

DESTIN FIRE CONTROL DISTRICT
Regular meeting of the Board of Fire Commissioners
Main Station
848 Airport Road
Destin, Florida 32541

January 9, 2018

Minutes

Commissioners present: Rick Moore, Tommy Green, Bob Wagner and Mike Buckingham

Commissioners absent: Jack Wilson

Staff present: Chief Kevin Sasser, Division Chiefs Matt Taylor, Joe D'Agostino and Kathryn Wagner
Allison Henderson

The meeting was called to order by Chairman Moore at 5:30 p.m.

Public Comments:

None

Election of Officers (Chairperson, Secretary/Treasurer):

Commissioner Green made a motion to retain the current officers. Commissioner Wagner seconded. No discussion. The motion passed unanimously.

Appointment of Employee Relations Commissioner:

Chairman Moore appointed Commissioner Buckingham as the Employee Relations Commissioner.

Presentation of September 30, 2017 Audit Report:

Division Chief Wagner asked that the presentation of the September 30, 2017 audit report be tabled until the next meeting since Carr, Riggs & Ingram were not finished. She stated the audit is not late and did not want to rush them to have it completed by this meeting. The Board agreed and the item was tabled until the February meeting.

Review of minutes:

The minutes for the regular meeting on December 12, 2017 were presented. Commissioner Wagner made a motion to approve the minutes for the regular meeting on December 12, 2017. Commissioner Green seconded. No discussion. The motion passed unanimously.

Review of the Financial Report:

Division Chief Wagner presented the financial report for December 31, 2017. She stated it was a quite month with expenditures except for beginning a few of the capital improvement projects. She stated the collection rate of ad valorem taxes was down 25% compared to the same period last year. The tax collector's office reported they received the payment from a major collection agency a few weeks later than normal which delayed the District's distribution. She stated it would be received by the end of the month. Commissioner Buckingham made a motion to

approve the financial report for December 31, 2017. Commissioner Wagner seconded. No discussion. The motion passed unanimously.

Old Business:

1. West End of District Station

Commissioner Buckingham presented options for the west end of district station. He stated the old fire station was no longer an option since the City would like to use part of it for a road and that the other options were lots on Mountain Drive and Siebert. He stated he would like to move quickly since options are limited and go quickly. General discussion occurred. The Board agreed to allow Commissioner Buckingham to work with Chief Sasser to gather information regarding price and get back with the Board individually. Chief Sasser stated a special meeting could be called to make a decision if needed.

2. Appointee to Firefighters' Retirement Trust Fund

William (Bill) J. Posey Jr.'s resume was presented to the Board for consideration as a Trustee of the Retirement Board. Commissioner Moore suggested the candidate be pushed to the retirement board for appointment and that District should continue to search for another candidate. General discussion occurred. Commissioner Moore stated there will be another Commissioner's meeting before the Trustee meeting and Mr. Posey could still be appointed then. The Board agreed.

Chief Reports:

1. Beach Safety report

Division Chief D'Agostino presented the Beach Safety Report. He stated things were quiet however, he and Chief Sasser recently attended a meeting where the Gulf Island National Seashore claimed jurisdiction over Crab Island. General discussion occurred.

2. Training report

Chief Sasser presented the training report stating there were 26 hours of training for the month.

3. Inspection report

Division Chief Taylor presented the inspection report. General discussion occurred.

4. Response Change report

Chief Sasser presented the response change report and stated there was a problem with the County's data and would have the rest of the information at the next meeting. He further stated an 83% response change time under 8 mins as compared to 45% for the County. There were 622 calls in Zone 1 for the year with a 100 call overall increase for the year.

5. Overtime report

Chief Sasser presented the overtime report with 1 incident of 5 hours.

New Business:

1. Request for proposals to purchase Beach Safety ATVs/UTV/Waverunner

RFPs were presented to the Board. K&M Cycle was the lowest on all the bids except one. General discussion occurred. Commissioner Wagner made a motion accept K&M's RFP for all vehicles. Commissioner Buckingham seconded. Further discussion occurred. The motion passed unanimously.

2. Participation Agreement with Preferred Governmental Insurance Trust.

Division Chief Wagner stated this agreement was needed to continue coverage with the new workers comp policy. She stated it was reviewed by Dawn Stuntz who found nothing out of the ordinary. General discussion occurred. Commissioner Buckingham made a motion to accept the participation agreement with Preferred Governmental Insurance Trust. Commissioner Wagner seconded. No further discussion occurred. The motion passed unanimously.

Next meeting:

Chairman Moore reminded the Board that the next regular meeting will be February 13, 2018 at 5:30 p.m.

Adjournment:

With no additional business to be discussed, the meeting adjourned at 6:01 p.m.