

**Destin Fire Control District**  
**Board of Fire Commissioners**

**Regular Meeting**  
**848 Airport Road**  
**Destin, Florida 32541**

**March 13, 2018**  
**5:30 p.m.**

## **Destin Fire Control District**

### **Agenda**

Board of Fire Commissioners  
848 Airport Road, Destin, Florida 32541  
March 13, 2018, at 5:30 p.m.

This meeting is open to the public

- 1. Meeting called to order by the Chairman**
- 2. Recognition of Employees Retiring**
- 3. Recognition of Employee Promoted to Battalion Chief  
and Employees Completing Probation**
- 4. Public Comments**
- 5. Review of minutes:**
  - a. Regular meeting – February 13, 2018
- 6. Review of Financial Report:**
  - a. February 28, 2018
- 7. Old Business:**
  - a. West End of District Station
- 8. Chief Reports:**
  - a. Beach Safety Update
  - b. Training Report
  - c. Inspection Report
  - d. Response Change Report
  - e. Overtime Report
- 9. New Business:**
  - a. Affirmation of Trustee to Firefighters' Retirement Trust Fund
  - b. Pension Fund – change in actuarial earnings assumption
- 10. Next Meeting:** Regular Meeting: April 10, 2018 at 5:30pm
- 11. Adjournment**

## Destin Fire Control District

848 Airport Road - Destin, Florida 32541  
Telephone (850) 837-8413 Fax (850) 837-6715



Chief Kevin Sasser

# Fire District Memorandum

Date: March 6, 2018

To: All Employees

Subject: Selection for Promotion

It is with great pride that we announce the selection and promotion of

### **Battalion Chief Jeff Anderson**

Effective March 6, 2016

Please join us in congratulating and supporting Battalion Chief Anderson in his new position and role within the Fire District.

Battalion Chief Anderson will be assigned as the Commanding Officer of "C" shift and will assume this role immediately.

Kevin Sasser, Fire Chief



A Heart Ready  
Community



An Advanced Life  
Support Service

## **Destin Fire Control District**

848 Airport Road – Destin, Florida 32541  
Telephone (850) 837-8413 Fax (850) 837-6715



**Chief Kevin Sasser**

### **Fire Department Memorandum**

Date: March 10, 2018

To: All Personnel

Subject: Captain and Engineer Promotions

It is with great pride that we announce the selection and promotion of the following personnel. The effective date of these promotions is March 20, 2018.

**Captain Bob Flynn**

**Captain Trey Ward**

**Engineer Ben Hartley**

Please join us in congratulating and supporting these gentlemen in their new positions and roles within the Fire District.

  
Kevin Sasser, Fire Chief



**A Heart Ready  
Community**



**An Advanced Life  
Support Service**

**DESTIN FIRE CONTROL DISTRICT**  
Regular Meeting of the Board of Fire Commissioners  
Main Station  
848 Airport Road  
Destin, Florida 32541

February 13, 2018

**Minutes**

Commissioners Present: Rick Moore, Tommy Green, Jack Wilson, Mike Buckingham, and Bob Wagner

Staff Present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner, Marie Wilbur

The meeting was called to order by Chairman Moore at 5:30 p.m.

**Public Comments:**

None

**Presentation of Health Insurance Options:**

David Barton of Acentria Insurance made a presentation on Health Insurance options, the selection of which would be effective March 1, 2018, comparing current insurance (Florida Blue Plan 14054) renewal rates and coverage against proposed rates and coverage of United Healthcare Plan AUW4. The Florida Blue plan renewal would realize a 18.18% increase in cost, without any negotiating room, while United Healthcare would reflect a cost savings of approximately \$38,000. Mr. Barton said that while not perfect, the United Healthcare plan is the most appropriate fit. He stated the biggest difference in coverage would be a \$500/single or \$1,000/family deductible increase. An HRA account could be established to fund the backend of the in-network deductible to cover the increase for all employees.

A motion was made by Commissioner Wagner, seconded by Commissioner Green, to make the change from Florida Blue to United Healthcare Plan AUW4 and to establish HRA accounts for all covered employees of \$500/single enrollment or \$1,000/family enrollment to fund the last part of the deductible. Following some discussion, the motion passed unanimously.

**Presentation of September 30, 2017 Audit Report:**

Chad Branson of Carr, Riggs & Ingram presented the Audit Report for September 30, 2017. He reviewed both condensed statements of Net Position and Activities, Capital Assets and Long-term Liabilities, New Pronouncements, Pension Liability, and Budget Comparisons. He stated that total assets increased \$116,222 and the net position increased by \$1,203,627. Total revenues increased by approximately \$318,000 due to growth in the District tax base and total expenses decreased by \$627,624 as a result of lower pension costs. He reviewed the effects GASB #75 and OPEB liability have on the District's financial statements. He also recommended the board review required reports found at the back of the audit.

A motion was made by Commissioner Green to accept the Audit Report for September 30, 2017 as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

**Review of Minutes:**

The minutes for the regular meeting of January 9, 2018 were presented. Commissioner Wagner made a motion to approve the minutes for the regular meeting of January 9, 2018. Commissioner Green seconded. No discussion. The motion passed unanimously.

**Review of Financial Report:**

Division Chief Wagner presented the Financial Report for January 31, 2018. She stated we are four months into the fiscal year and that January was a quiet month. Ad valorem taxes have been coming in although the collection rate continues to be a little low. She expects that to even out soon. Commissioner Wagner made a motion to approve the Financial Report for January 31, 2018, as presented. Commissioner Wilson seconded. With no discussion, the motion passed unanimously.

**Old Business:**

1. West End of District Station

Chief Sasser stated that things are moving along in a positive fashion to locate a suitable space. He and Commissioner Buckingham expect to have more information available by the next meeting.

2. Appointee to Firefighters' Retirement Trust Fund

Chief Sasser stated there are two individuals who have expressed an interest in becoming a trustee. He has spoken to both and feels that either candidate would be outstanding. It should be noted that one candidate, Mark Dutram, is building a house in Walton County and may move there by the end of the year, which could present challenges as this is a resident position. Commissioner Moore noted that he knows the other candidate, Paul Rice, as he sold him a house in Destin, and considers him to be extremely competent. Commissioner Wilson felt that the position is a better fit for a wealth management planner than for a lender.

Commissioner Wagner made a motion to appoint Mark Dutram to the Firefighters' Retirement Trust Fund Board. Commissioner Wilson seconded. With no further discussion the motion passed unanimously. Chief Sasser will contact both candidates. He will give Mr. Rice's information to the Trustee Board for consideration, along with Mr. Posey's from the last meeting, for the 5<sup>th</sup> Trustee position.

**Chief's Reports:**

1. Beach Safety Update

Division Chief D'Agostino stated that the new vehicles have been received and are currently being retrofitted and will be ready for season opening which is in just 25 days. On a question from the Board, he stated that the Crab Island situation is being tracked.

2. Training Report

Chief Sasser presented the Training Report stating there were 26 hours completed for each shift during January.

3. Inspection Report

Division Chief Taylor presented the Inspection Report noting that Sea Glass has 3 buildings online with 2 more to go, Panera Bread has been given its final and review has started on Old Time Country Buffet, which is at the previous site of Golden Corral.

4. Response Change Report

Chief Sasser reported that the response time is down a bit from last year and he is looking into why this is occurring and will follow-up. He noted that calls this year are high as compared to this time last year. He noted in reviewing the call history that the new hydraulic tools are worth their weight in gold and the firefighters are pleased with how well they work during MVAs.

5. Overtime Report

Chief Sasser reviewed the Overtime Report which reflected December 2017 and January 2018 activity.

**New Business:**

1. Beach Safety Agreement – City of Destin

Chief Sasser stated that the language of the agreement is the same as last year with dates changed. This agreement however, is for one year only. The compensation rate remains at \$100,000.00. Commissioner Wagner made a motion to accept the Beach Safety Agreement with the City of Destin as presented, with second by Commissioner Wilson. With no further discussion, the motion passed unanimously.

2. Public Information Officer Contract

Chief Sasser stated that Tracy McGraw has served as the Public Information Officer for the past year, establishing a Facebook page and posting meeting videos to YouTube and Facebook. This contract will expire shortly, with work to be assumed in-house. He stated we will continue to work with Tracy throughout the transition. Chief Sasser stated they would like to set up a fixed system for video which would interface with the audio system already used. He stated the approximate cost is estimated at \$6,000-7,000 for purchase and installation of equipment needed. The Board expressed their thanks to Mr. McGraw for his work and for agreeing to help with the transition.

3. Paramedic Education Expenditure

Chief Sasser stated that they are interested in sending 4-5 firefighters to Northwest Florida State College to attend a 10 month Paramedic Program. The approximate cost for tuition would be \$35,000-40,000 total, funding for which has not been budgeted. It was noted that 4 firefighters have relinquished performing as paramedic which will save \$5,000 each per year in salary, which would partially fund the tuition costs of the program.

A motion was made by Commissioner Buckingham to approve the Paramedic Education Expenditure request for tuition funding, seconded by Commissioner Green. In discussion it was asked if a requirement could be that the firefighter stay on the payroll for a pre-determined period of time. Chief said that this could be made a requirement. The motion passed unanimously.

Commissioner Moore extended his thanks and appreciation to everyone for their support during his recent loss of a family member.

**Next Meeting:**

Chairman Moore reminded the Board that the next regular meeting is scheduled for Tuesday, March 13, 2018 at 5:30 p.m.

**Adjournment:**

With no additional business to be discussed, the meeting adjourned at 6:44 p.m.

**Destin Fire Control District****Balance Sheet**

As of February 28, 2018

**February 2018****ASSETS****Current Assets****Checking/Savings**

Petty cash	\$ 100
Trustmark - checking	3,542,799
Trustmark - impact fee	1,100,557
FLGIT - Day to Day Fund	8,891
FLGIT - Short Term Bond Fund	3,839,625

**Total Checking/Savings** 8,491,972**Accounts Receivable**

Accounts Receivable	244,754
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**Total Accounts Receivable** 244,754**Other Current Assets**

Ed supplement receivable	5,750
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**Total Other Current Assets** 5,750**Total Current Assets** 8,742,476**Fixed Assets**

Land	278,555
Building	1,328,209
Building Improvements	1,412,763
Equipment - firefighting	330,262
Equipment - other	1,000,980
Equipment - station	346,435
Vehicles	2,683,632
Accumulated depreciation	(4,153,666)

**Total Fixed Assets** 3,227,170**Other Assets**

Prepaid expenses	130,104
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**Total Other Assets** 130,104**Deferred outflows of resources from Pension Fund** 817,367**TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES** \$ 12,917,117



**Destin Fire Control District****Balance Sheet**

As of February 28, 2018

	<u>February 2018</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts payable	\$ 50,656
<b>Other Current Liabilities</b>	
Accrued wages payable	89,120
Prepaid Legal Services	863
Compensated absences-in 1 yr	87,013
<b>Total Other Current Liabilities</b>	<u>176,996</u>
<b>Total Current Liabilities</b>	227,652
<b>Long Term Liabilities</b>	
Compensated absences-more 1 yr	137,511
OPEB Liability	148,971
Retirement Trust Fund	8,337,169
<b>Total Long Term Liabilities</b>	<u>8,623,651</u>
<b>Total Liabilities</b>	<u>8,851,303</u>
<b>Equity</b>	
<b>Nonspendable Fund</b>	
Nonspendable - Investment General Fixed Assets Fund	3,227,170
Nonspendable - Prepaid Insurance Fund	130,104
<b>Total Nonspendable Fund</b>	<u>3,357,274</u>
<b>Restricted Fund</b>	
Restricted - Impact Fee Fund	1,106,497
<b>Total Restricted Fund</b>	<u>1,106,497</u>
<b>Committed Fund</b>	
Committed - Compensation Fund	50,000
Committed - Unemployment Fund	19,873
<b>Total Committed Fund</b>	<u>69,873</u>
<b>Assigned Fund</b>	
Assigned - Asset Fund	3,302,422
Assigned - Jr. Lifeguard Program Fund	2,278
<b>Total Assigned Fund</b>	<u>3,304,700</u>
<b>Unassigned Fund</b>	
Unassigned Fund	1,750,617
Provided for Retirement Trust Fund	(8,337,169)
Net Revenue over Expenditures	2,814,022
<b>Total Unassigned Fund</b>	<u>(3,772,530)</u>
<b>Total Equity</b>	<u>4,065,814</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>\$ 12,917,117</u></u>

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 2/28/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Revenue</b>				
<b>Advalorem Tax</b>				
Advalorem taxes	\$ 5,021,483	\$ 5,619,167	597,684	10.64%
Discounts (3.5%)	(193,023)	(196,671)	(3,648)	1.85%
Uncollected tax (1.5%) :	-	(84,288)	(84,288)	100.00%
Advalorem taxes prior years	950	-	(950)	-100.00%
Advalorem tax interest	823	-	(823)	-100.00%
Advalorem prior years penalty	346	-	(346)	-100.00%
Refund to tax payer	(216)	-	216	-100.00%
Tax collector	(96,602)	(112,383)	(15,781)	14.04%
<b>Total Advalorem Tax</b>	<u>4,733,761</u>	<u>5,225,825</u>	<u>492,064</u>	<u>9.42%</u>
<b>Fee Revenue</b>				
Credit card convience fees	28	-	(28)	-100.00%
Impact fee	6,259	75,000	68,741	91.65%
Plan review fee	1,588	14,750	13,162	89.23%
Alarm System Malfunction fees	300	800	500	62.50%
Re-Inspection fees	450	500	50	10.00%
<b>Total Fee Revenue</b>	<u>8,625</u>	<u>91,050</u>	<u>82,425</u>	<u>90.53%</u>
<b>Interest from Investments</b>	757	6,000	5,243	87.38%
<b>Unrealized gain (loss) on investments</b>	(15,444)	25,000	40,444	161.78%
<b>Gain (loss) on sale of assets - BS</b>	20,000	16,000	(4,000)	-25.00%
<b>Gain (loss) on sale of assets</b>	4,175	-	(4,175)	0.00%
<b>Beach Safety Patrol</b>				
BSP - City of Destin	-	100,000	100,000	100.00%
BSP - Okaloosa County	242,032	779,000	536,968	68.93%
BSP - Junior Lifeguard Program Fees	-	49,355	49,355	100.00%
BSP - Junior Lifeguard Program Late Fees	-	1,400	1,400	100.00%
<b>Total Beach Safety Patrol</b>	<u>242,032</u>	<u>929,755</u>	<u>687,723</u>	<u>73.97%</u>
<b>Pension Fund Contributions</b>	-	300,000	300,000	100.00%
<b>Miscellaneous revenue</b>	40	-	(40)	-100.00%
<b>Medical - Training Revenue (CPR)</b>	<u>855</u>	<u>6,795</u>	<u>5,940</u>	<u>87.42%</u>
<b>TOTAL REVENUE</b>	<u>4,994,801</u>	<u>6,600,425</u>	<u>1,605,624</u>	<u>24.33%</u>

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 2/28/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Expenditures</b>				
<b>Personnel Services</b>				
Employee medical				
Drug test	70	700	630	90.00%
Physicals	1,895	10,000	8,105	81.05%
Shots	-	1,000	1,000	100.00%
Total Employee medical	<u>1,965</u>	<u>11,700</u>	<u>9,735</u>	<u>83.21%</u>
Insurance				
Elimination recourse	-	200	200	100.00%
Employee	254,849	641,000	386,151	60.24%
Employee AD&D	288	600	312	52.00%
Workers compensation	46,383	116,500	70,117	60.19%
Total Insurance	<u>301,520</u>	<u>758,300</u>	<u>456,780</u>	<u>60.24%</u>
Retirement plan				
District - 175 plan	411,602	2,091,000	1,679,398	80.32%
State Premium Tax Contr.	-	300,000	300,000	100.00%
District - 457 plan	14,675	36,000	21,325	59.24%
Total Retirement plan	<u>426,277</u>	<u>2,427,000</u>	<u>2,000,723</u>	<u>82.44%</u>
Taxes - payroll	68,420	170,000	101,580	59.75%
Wage incentives				
Paramedic	23,929	65,000	41,071	63.19%
Fire Boat Operator	3,046	16,800	13,754	81.87%
Open Water Rescuer	3,553	8,400	4,847	57.70%
Hazardous Materials Technician	5,331	18,000	12,669	70.38%
Total Wage incentives	<u>35,859</u>	<u>108,200</u>	<u>72,341</u>	<u>66.86%</u>
Wages				
Wages	838,320	2,046,000	1,207,680	59.03%
Mandatory overtime	16,973	40,000	23,027	57.57%
Duty overtime	4,930	27,000	22,070	81.74%
Holiday pay	14,223	22,000	7,777	35.35%
Commissioners	5,000	30,000	25,000	83.33%
Sick leave and vacation payout	-	14,000	14,000	100.00%
Total Wages	<u>879,446</u>	<u>2,179,000</u>	<u>1,299,554</u>	<u>59.64%</u>
<b>Total Personnel Services</b>	<b>1,713,487</b>	<b>5,654,200</b>	<b>3,940,713</b>	<b>69.70%</b>

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 2/28/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Operating Expenditures</b>				
Advertising	1,373	4,500	3,127	69.49%
Bond expense				
Election	-	200	200	100.00%
Employee	140	200	60	30.00%
Total Bond expense	140	400	260	65.00%
Contracts				
Radio Communications Access Fee	1,440	3,800	2,360	62.11%
Traffic control-interlocal agmt	-	1,700	1,700	100.00%
Total Contracts	1,440	5,500	4,060	73.82%
Dues/subscriptions/fees				
Fees	105	-	(105)	-100.00%
County medical director	4,000	4,000	-	0.00%
Dispatch	-	500	500	100.00%
Dues/subscriptions/fees - Other	4,723	10,500	5,777	55.02%
Total Dues/subscriptions/fees	8,828	15,000	6,172	41.15%
Equipment	182	15,000	14,818	98.79%
Equipment - Hoses	-	5,000	5,000	100.00%
Haz-mat	8,867	15,000	6,133	40.89%
Inspections - ladder	-	1,750	1,750	100.00%
Insurance - general liability	29,420	76,000	46,580	61.29%
Lease - copier	639	3,500	2,861	81.74%
Office expense	4,680	8,500	3,820	44.94%
Promotion activities	1,059	1,500	441	29.40%
Professional fees				
Audit	15,500	15,500	-	0.00%
Legal	7,512	35,000	27,488	78.54%
Other Professional Services	3,125	7,500	4,375	58.33%
Total Professional fees	26,137	58,000	31,863	54.94%
Property appraiser	36,077	89,500	53,423	59.69%
Repairs and maintenance				
Boat	5,281	6,000	719	11.98%
Building	1,517	18,000	16,483	91.57%
Computers - Hardware/Software/Upg.	10,452	17,500	7,048	40.27%
Equipment	3,217	10,000	6,783	67.83%
Office	7,263	22,500	15,237	67.72%
Vehicle	13,054	60,000	46,946	78.24%
Total Repairs and maintenance	40,784	134,000	93,216	69.56%

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 2/28/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Operating Expenditures (continued)</b>				
Supplies				
Fire prevention	260	5,125	4,865	94.93%
Paramedic equipment	-	5,000	5,000	100.00%
Station	3,891	10,000	6,109	61.09%
Total Supplies	4,151	20,125	15,974	79.37%
Telephone				
Local	2,767	7,500	4,733	63.11%
Cellular	1,816	5,500	3,684	66.98%
Total Telephone	4,583	13,000	8,417	64.75%
Training and per diem	18,147	15,000	(3,147)	-20.98%
Transfer to Asset Fund Reserve	245,588	589,411	343,823	58.33%
Uniforms - Duty	6,782	19,000	12,218	64.31%
Vehicle				
Fuel - fireboat	209	4,500	4,291	95.36%
Fuel - vehicles	8,601	22,000	13,399	60.90%
Total Vehicle	8,810	26,500	17,690	66.75%
Utilities				
Cable	1,594	3,900	2,306	59.13%
Electricity	7,965	27,000	19,035	70.50%
Gas	1,400	3,300	1,900	57.58%
Water	1,711	3,750	2,039	54.37%
Total Utilities	12,670	37,950	25,280	66.61%
<b>Total Operating Expenditures</b>	<b>460,357</b>	<b>1,154,136</b>	<b>693,779</b>	<b>60.11%</b>
<b>Capital Expenditures</b>				
Building	-	848,000	848,000	100.00%
Building - equip./furnishings	-	87,000	87,000	100.00%
Building Improvements	18,184	89,702	71,518	79.73%
Bunker Gear	-	122,500	122,500	100.00%
Computers	15,005	18,880	3,875	20.52%
Equipment - other	21,421	31,500	10,079	32.00%
Equipment - station	-	9,000	9,000	100.00%
Furniture	-	16,500	16,500	100.00%
Vehicles	-	130,000	130,000	100.00%
<b>Total Capital Expenditures</b>	<b>54,610</b>	<b>1,353,082</b>	<b>1,298,472</b>	<b>95.96%</b>

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

Through 2/28/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
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**Other Uses of Funds**

**Beach Safety Lifeguard Program**

Communication Devices	1,071	7,000	5,929	84.70%
Drug and Background tests	1,117	8,342	7,225	86.61%
Dues, Fees	8,183	23,200	15,017	64.73%
Equipment - capital	90,545	90,580	35	0.04%
Fuel	919	7,500	6,581	87.75%
Insurance - WC/Liability	11,680	53,136	41,456	78.02%
Office expense	3,307	3,000	(307)	-10.23%
Payroll benefits	22,235	64,062	41,827	65.29%
Repairs and maintenance	10,598	21,500	10,902	50.71%
Supplies	4,976	19,937	14,961	75.04%
Taxes - payroll	4,985	40,653	35,668	87.74%
Training	2,589	2,000	(589)	-29.45%
Unemployment Compensation	-	5,000	5,000	0.00%
Uniforms	10,204	15,680	5,476	34.92%
Utilities	184	2,000	1,816	90.80%
Wages	69,439	531,410	461,971	86.93%
<b>Total Beach Safety Lifeguard Program</b>	<b>242,032</b>	<b>895,000</b>	<b>652,968</b>	<b>72.96%</b>

**Beach Safety Junior Lifeguard Program**

Advertising and Marketing	773	1,400	627	44.79%
Cell Phone	18	100	82	82.00%
Ceremony and Prizes	-	2,500	2,500	100.00%
Drug and Background Tests	-	650	650	100.00%
Field Trips and Competitions	-	8,500	8,500	100.00%
Hardship	-	550	550	100.00%
Insurance (G/L & Accident Policies)	2,000	6,000	4,000	66.67%
Insurance (Workers Compensation)	-	1,000	1,000	100.00%
Office Expense	-	50	50	100.00%
Payroll Taxes	-	1,405	1,405	100.00%
Rental Fees	350	800	450	56.25%
Repair and Maintenance	-	150	150	100.00%
Scholarships	-	3,000	3,000	100.00%
Supplies	-	1,150	1,150	100.00%
Uniforms	809	6,000	5,191	86.52%
Wages	-	17,500	17,500	100.00%
<b>Total Beach Safety Junior Lifeguard Program</b>	<b>3,950</b>	<b>50,755</b>	<b>46,805</b>	<b>92.22%</b>

**Total Beach Safety Program**

245,982	945,755	699,773	73.99%
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**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 2/28/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Other Uses of Funds (continued)</b>				
CPR Program				
Training Supplies	165	800	635	79.38%
Payroll Taxes	8	-	(8)	0.00%
Wages - CPR Instructor	109	2,500	2,391	95.64%
Total CPR Program	282	3,300	3,018	91.45%
<b>Total Other Uses of Funds</b>	246,264	949,055	702,791	74.05%
<b>Total Expenditures</b>	2,474,718	9,110,473	6,635,755	72.84%
<b>Net Revenue over Expenditures (per budget)</b>	\$ 2,520,083	\$ (2,510,048)		

**Non-General Fund items:**

Use of Restricted Funds	\$ -	\$ 860,000
Use of Assigned Funds	\$ 54,610	\$ 418,082
Use of Unassigned Funds	\$ -	\$ 1,231,966
	2,574,693	-

**Other Fund or Non-Budget Items:**

Transfer Revenue to Restricted Fund - Impact Fees	(6,259)	
Transfer to Assigned Fund - Asset Fund	245,588	
Depreciation	-	
Depreciation - Beach Safety	-	
Depreciation - Jr. Lifeguard Program	-	

**Net Revenue over Expenditures**

2,814,022	-
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The Destin Beach Safety Patrol



[www.destinfire.com/services-programs/beach-safety/](http://www.destinfire.com/services-programs/beach-safety/)

## **BEACH SAFETY DIVISION'S Commissioner's Report March 13, 2018**

I. Started Saturday.

II. First Academy of four was a success.



# Destin Fire Control District

## February 2018 Training

	A-Shift	B-Shift	C-Shift	Total
<b>Company Training</b>				
<b>Tactics &amp; Strategy</b>				
Company Surveys/ Pre fire Plan	6	6	6	18
<b>Medical</b>				
EMS Respiratory Emergencies	1	1	1	3
EMS Musculoskeletal Injuries	1	1	1	3
EMS Date Rape Drugs	1	1	1	3
<b>Company Training</b>				
Mayday Drills	3	3	3	9
Horizontal & Vertical Ventilation	3	3	3	9
Target Hazards-Silver Beach Towers	3	3	3	9
<b>Aircraft &amp; Grounds Training</b>				
Airport and Tower Walk Through	3	3	3	9
<b>Total Training Hours</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>63</b>

# FIRE PREVENTION & INSPECTIONS

Feburary 2018

## Inspections Performed

Annual Inspections:	
Apartments/ Condominiums	20
Hotels/Motels	
Assembly	3
Business	94
Mercantile	4
Board & Care/ Day Care	2
Storage	
Sprinkler /Alarm	
Access To Property	97
Vacant Property	52

**Total      272**

Construction Inspections:	
Building	3
Remodel	
Fire Alarm	1
Sprinkler System	
Site	2
Hood System	2

**Total**

Re-inspections	10
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**Total      10**

Public Inquiries	
Conferences	5
Pre-Plan Update	4
E.C. Updates	2

**Total      11**

**Total Inspections      293**

## Plans Reviewed

TRT	
Building Site	3
Remodel	
Building	3
Signs	2
Sprinkler Systems	2
Fire Alarms	2
Hood Systems	

**Total      12**

# Fractile Response Times

## Emergency Responses

For the Year 2018

	Destin Fire			Okaloosa County EMS		
	7:59 Level	90% Level	Mean	7:59 Level	90% Level	Mean
January	72%	0:09:30	0:05:51	41%	0:25:14	0:12:53
February	80%	0:09:30	0:05:46	44%	0:28:19	0:15:32
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Year to Date	76%	0:09:30	0:05:48	43%	0:26:46	0:14:13
2017 Average	80%	0:09:08	0:05:50	51%	0:23:12	0:12:42

# Hot Zones

## For the Year 2018

	<u>Zone 1</u>	<u>Zone 2</u>	<u>Zone 3</u>	<u>Zone 4</u>	<u>Zone 5</u>	<u>Zone 6</u>	<u>Zone 7</u>	<u>Zone 8</u>	<u>Zone 9</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
January	47	23	54	20	31	21	26	22	5	249	185	181	164	283	226
February	32	21	48	23	34	22	22	37	4	243	204	194	187	192	216
March										0	281	250	216	280	272
April										0	250	210	245	257	236
May										0	261	251	287	333	312
June										0	349	335	330	324	350
July										0	452	421	386	392	405
August										0	276	310	302	325	278
September										0	238	255	230	259	216
October										0	250	220	226	208	234
November										0	192	216	174	184	203
December										0	206	193	219	160	198
<b>Year to Date</b>	<b>79</b>	<b>44</b>	<b>102</b>	<b>43</b>	<b>65</b>	<b>43</b>	<b>48</b>	<b>59</b>	<b>9</b>	<b>492</b>	<b>3144</b>	<b>3036</b>	<b>2966</b>	<b>3197</b>	<b>3146</b>

(A) Zone 1 - Destin Bridge to Benning Drive

(B) Zone 2 - Benning Drive to Main Street

(C) Zone 3 - Main Street to Airport Road

(D) Zone 4 - Holiday Isle, Hwy 98 (#802 - #1050) South side

(E) Zone 5 - Airport Road to Henderson Beach Road

(F) Zone 6 - Henderson Beach Park/Rd to Hwy 293/Hutchinson

(G) Zone 7 - Hwy 293 (N side ECP) to Walton County

(H) Zone 8 - Hutchinson to Walton County (southside ECP)

(Z) Zone 9 - Out of District

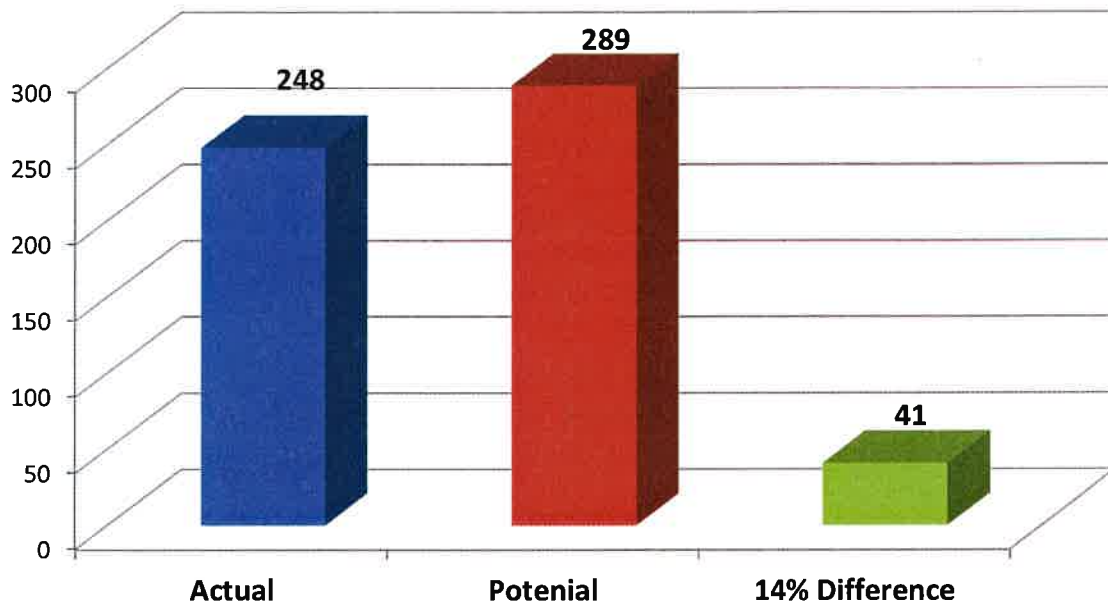
**Call Breakdown**  
For the Year 2018

	Station 9 <u>Number</u>	Station 9 <u>Percentage</u>	Station 10 <u>Number</u>	Station 10 <u>Percentage</u>	<u>Total</u>	<u>EMS</u>	<u>Fire</u>	Total <u>EMS</u>
January	165	66%	84	34%	249	63%	37%	157
February	159	65%	84	35%	243	71%	29%	173
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
<b>Year to Date</b>	324	66%	168	34%	492	67%	33%	330
<b>2017 Totals</b>	2111	67%	1033	33%	3144	61%	39%	2,224

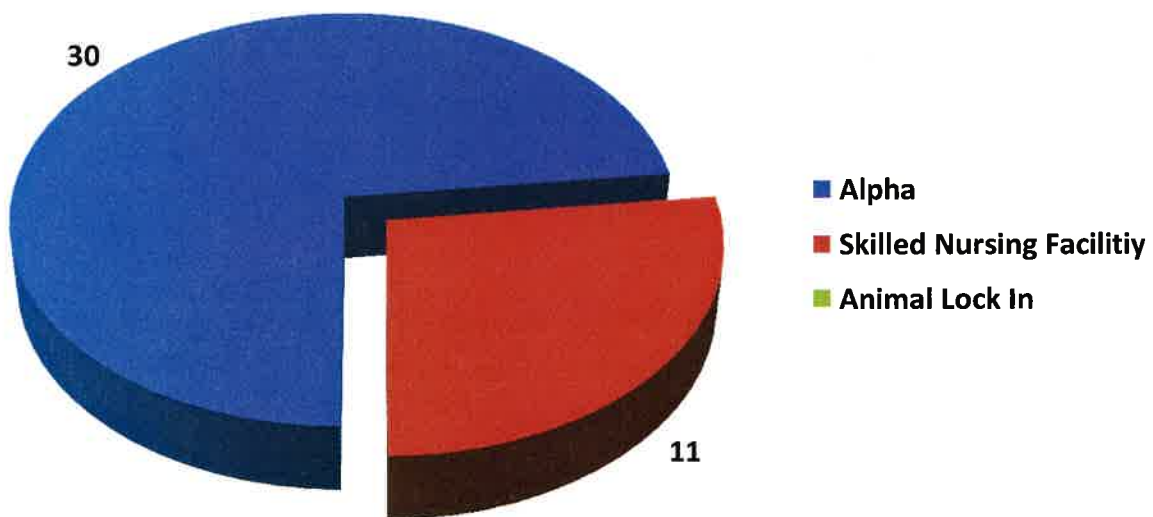
## Destin Fire Control District Call History for 2018

[illegible]

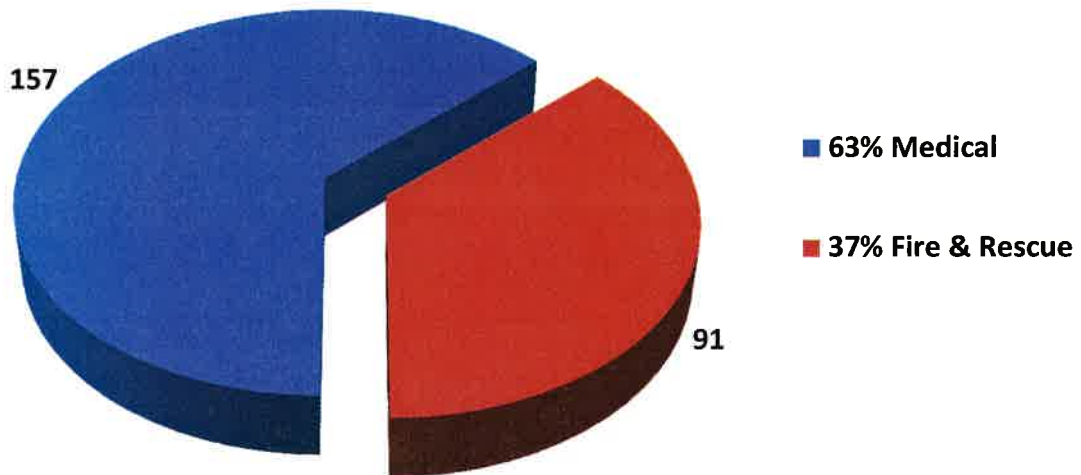
**February 2018  
District Call Volume**



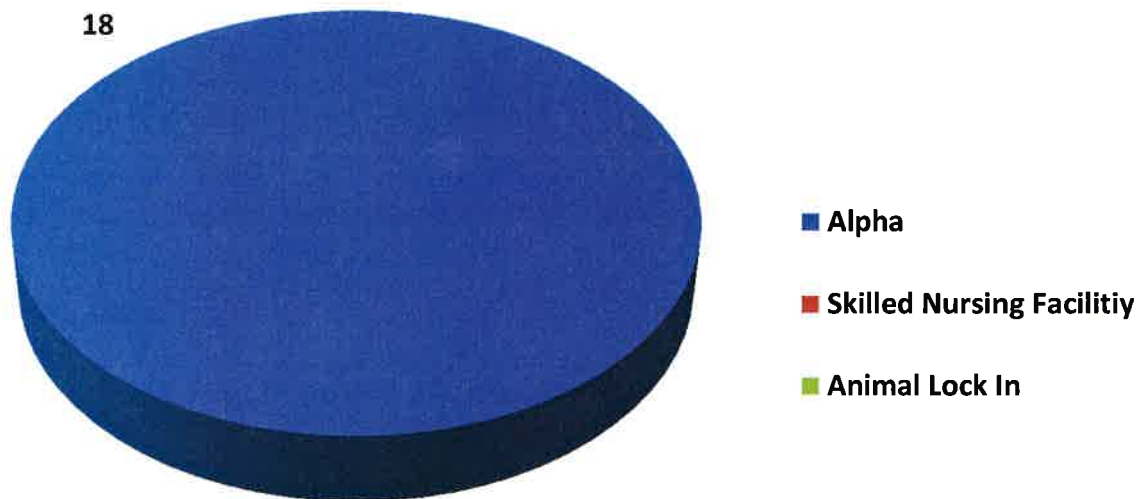
**February 2018  
Response Change - Assistance Not Requested by County  
41 Calls - 14% Difference**



**February 2018**  
**Fire & Rescue / Medical Response Comparison**  
**248 Actual Responses**



**February 2018**  
**Resonse Change - Assistance Requested by County**  
**18 Responses**





**Destin Fire Control District**  
**FYD Duty Overtime**  
**as of February 28, 2018**

Name	3) FYD Balance at 1/31/2018		2) February Activity		3) FYD Balance at 2/28/2018	
	Hrs	Amt Paid	Hrs	Amt Paid/Earned	Hrs	Amt Paid
Anderson, Jeff	-	-			-	-
Baugh, Mark	0.50	11.21			0.50	11.21
Blixt, Justin	-	-			-	-
Buchanan, TJ	-	-			-	-
Christenson, Brian	12.00	438.00			12.00	438.00
Crozier, Dalton	-	-			-	-
Darden, David	-	-			-	-
Flynn, Robert	36.50	990.30			36.50	990.30
Frank, Richie	-	-			-	-
Harrison, Tray	-	-			-	-
Hartley, Ben	12.00	185.64			12.00	185.64
Kocour, Doug	0.75	10.41			0.75	10.41
Koenig, Robert	12.50	260.31			12.50	260.31
Landis, Mike	24.00	653.04			24.00	653.04
MacDonald, Kevin	-	-			-	-
Money, Arnold S.	0.50	14.51			0.50	14.51
Myers, Shaun	12.00	257.16			12.00	257.16
Parker, Eli	15.00	253.56			15.00	253.56
Rebholz, Tim	-	-			-	-
Romero, Felix	24.00	701.04	0.75	12.68	24.75	713.72
Swartz, Reese	-	-			-	-
Turner, Luke	-	-			-	-
Ward, Trey	2.50	80.78	24.00	775.44	26.50	856.22
Watson, Donny	0.75	13.76			0.75	13.76
Weiland, Brian	-	-			-	-
Winkler, Matt	-	-			-	-
<b>Total Duty Overtime</b>	<b>153.00</b>	<b>\$ 3,869.72</b>	<b>24.75</b>	<b>\$ 788.12</b>	<b>177.75</b>	<b>\$ 4,657.84</b>
<b>Less Previous Year Totals</b>	<b>(364.50)</b>	<b>(9,763.64)</b>	<b>(38.50)</b>	<b>(975.03)</b>	<b>(403.00)</b>	<b>\$ (10,738.67)</b>
<b>Increase / (Decrease)</b>		<b>\$ (5,893.92)</b>		<b>\$ (186.91)</b>		<b>\$ (6,080.83)</b>

## Kathryn Wagner

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**From:** jth8391@aol.com  
**Sent:** Sunday, March 4, 2018 11:29 PM  
**To:** ptrice3868@gmail.com; tbuchannan@destinfire.com; patrickmcdowell@arborwealth.net; Trey Ward  
**Cc:** Kathryn Wagner  
**Subject:** Retirement Board Volunteer  
**Attachments:** John T Harvey.docx

Dear Pension Board Trustees:

I am writing this letter to express my interest in the at-large volunteer position for the Destin Fire Control District Firefighters' Retirement Fund.

I was employed with United Parcel Service for over 40 years first as a union employee, then promoted into management where I worked for over 35 years. UPS is the largest employer of Teamsters in America. I feel my experience working at UPS gives me a unique perspective on pensions and benefits.

Being in management, I was involved in working on proposals for pension and benefits that our Labor Group presented to local unions during negotiations. I was responsible for 293 employees affecting their safety, service, and performance.

While working in management, I was a Congressional contact. I was assigned the congressperson in my area who I would visit once per quarter. My role was to inform the member of UPS work in their district and the country. UPS has been recognized as the most admired transportation company in America.

I am acutely aware of the problems facing the Fire District when it comes to the Pension Fund. I attended all but, one meeting for their contract negotiations. I have attended several Pension Board meetings over the past two years. I know that the District is currently paying out more in pension funds then they are collecting from the existing members. This month, two more senior employees will retire, and their DROP money will exit the pension as well leaving more stress on the pension plan.

In closing, I know what it is like for a family member to have a secure pension and benefits. My father was a member of the Baltimore City Fire Department for over 40 years. My parents were able to live comfortably in their later years because they had a healthy pension plan and benefits. I have attached my resume and would be happy to answer any questions you may have. Please feel free to reach out via email or my mobile number below.

Sincerely,

John T. Harvey III  
410-218-0134

Disclaimer: Florida has a very broad public records law. As a result, any written communication created or received by the Destin Fire Control District will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone or in writing.

# John T. Harvey

4327 Preserve Place  
Destin, Florida 32541  
410-218-0134  
jth8391@aol.com

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## Professional Summary:

Results driven leader with experience in people management, operations, and finance. Areas of strength and expertise in: Driving for Results, Engaging Others, Motivating and Leading Teams and Personal Effectiveness.

## Experience:

### United Parcel Service – Hagerstown, MD

(Retired and moved to Destin, FL)

#### *Operations Supervisor*

November 2005 to April 2015

- Managing the day-to-day operations for a 6 day a week, 18 hour a day Transportation and Warehouse Unit
- Driving volume of packages, growth in lines of business, quota setting, hiring, staffing, and training.
- Creating effective operator schedules that maximize Productivity and On-Time Performance.
- Communicate and evaluate dispatching processes to ensure schedules are meeting operational needs on a daily basis.
- Planning and delivering quarterly operations reviews with the General Managers for operations
- Building and developing relationships with key personnel
- Responsible for volume growth, reducing operating expenses and driving efficiencies
- Insuring the facility was OSHA compliant and Head of the Safety Compliance Committee for 290 employees

#### *District Auditor*

2005

- Auditing UPS buildings in the region to insure UPS guidelines were in place and compliance was 100%
- Audit Review Meetings for District, Division, and Business Managers with recommended improvements

#### *Hub Training Supervisor*

1995-2004

- Training employees in proper hub methods and procedures to insure operations meets its production and service plan.
- Training employees on UPS's expectations of World Class Customer Service and Safety Programs.
- Testing employees to insure conformity

#### *Business Manager*

1985-1995

- Responsible for the delivery, preload, and local sort operations of the faculty
- Managing a team of 105 employees, which included union, non-union, full and part-time supervisors
- Work with Business Development, Marketing, Industrial Engineering and Automotive to achieve business plan

#### *Full-time Delivery Supervisor*

1983-1984

- Responsible for 30 delivery routes and 37 drivers
- Training all new drivers as well as follow-up training on proper driving and delivery methods
- Develop and execute daily strategy for package volume and routes to achieve business plan
- Following up with "all" customer concerns

#### *Preload Supervisor*

1980-1983

- Responsible for dispatching routes for employees to insure they adhere to UPS methods, procedures, and satiety standards

#### *Industrial Engineering Supervisor*

1980

- Responsible for all work measurement studies in multiple operations including preload, local sort and delivery

#### *Delivery Driver*

1979

#### *Part-time Supervisor*

1976 -1978

#### *Part-time Package Handler*

1974-1976

## Education:

Catonsville Community College  
University of Maryland

1974-1975

1973-1974

## ACTUARIAL ASSUMPTIONS AND METHODS

### Mortality Rate

#### *Healthy Lives (Inactive):*

**Female:** RP2000 Generational, 100% Annuitant White Collar, Scale BB.

**Male:** RP2000 Generational, 10% Annuitant White Collar / 90% Annuitant Blue Collar, Scale BB.

#### *Healthy Lives (Active):*

**Female:** RP2000 Generational, 100% Combined Healthy White Collar, Scale BB.

**Male:** RP2000 Generational, 10% Combined Healthy White Collar / 90% Combined Healthy Blue Collar, Scale BB.

#### *Disabled Lives:*

**Female:** 60% RP2000 Disabled Female set forward two years / 40% Annuitant White Collar with no setback, no projection scale.

**Male:** 60% RP2000 Disabled Male setback four years / 40% Annuitant White Collar with no setback, no projection scale.

The above assumption rates were mandated by Chapter 2015-157, Laws of Florida. This law mandates the use of the assumption used in either of the two most recent valuations of the Florida Retirement System (FRS). The above rates are those outlined in Milliman's July 1, 2016 FRS valuation report. Prior assumption was the July 1, 2015 FRS special risk mortality rates. We feel this assumption sufficiently accommodates future mortality improvements.

### Interest Rate

7.5% per year compounded annually, net of investment related expenses. This assumption is supported by the Plan's target asset allocation and expected long-term rate of return by asset class.

### Retirement Age

Earlier of: 1) Age 55 and 10 years of Credited Service or 2) 20 Years of Credited Service regardless of age (Age 52 with 25 years of Credited Service for Members hired on or after October 1, 2012). Also, any member who has reached Normal Retirement is assumed to continue employment for one additional year. This assumption is reasonable based on plan provisions.

### Early Retirement

Commencing with the earliest Early Retirement Age (50), members are assumed to retire with an immediate