagner stated liabilities have been adjusted for the yearend with the exception of anything regarding the pension fund. Chief Wagner reviewed the Revenue over Expenditures vs Budget report stating September held two items which were larger than normal. The first being the final payments of the fiscal year to the pension trust and the second being the capital payment for the compressed air system. She stated the Net Revenue over Expenditures would have a substantial decrease due to adjustments to fixed assets which are still needed.

Commissioner Green made a motion to approve the financial report of September 30, 2017 as a preliminary report. Commissioner Wilson seconded the motion. There was no further discussion. The motion passed unanimously.

Old Business:

None

Chief Reports:

1. Beach Safety Report: Division Chief D'Agostino presented the Beach Safety Division's Report stating the beach coverage season ends October 28th and while attendance was down a bit due to weather, it has been a very busy season. He stated there was a drowning on September 25th which he felt was caused by a possible medical problem rather than a drowning experience.

Commissioner Green asked what the status was on funds for Harbor 9 – Crab Island, and if there had been any more discussions with the county regarding funding. Chief Sasser stated that this would start again in March or April. The current plan is to add up to three new towers this coming year. Commissioner Green asked about the possibility of working jointly with the Sheriff's Department to approach the county regarding Crab Island coverage. Chief Sasser said that there have already been some discussions in that regard and it will be followed up on.

2. Training Report: Chief Sasser presented the Training Report for September reflecting a total of 24 hours per shift. No further discussion.
3. Inspection Report: Division Chief Taylor presented the Inspection Report for the month of September 2017. He stated October is Fire Prevention Month and that programs are ongoing in the elementary, pre-school and nursery schools. He also stated classes have been coming to the fire station for tours. The flag was flown at half-mast on Saturday, October 7th, per order of the President, for Fire Prevention week and in tribute to first responders. Division Chief Taylor commended the fire fighters for their help in presentations to the children on Fire Prevention. No further discussion.
4. Response Change Report: Chief Sasser reviewed the Emergency Responses, Call Breakdown, Hot Zones, and Call History Reports and additional reports. No further discussion.
5. Overtime Report: Chief Sasser presented the Overtime Report showing just 3 hours of overtime paid in September. No further discussion.

New Business:

1. Beach Safety agreement with County - Chief Sasser stated the agreement with the County is still in discussion and not yet complete.

2. Resolution 18-01 – Declare one commercial refrigerator obsolete - Chief Sasser asked that a commercial refrigerator be declared obsolete as it has stopped working. Commissioner Wagner made a motion to approve Resolution 18-01. Commissioner Wilson seconded the motion. No further discussion. The motion passed unanimously.
3. Resolution 18-02 – Declare Beach Safety ATVs, UTV, and Waverunner Obsolete - Chief Sasser asked for approval to declare 3 ATVs, 1 UTV and 1 Wave Runner obsolete. After brief discussion, Commissioner Wilson made a motion to approve Resolution 18-02. Commissioner Green seconded the motion. Brief discussion followed on the replacement turnover cycles of these pieces of equipment. The motion passed unanimously.
4. Yearend Budget Adjustments – Beach Safety - Chairman Moore noted a revision to the agenda at Item (7d) to not include Beach Safety at this time. Division Chief Wagner spoke to the year end budget adjustments stating there was an error in last month’s report which has since been corrected. She reviewed each line change. All expenditures are offset by savings in other line items. Commissioner Wilson made a motion to approve the Year End Budget Adjustments. Commissioner Green seconded the motion. In discussion, Commissioner Wilson commended the work that was done on a \$5.5 million budget and thanked Division Chief Wagner. The other Commissioners agreed and added their thanks. No further discussion. The motion passed unanimously.
5. Other Post Employment Benefits (OPEB) - Division Chief Wagner explained that the Other Post-Employment Benefits (OPEB) was an analysis required by the Governmental Accounting Standards Board which shows the effect of allowing retirees to participate in the Districts insurance programs. She stated the report reflects an increase of \$46,971 in our net OPEB obligation for fiscal year 2016-2017. Commissioner Wilson asked what time period is covered. Division Chief Wagner that it is rolling for the life of the employee – the older they get, the lower the liability. Commissioner Green made a motion to approve the Other Post-Employment Benefits Report for Fiscal Year 2016-2017. Commissioner Wilson seconded the motion. No further discussion. The motion passed unanimously.

Next Meeting:

Chairman Moore reminded the Board that the next regular meeting is scheduled for November 14, 2017 at 5:30 p.m.

Commissioner Buckingham asked if it would be acceptable to the Board if he worked with Chief Sasser in continuing research and development for the location of a west end fire station. He stated he could then report back to the Board with ideas and suggestions. The other Commissioners were in support of this idea, thanking Commissioner Buckingham.

Adjournment:

With no additional business to be discussed, the meeting adjourned at 6:12 p.m.