

**DESTIN FIRE CONTROL DISTRICT**  
Regular meeting of the Board of Fire Commissioners  
**Main Station**  
848 Airport Road  
Destin, Florida 32541

May 12, 2015

**Minutes**

Commissioners present: Tommy Green, Rick Moore, Jack Wilson, Bob Wagner, and Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Ron Gerdeman and Joe D'Agostino, and Kathryn Wagner

Present: Dawn Stuntz

The meeting was called to order at 5:30 p.m. by Chairman Tommy Green.

**Public Comments:**

None

**Review of minutes:**

The minutes for the regular meeting of April 14, 2015 were presented. Jack Wilson made a motion to approve the minutes. Bob Wagner seconded. The motion passed unanimously.

**Review of the Financial Report:**

Kathryn Wagner presented the financial report for April 30, 2015. She stated it was a very quiet month and account receivables are a bit high due to billings to the TDC for beach services. She stated that fixed assets, prepaid expenditures, and liabilities are all in line. In reviewing the revenues over expenditures vs budget she stated it was a very flat and easy month.

Bob Wagner asked about the amount of money spent on dues and subscription fees. Kathryn Wagner stated that was due to payments made to a company to help obtain grants. She stated we have applied for three (3) grants.

Tommy Green asked when we expect to receive money from the City. Kathryn Wagner stated that we will begin billing for those services on May 15<sup>th</sup> and they will be divided into five (5) equal payments. Tommy Green asked if the County has two (2) invoices outstanding. Kathryn Wagner stated they do have two (2) invoices outstanding and they are billed a total of seven (7) invoices. She further stated that from October 1<sup>st</sup> through February 28<sup>th</sup> the County is billed the amount spent in the off season and the remaining contract is billed in equal installments.

Jack Wilson commented on the overage of impact fees verses the amount projected and stated that is an area we could work on improving. Kathryn Wagner stated that is something Chief Sasser is working on.

Rick Moore made a motion to approve the financial statements for April 30, 2015. Mike Buckingham seconded. The motion passed unanimously.

**Old Business:**

Request for Proposals - UTV, ATV, Waverunner Repair and Maintenance Services

Chief Sasser stated that no proposals were received and that Mike Tatjes, our current vendor, withdrew his services. He stated that we are going to send out another RFP and directly send it .

Rick Moore asked if we purchased the waverunner from Ft. Walton Beach Honda. Chief Sasser stated that it was from K&M Motors.

Jack Wilson asked why Mike Tatjes did not submit a proposal. Chief Sasser stated that Mike Tatjes withdrew his services due to a medical issue as he felt if he continued to service the vehicles it might put the lifeguards in danger. Chief Sasser stated that his services were ceased immediately.

**Chief Reports:**

1. Beach Safety report

Joe D'Agostino stated that there have been a couple of interesting rescues recently but the statistics show it has been slow since Spring Break.

2. Training report

Chief Sasser stated the firemen have gotten out into businesses doing training preplans and tactics and strategies. He stated they are on track with the EMS modules, which are the Medical Directors protocols. He also stated there was a total of 21 hours of training this month.

3. Inspection report

Ron Gerdeman stated that Lulu's is expected to open early June, as well as O'Quigley's on the Harbor. He stated that he has seen preliminary plans for 1900 98, a new condo at the end of restaurant row.

4. Response Change report

Chief Sasser stated that the response time is on par at 90% and the call breakdown per station is similar to past months, with Station 9 receiving 60% to 65% of calls and Station 10 receiving the remaining percentage. He stated that the call breakdown for EMS verses fire was as expected with a 70/30 split.

Chief Sasser stated that he had reviewed the run reports and believed the decrease in calls was due to the change in the response protocol. He stated that there was nothing out of the ordinary for the type of calls we have responded to. He stated Boat 9 was used to perform a rescue off the west jetty and beginning Memorial Day weekend a Lifeguard with a waverunner will be stationed at the finger jetty.

Rick Moore asked if we have a sled for the waverunner. Joe D'Agostino stated that all the waverunners have sleds.

Chief Sasser stated it was a good rescue and the guys did a good job.

Rick Moore asked what our response was concerning the young man that drown at Crab Island, as well as our commitment to the search. Chief Sasser stated that we put everything on scene at

the time to assist in a search and rescue. He stated once the search and rescue was called off we offered our assistance to the Sheriff's office and it was declined.

Rick Moore stated there was a lot of press about Niceville's fire boat. Chief Sasser stated that was because they have side sonar but our boat was actually first on scene.

Rick Moore asked if we helped with the body recovery. Chief Sasser stated that we helped with the initial rescue effort. He stated once it turned into a body recovery we asked the Sheriff's office if they would like our help. Chief Sasser stated the Sheriff's office said if they needed our help they would call, and they did not call.

Rick Moore stated that the perception was that we weren't out there.

Mike Buckingham stated that if it happens again we need to make sure we are available even as volunteers.

Chief Sasser stated we were available and did offer our assistance, however he would hesitate to over step the Sheriff's office.

Jack Wilson asked if we have side sonar. Chief Sasser stated that we do not. Jack Wilson asked if it was an incremental capability, if we should use impact fee money to purchase one. Chief Sasser stated he will research that possibility.

#### 5. Overtime report

Chief Sasser stated that it was a quiet month with 13 hours.

Rick Moore asked what the small increments were. Chief Sasser stated they were holdovers.

#### **New Business:**

##### 1. Investment policy

Kathryn Wagner stated that the investment policy is nearly complete but because of the regulations imposed on the District by state statute, it needs to be reviewed by a consultant.

Jack Wilson asked if there are consultants that specialize in that. Kathryn Wagner stated yes, we could use an investment monitor or an investment advisor at a local bank.

#### **Next meeting:**

Tommy Green reminded the Board of the next regular meeting will be June 9, 2015, at 5:30 p.m and of subsequent meetings thereafter.

Mike Buckingham stated he would like to add an item to the agenda for the next meeting. He stated he has been researching options concerning repairing verses replacing Engine 9 and would like to move forward replacing Engine 9.

#### **Adjournment:**

With no additional business to be discussed, the meeting adjourned at 5:56 p.m.