

DESTIN FIRE CONTROL DISTRICT
Regular meeting of the Board of Fire Commissioners
Main Station
848 Airport Road
Destin, Florida 32541

April 14, 2015

Minutes

Commissioners present: Tommy Green, Rick Moore, Jack Wilson, Bob Wagner

Commissioners absent: Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Ron Gerdeman and Joe D'Agostino, and Kathryn Wagner

Present: Bruce Nunnally, Dawn Stuntz

The meeting was called to order at 5:30 p.m. by Chairman Tommy Green.

Public Comments:

None

Presentation of 9/30/2014 Audit

Bruce Nunnally of Carr, Riggs & Ingram, LLP (CRI) presented the 9/30/2014 Audit report. He stated that CRI did not have to make any adjustments to the financial records other than those needed for presentation purposes, so what Kathryn Wagner provides on a monthly basis can be relied on for classification, as that is what we find during the audit every year. He stated you can make reasonably good decisions from the monthly internal statements. He stated the report provides an unmodified opinion, meaning it was a clean opinion without any material adjustments and they have been presented in accordance with generally accepted accounting standards.

Bruce Nunnally stated that page 9 and 10 are like a business' set of financial statements, with a balance sheet and income statement. He stated pages 11 through 14 are the traditional governmental format which deal with current assets and current liabilities. He further stated that pages 12 and 15 provide reconciliations between the two kinds of statements.

Bruce Nunnally commented on page 13 that over 90% of the revenue was tested. He stated that on the expenditure side wages, benefits, pension make up almost 90% of your total operating cost. He stated at the bottom of page 14 the Excess (deficit) of revenue over expenditures for the year is (\$375,858) which is amazingly close to the amount which was paid on the voluntary separation program. He considers this a one-time expense and congratulates the Board, Chief Sasser and Kathryn Wagner for making it through some tough financial years.

Bruce Nunnally discussed the statements for the Pension Fund on page 16, 17 and a new schedule on page 39. He stated the schedule on page 39 is provided from the plan's actuary and reflects the sum of all futures benefits, discounted, at \$23,427,281 with \$14,178,116 actually in the fund

right now, which leaves an unfunded liability of \$9,249,165. He stated GASB 68 requires the recording of the unfunded liability on page 9 for the next fiscal year, ending 9/30/15.

Jack Wilson asked if this applies to the Federal Government as well. Bruce Nunnally stated that the Federal Government does issue financial statements, but they are not bound by general accepted accounting principles.

Bruce Nunnally stated that page 39 shows the plan fiduciary net position as a percentage of the total pension liability shows 60.52% which is up 4% from last year. He stated that this shows how much the plan is really funded and commented that the plan has made small steps, but positive steps over the last few years to increase this percentage.

Tommy Green asked if there are any government entities that are 80% or 90% funded. Bruce Nunnally stated there are a few in the State, but you are probably right in the middle compared to most others.

Bruce Nunnally stated that because you are a governmental entity he is required to do some additional testing on not only internal controls but also to make sure you are in compliance with grant agreements, laws and regulations and with statutes. He stated pages 44 and 45 shows no findings, meaning the District is in compliance. He stated on page 46 and 47 the Florida Auditor General require other reporting and our response in positive, meaning the District is in compliance. He further stated on page 48 that the District is in compliance with Florida Statutes 218.415 which dictate how the District's money is invested.

Bob Wagner made a motion to approve the 9/30/2014 Audit Report. Jack Wilson seconded. The motion passed unanimously.

Review of minutes:

The minutes for the regular meeting of March 10, 2015, were presented. Jack Wilson made a motion to approve the minutes. Bob Wagner seconded. The motion passed unanimously.

Review of the Financial Report:

Kathryn Wagner presented the financial report for March 31, 2015. She stated our cash position is strong and notes that the Trustmark CD matured in October and has been closed to the Trustmark Money Market account. She stated she would like to present to the Board, at the next regular meeting, an investment policy that would allow for potential for more earnings. She stated that account receivables are high for the month due to the first two billings to the TDC for beach services. Accounts payables are in line and that there has been an increase in Equities due to the receipt of over 88% of the ad valorem taxes.

Kathryn Wagner reviewed the revenues over expenditures vs budget stating that 5% of ad valorem taxes remain to be collected, as of today, and we should have the majority of that tax collected by July. She stated that impact fees are high for the year with multiple large construction projects. She stated that we are in the middle of the fiscal year so we are looking for a percentage remaining of 50% for expenditures and for the month of March expenditures are in line with the exception of boat repairs and maintenance.

Bob Wagner made a motion to approve the financial statements for March 31, 2015. Rick Moore seconded. The motion passed unanimously.

Old Business:

None

Chief Reports:

1. Beach Safety report

Joe D’Agostino stated that the new lifeguard tower has been received and setup in James Lee Park and will be staffed beginning Memorial Day weekend. He stated that spring break was extremely busy but that has come to a halt. He stated we did have a drowning incident earlier in March and after speaking with the Sheriff’s Officers and the beach service that runs that section of the beach who were on scene, and reviewing our staff and the area conditions there was nothing we could do. He stated that there were no interventions that day and there were yellow flags in Walton County, Okaloosa County or Pensacola. He stated we checked the lifeguards GPS on our vehicle and our lifeguard was at that location for 30 minutes, 20 minutes prior to the incident. There was no clear and present danger so the lifeguard went to a different part of that zone. He stated it happened in water where the person could touch and walk.

Rick Moore asked if we are able to get the autopsy report so we can know what the cause was. Chief Sasser stated that falls under HIPPA regulations and we cannot get it unless the family releases the report.

Tommy Green asked what caused the drowning. Chief Sasser stated that when an incident like this occurs he and Joe D’Agostino investigate all the possibilities as to what may have happened and would like to have a conclusion. He stated they will do their best to obtain as much information as possible.

Jack Wilson asked how old the victim was. Rick Moore replied 44.

Rick Moore commented that there seemed to be quite a lot of people around at the time. Joe D’Agostino stated that no one witnessed anything until the victim was under water for quite some time. Chief Sasser stated that whatever happened there was very slow notification, even with the beach service owner and their worker on duty both being USLA certified. He stated as soon as they were notified they were in the water pulling the victim in, touching the bottom.

Rick Moore commented that it doesn’t seem like a violent, I can’t swim event. Chief Sasser agreed and stated that CPR was administered immediately by two nurses that happened to be there.

Rick Moore asked if this occurred behind Pelican Beach Resort and asked if we have a lifeguard station there. Tommy Green stated that he and Joe D’Agostino previously asked if we could put a chair behind Pelican Beach Resort and they said no.

2. Training report

Chief Sasser stated 24 hours of training was done for the month of March. He stated they are working through all the modules with Okaloosa County and it was good month of training.

3. Inspection report

Ron Gerdeman stated there was nothing new to report but they keep building

4. Response Change report

Chief Sasser stated that we are in the 97 percentile for responding within 9 minutes. He stated Station 9 pulls most of the calls with zone 1 being the busiest.

Bob Wagner asked if most of the calls were residential or at the harbor. Chief Sasser stated it is a mix of residential and commercial.

Chief Sasser stated that he was asked to provide the number of calls for spring break/summer for Councilwoman Ramswell and found our call volume increases by 50% over the past 12 years.

5. Overtime report

Chief Sasser stated that our numbers are down compared to last year and we did have three (3) 24 hour overtime incidents for the month.

New Business:

1. Request for Proposals- UTV, ATV, Waverunner Repair and Maintenance Services

Chief Sasser stated the contract with Tatjes Motor Works has expired. He stated new proposals will be presented at the next meeting.

Next meeting:

Tommy Green reminded the Board of the next regular meeting will be May 12, 2015, at 5:30 p.m.

Adjournment:

With no additional business to be discussed, the meeting adjourned at 6:13 p.m.