

DESTIN FIRE CONTROL DISTRICT
Regular meeting of the Board of Fire Commissioners
Main Station
848 Airport Road
Destin, Florida 32541

June 13, 2017

Minutes

Commissioners present: Rick Moore, Tommy Green and Bob Wagner

Commissioners absent: Jack Wilson and Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino and Kathryn Wagner
Allison Henderson

Staff absent: Division Chief Matt Taylor

Present: Dawn Stuntz

The meeting was called to order by Chairman Moore at 5:30 p.m.

Public Comments:

None

Review of minutes:

The minutes for the regular meeting May 9, 2017 were presented. Commissioner Green made a motion to approve the minutes for the regular meeting May 9, 2017. Commissioner Wagner seconded. No discussion. The motion passed unanimously.

Review of the Financial Report:

Division Chief Wagner presented the financial report for May 31, 2017. She stated the cash position looked good, accounts receivables were high due to outstanding TDC bills and there were roughly \$125,000 of taxes left to collect. She further stated we were looking for target remaining of 33%. Overall the budget is in line; wages and sick leave will be adjusted at yearend.

Commissioner Wagner made a motion to approve the financial report for May 31, 2017. Commissioner Green seconded. No discussion. The motion passed unanimously.

Old Business:

None

Chief Reports:

1. Beach Safety report

Division Chief D'Agostino presented the Beach Safety report and stated it had been a busy rescue season so far with 25 rescues on 6/7/17. He stated there were approximately 70 Junior Lifeguards signed up this year. General discussion occurred.

2. Training report

Chief Sasser presented the training report. He stated there were 26 hours of training for the month. No discussion.

3. Inspection report

Chief Sasser presented the Inspection report in Division Chief Taylor's absence. No discussion.

4. Response Change report

Chief Sasser presented the Response Change report. He stated an 84% under 8 minute response time for the month with 71% of the calls going to Station 9 and 62 calls in zone 1; types of calls were typical, 64% medical and 36% fire/rescue. Commissioner Green asked if EMS is shutting down their station on Airport Rd. Chief Sasser stated they are trying not to work out of stations since going to 12 hour shifts. He stated they could possibly work from a central station then be assigned zones within the county. General discussion occurred. Commissioner Green stated the public should be made aware of the situation with EMS.

5. Overtime report

Chief Sasser presented the overtime report. He stated it was a quiet month with 1 hour of overtime.

New Business:

1. Utilization of Retirement Trust Fund pre-payment

Commissioner Wagner made a motion to apply the pre-payment to the unfunded liability. Commissioner Green seconded the motion. No discussion. The motion passed unanimously.

2. Administrative Assistant Agreement with Retirement Trust Fund

Division Chief Wagner explained the need for the Administrative Assistant Agreement with the Trust. General discussion occurred. Commissioner Wagner made a motion to approve the Administrative Assistant Agreement. Commissioner Green seconded. No further discussion. The motion passed unanimously.

3. Amendment No. 1 to Interlocal Agreement for Beach Safety and Lifeguard Services

Division Chief Wagner stated the agreement with the TDC was for a fixed amount, however a line item budget was given initially to justify the total amount and the TDC will not pay anything over that line item budget. So an amendment is needed to correct the problem in order for the shortfall to be resolved. General discussion occurred. Commissioner Green made a motion to approve the amendment to the agreement. Commissioner Wagner seconded. No further discussion. The motion passed unanimously.

4. Request for Bids to purchase High Pressure Compressed Breathing Air System

Chief Sasser recommended we accept the \$29,329 bid for a high pressure compressed air system from Air Power Services. He stated the bid will utilize some of the existing equipment. General discussion occurred. Commissioner Wagner made a motion to approve the \$29,329 bid from Air Power Services. Commissioner Green seconded. No further discussion. The motion passed unanimously.

5. Effect of increase in Homestead Exemption

The Board decided to table the item until the full Board is present.

6. Fiscal Year 2017- 2018 Proposed Budget (1st draft)

Division Chief Wagner stated the proposed budget would not be presented at this time but would need the consensus of the Board to keep the millage rate at 1 mil. The board agreed to keep the millage rate at 1 mil.

Next meeting:

Rick Moore reminded the Board that the next regular meeting will be July 11, 2017 at 5:30 p.m.

Adjournment:

With no additional business to be discussed, the meeting adjourned at 6:09 p.m.