

**DESTIN FIRE CONTROL DISTRICT**  
Regular Meeting of the Board of Fire Commissioners  
Main Station  
848 Airport Road  
Destin, Florida 32541

November 14, 2017

**Minutes**

Commissioners present: Rick Moore, Tommy Green, Jack Wilson, and Bob Wagner

Commissioners absent: Mike Buckingham (excused)

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner; Marie Wilbur

Present: Attorney Dawn Stuntz

The meeting was called to order by Chairman Moore at 5:30 p.m.

**Public Comments:**

None

**Review of Minutes:**

The minutes for the Regular Meeting of October 10, 2017 were presented. Commissioner Wagner made a motion to approve the minutes for the Regular Meeting of October 10, 2017. Commissioner Wilson seconded the motion. There was no discussion. The motion passed unanimously.

**Review of Financial Reports:**

Division Chief Wagner presented updated financial report for the fiscal year ended September 30, 2017. She stated the fiscal year has been adjusted for all items except those related to the pension fund. She stated these adjustments come from the actuarial report which is prepared for the pension board and it has yet to be completed. She further stated the auditor's report will reflect these adjustments. A motion was made by Commissioner Wilson to approve the financial report for the fiscal year ended September 30, 2017. The motion was seconded by Commissioner Wagner. There was no discussion. The motion passed unanimously.

Division Chief Wagner stated the auditors will begin work at Station #9 tomorrow with anticipated presentation of the audit by January.

The financial report for the period ended October 31, 2017 was presented. A motion was made by Commissioner Green to approve the financial report for the period ended November 30, 2017. The motion was seconded by Commissioner Wilson. There was no discussion. The motion passed unanimously.

**Old Business:**

None

**Chief's Reports:**

1. Beach Safety Report: Division Chief D'Agostino presented the Beach Safety Division's Report reflecting totals of beach safety services through October 28, 2017. He stated attendance was down which he believes was due to the hurricanes this season. In light of the two drownings this season, he distributed for review an article on "The Definition of Drowning" as presented by the World Health Organization.
2. Training Report: Chief Sasser presented the Training Report for the month of October 2017 which reflecting 32 hours of training per shift. He stated each shift participated in 8 hours of training at Hurlburt Field jointly with other areas fire stations.
3. Inspection Report: Division Chief Taylor presented the Inspection Report for October 2017. He noted that over 1,000 children from area schools were given presentations in the month of October for Fire Prevention Month. He thanked the firefighters for their help.
4. Response Change Report: Chief Sasser presented on response change reports for October 2017. He stated with only two fire stations in a 7 mile long area we do a good job responding. He stated zone 1 continues to have the highest call volume. In reviewing the call history for 2017, Chief Sasser noted that MVAs are the highest known medical call types responded to by the District which shows the need for the donation by Firehouse Subs of extrication equipment.
5. Overtime Report: Chief Sasser presented the Overtime Report for October 2017 which reflected overtime hours of firefighters called in for additional coverage during Hurricane Irma.

**New Business:**

1. Beach Safety Agreement with County: Chief Sasser requested this item be tabled as he was awaiting a meeting with the County to discuss the agreement. The Board concurred.
2. Request for Bids - Fire/Rescue Boat Marine Fire Pump and Engine Assembly: Chief Sasser stated a request for bids was sent out and only one bid was received from Ten-8. The stated Ten-8 offered two options. The first option was to completely replace the fire pump and engine assembly at a bid amount of \$42,583.70. He stated a second option was offered to replace the pump engine only for a bid amount of \$28,413.28. Chief Sasser stated he would like to work with Battalion Chief Taylor to determine the best resolution for the problem. Commissioner Green made a motion to approve up to \$42,583.70 for the fire/rescue boat marine fire pump and engine assembly. Commissioner Wilson seconded the motion. In discussion it was asked what the timeframe was for the work. Chief Sasser estimated just a few days if it's only the motor but a possible month to eight weeks if the work required is more extensive. The motion passed unanimously.

3. West End of District Station - Chief asked to have this discussion tabled in the absence of Mike Buckingham. The Board concurred.

Commissioner Green stated he had input from residents regarding the location of the station. He noted that the old station that is located in the west end is obsolete and also is currently being used by the Sheriff's Department for other purposes. Commissioner Green suggested possibilities of a multipurpose facility which could be shared by both the Sheriff's Department and the Fire Department and a location at or near Clement E. Taylor Park. He stated this might appeal to the local residents, especially if it were named for Clement E. Taylor. Commissioner Wagner noted that a location right on the water might be good for fire boat access and access to the Crab Island area.

**Next Meeting:**

Chairman Moore reminded the Board that the next regular meeting is scheduled for December 12, 2017 at 5:30 p.m.

**Adjournment:**

With no additional business to be discussed, the meeting adjourned at 6:00 p.m.