

**Destin Fire Control District**  
**Board of Fire Commissioners**

**Regular Meeting**

**848 Airport Road  
Destin, Florida 32541**

**May 8, 2018  
5:30 p.m.**



## **Destin Fire Control District**

### **Agenda**

Board of Fire Commissioners  
848 Airport Road, Destin, Florida 32541  
May 8, 2018, at 5:30 p.m.

This meeting is open to the public

- 1. Meeting called to order by the Chairman**
- 2. Public Comments**
- 3. Review of minutes:**
  - a. Regular meeting – April 10, 2018
- 4. Review of Financial Report:**
  - a. April 30, 2018
- 5. Old Business:**
  - a. West End of District Station
  - b. Affirmation of Trustee to Firefighters' Retirement Trust Fund
- 6. Chief Reports:**
  - a. Beach Safety Update
  - b. Training Report
  - c. Inspection Report
  - d. Response Change Report
  - e. Overtime Report
- 7. New Business:**
  - a. Sale of Suburban to Alamarante Volunteer Fire Department
  - b. Mid-Year Budget Adjustments
  - c. Norriego Point Lifeguard
- 8. Next Meeting:** Regular Meeting: June 12, 2018 at 5:30pm
- 9. Reminder for Commissioners to file their annual Form 1 by July 1, 2018**
- 10. Adjournment**



**DESTIN FIRE CONTROL DISTRICT**  
Regular Meeting of the Board of Commissioners  
Main Street  
848 Airport Road  
Destin, Florida 32541

April 10, 2018

**Minutes**

Commissioners present: Rick Moore, Tommy Green, Jack Wilson, and Bob Wagner

Commissioners absent: Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner

Present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m. A quorum was present.

**Kevin Kussro of Acentria Insurance – PGIT Grant Presentation:**

Kevin Kussro of Acentria Insurance made a presentation to the Board of a check in the amount of \$5,000 on behalf of PGIT, from the PGIT Safety Incentive Program, for fire boat training and Aquatic Center lifeguard training.

Mr. Kussro also informed the board that he was successful in getting a large past claim revised which will lower the MOD rate approximately 32%, which will provide a significant refund for not only this year but last year, as well. He noted that patrolling losses on the front end and possibly self-funding smaller claims can reduce the MOD even further.

**Public Comment:**

None

**Review of Minutes:**

The minutes for the regular meeting of March 13, 2018 were presented. Commissioner Green made a motion to approve the minutes as presented. Commissioner Wagner seconded. With no discussion, the motion passed unanimously.

**Review of Financials:**

Division Chief Wagner presented the financial statements the month ended March 31, 2018, noting in early April a \$1.5 million dollar transfer to the Florida Local Government Investment Trust. Commissioner Green made a motion to approve the Financial Reports for March 31, 2018 as presented. Commissioner Wilson seconded. With no further discussion, the motion passed unanimously.

**Old Business:**

1. West End of District Station

Chief Sasser stated that he and Commissioner Buckingham have obtained a copy of a plot plan which will be used to create a drawing for presentation to the city council, reflecting the location and minimal impact on the park area. They would like to be able to bring this before the city council before the next Commissioners' meeting.

2. Affirmation of Trustee to Firefighters' Retirement Trust Fund

Attorney Matthews requested that the vote be tabled until the next meeting to give him time to review relative statutes and legal documents a bit further. The Board agreed to table this item until the next meeting.

3. Pension Fund – Change in Actuarial Earnings Assumption

Chief Sasser stated that at the last Retirement Trust Fund Board meeting the Board discussed lowering of the assumed earnings rate from 7.5 to 7%. They understand the financial impact this creates and hope to spread the reduction over a five year period, but didn't want to spend approximately \$2,000 for an actuarial report. They were looking for this Board's opinion. Commissioner Wilson said, while it can be a big savings in the long run, it is not the Commissioners' Board's responsibility to make this decision and that this Board cannot accept that responsibility. Commissioner Green noted that it should be everyone's #1 priority to lower the earnings rate.

**Chief Reports:**

1. Beach Safety Report

Division Chief D'Agostino said it was a very busy Spring Break season. There was one drowning at the edge of Henderson Beach State Park.

2. Training Report

Chief Sasser presented the Training Report stating that there were 20 hours completed for each shift during the month of March.

3. Inspection Report

Division Chief Taylor presented the Inspection Report, noting the 5<sup>th</sup> building for Catalyst Seaglass is final along with Starbucks. The FNB Bank Building has been torn down and is being replaced by a storage facility and that several new projects are in the works.

4. Response Change Report

Chief Sasser reviewed the response change reports. He stated the District should have an increase of 100-200 over last year. He noted a 65/35 response for Stations 9/10 which should level out when the other station is up and running. General discussion occurred.

5. Overtime Report

Chief Sasser reported that due to illness, shift changes, retirements, and promotions overtime hours were higher than normal for March but should level out again for April.

**New Business:**

1. Consideration of Collective Bargaining Agreement with Destin Professional Firefighters' Association Local #3158 – Articles 28 Wages, 29 Overtime, 35 Shift Exchange, 41 Educational Leave, and 43 Incentives

Chief Sasser stated the new bargaining agreement was ratified by the Union by a vote of 23 to 2. Commissioner Wilson made a motion to approve the ratified agreement. Commissioner Green seconded. The motion passed unanimously.

2. General Counsel Options

Chief Sasser stated with the departure of Attorney Dawn Stuntz from Matthews & Jones, Attorney Dana "D.C." Matthews, II has been appointed by the firm to replace her as attorney to this Board. General discussion occurred. Commissioner Wagner made a motion to approve continuation of the relationship with Matthews & Jones and the appointment of Attorney Dana C. Matthews, II. Commissioner Wilson seconded. The motion passed unanimously.

**Next Meeting:**

Chairman Moore reminded the Board that the next regular meeting is scheduled for Tuesday, May 8, 2018 at 5:30 p.m.

**Adjournment:**

With no additional business to be discussed, the meeting adjourned at 6:07 p.m.

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**Destin Fire Control District**  
**Balance Sheet**  
As of April 30, 2018

	<u>April 2018</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Petty cash	\$ 100
Trustmark - checking	1,482,868
Trustmark - impact fee	1,100,686
FLGIT - Day to Day Fund	1,510,611
FLGIT - Short Term Bond Fund	3,842,740
<b>Total Checking/Savings</b>	<u>7,937,005</u>
<b>Accounts Receivable</b>	
Accounts Receivable	204,333
<b>Total Accounts Receivable</b>	<u>204,333</u>
<b>Other Current Assets</b>	
Ed supplement receivable	4,524
<b>Total Other Current Assets</b>	<u>4,524</u>
<b>Total Current Assets</b>	<u>8,145,862</u>
<b>Fixed Assets</b>	
Land	278,555
Building	1,328,209
Building Improvements	1,412,763
Equipment - firefighting	330,262
Equipment - other	1,000,980
Equipment - station	346,435
Vehicles	2,683,632
Accumulated depreciation	(4,153,666)
<b>Total Fixed Assets</b>	<u>3,227,170</u>
<b>Other Assets</b>	
Prepaid expenses	131,343
<b>Total Other Assets</b>	<u>131,343</u>
<b>Deferred outflows of resources from Pension Fund</b>	<u>817,367</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<u><u>\$ 12,321,742</u></u>

**Destin Fire Control District****Balance Sheet**

As of April 30, 2018

	<u>April 2018</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts payable	\$ 23,478
<b>Other Current Liabilities</b>	
Accrued wages payable	89,120
Prepaid Legal Services	271
Compensated absences-in 1 yr	76,680
<b>Total Other Current Liabilities</b>	<u>166,071</u>
<b>Total Current Liabilities</b>	189,549
<b>Long Term Liabilities</b>	
Compensated absences-more 1 yr	127,125
OPEB Liability	148,971
Retirement Trust Fund	8,337,169
<b>Total Long Term Liabilities</b>	<u>8,613,265</u>
<b>Total Liabilities</b>	<u>8,802,814</u>
<b>Equity</b>	
<b>Nonspendable Fund</b>	
Nonspendable - Investment General Fixed Assets Fund	3,227,170
Nonspendable - Prepaid Insurance Fund	131,343
<b>Total Nonspendable Fund</b>	<u>3,358,513</u>
<b>Restricted Fund</b>	
Restricted - Impact Fee Fund	1,119,580
<b>Total Restricted Fund</b>	<u>1,119,580</u>
<b>Committed Fund</b>	
Committed - Compensation Fund	50,000
Committed - Unemployment Fund	19,873
<b>Total Committed Fund</b>	<u>69,873</u>
<b>Assigned Fund</b>	
Assigned - Asset Fund	3,366,223
Assigned - Jr. Lifeguard Program Fund	2,278
<b>Total Assigned Fund</b>	<u>3,368,501</u>
<b>Unassigned Fund</b>	
Unassigned Fund	1,651,143
Provided for Retirement Trust Fund	(8,337,169)
Net Revenue over Expenditures	2,288,487
<b>Total Unassigned Fund</b>	<u>(4,397,539)</u>
<b>Total Equity</b>	<u>3,518,928</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>\$ 12,321,742</u></u>

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 4/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Revenue</b>				
<b>Advalorem Tax</b>				
Advalorem taxes	\$ 5,387,640	\$ 5,619,167	231,527	4.12%
Discounts (3.5%)	(194,945)	(196,671)	(1,726)	0.88%
Uncollected tax (1.5%)	-	(84,288)	(84,288)	100.00%
Advalorem taxes prior years	950	-	(950)	-100.00%
Advalorem tax interest	823	-	(823)	-100.00%
Advalorem prior years penalty	346	-	(346)	-100.00%
Refund to tax payer	(216)	-	216	-100.00%
Tax collector	(103,887)	(112,383)	(8,496)	7.56%
<b>Total Advalorem Tax</b>	<u>5,090,711</u>	<u>5,225,825</u>	<u>135,114</u>	<u>2.59%</u>
<b>Fee Revenue</b>				
Credit card convience fees	92	-	(92)	-100.00%
Impact fee	19,342	75,000	55,658	74.21%
Plan review fee	6,290	14,750	8,460	57.36%
Alarm System Malfunction fees	400	800	400	50.00%
Re-Inspection fees	550	500	(50)	-10.00%
<b>Total Fee Revenue</b>	<u>26,674</u>	<u>91,050</u>	<u>64,376</u>	<u>70.70%</u>
<b>Grant revenue</b>				
Grant - PGIT	5,000	-	(5,000)	-100.00%
<b>Total Grant revenue</b>	<u>5,000</u>	<u>-</u>	<u>(5,000)</u>	<u>-100.00%</u>
<b>Interest from Investments</b>	2,912	6,000	3,088	51.47%
<b>Unrealized gain (loss) on investments</b>	(12,329)	25,000	37,329	149.32%
<b>Gain (loss) on sale of assets - BS</b>	20,000	16,000	(4,000)	-25.00%
<b>Gain (loss) on sale of assets</b>	4,175	-	(4,175)	0.00%
<b>Beach Safety Patrol</b>				
BSP - City of Destin	-	100,000	100,000	100.00%
BSP - Okaloosa County	329,637	779,000	449,363	57.68%
BSP - Junior Lifeguard Program Fees	18,150	49,355	31,205	63.23%
BSP - Junior Lifeguard Program Late Fees	-	1,400	1,400	100.00%
<b>Total Beach Safety Patrol</b>	<u>347,787</u>	<u>929,755</u>	<u>581,968</u>	<u>62.59%</u>
<b>Pension Fund Contributions</b>	-	300,000	300,000	100.00%
<b>Miscellaneous revenue</b>	61	-	(61)	-100.00%
<b>Medical - Training Revenue (CPR)</b>	<u>2,822</u>	<u>6,795</u>	<u>3,973</u>	<u>58.47%</u>
<b>TOTAL REVENUE</b>	<u>5,487,813</u>	<u>6,600,425</u>	<u>1,112,612</u>	<u>16.86%</u>

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 4/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Expenditures</b>				
<b>Personnel Services</b>				
Employee medical				
Drug test	263	700	437	62.43%
Physicals	4,321	10,000	5,679	56.79%
Shots	-	1,000	1,000	100.00%
Total Employee medical	4,584	11,700	7,116	60.82%
Insurance				
Elimination recourse	-	200	200	100.00%
Employee	345,706	641,000	295,294	46.07%
Employee AD&D	407	600	193	32.17%
Workers compensation	55,036	116,500	61,464	52.76%
Total Insurance	401,149	758,300	357,151	47.10%
Retirement plan				
District - 175 plan	772,493	2,091,000	1,318,507	63.06%
State Premium Tax Contr.	-	300,000	300,000	100.00%
District - 457 plan	20,062	36,000	15,938	44.27%
Total Retirement plan	792,555	2,427,000	1,634,445	67.34%
Taxes - payroll	95,478	170,000	74,522	43.84%
Wage incentives				
Paramedic	31,049	65,000	33,951	52.23%
Fire Boat Operator	4,025	16,800	12,775	76.04%
Open Water Rescuer	5,076	8,400	3,324	39.57%
Hazardous Materials Technician	7,269	18,000	10,731	59.62%
Total Wage incentives	47,419	108,200	60,781	56.17%
Wages				
Wages	1,152,308	2,046,000	893,692	43.68%
Mandatory overtime	23,807	40,000	16,193	40.48%
Duty overtime	7,801	27,000	19,199	71.11%
Holiday pay	14,223	22,000	7,777	35.35%
Commissioners	7,000	30,000	23,000	76.67%
Sick leave and vacation payout	4,536	14,000	9,464	67.60%
Total Wages	1,209,675	2,179,000	969,325	44.48%
<b>Total Personnel Services</b>	<b>2,555,060</b>	<b>5,654,200</b>	<b>3,099,140</b>	<b>54.81%</b>

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 4/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Operating Expenditures</b>				
Advertising	2,007	4,500	2,493	55.40%
Bond expense				
Election	-	200	200	100.00%
Employee	140	200	60	30.00%
Total Bond expense	140	400	260	65.00%
Contracts				
Radio Communications Access Fee	2,016	3,800	1,784	46.95%
Traffic control-interlocal agmt	-	1,700	1,700	100.00%
Total Contracts	2,016	5,500	3,484	63.35%
Dues/subscriptions/fees				
Fees	144	-	(144)	-100.00%
County medical director	4,000	4,000	-	0.00%
Dispatch	-	500	500	100.00%
Dues/subscriptions/fees - Other	5,293	10,500	5,207	49.59%
Total Dues/subscriptions/fees	9,437	15,000	5,563	37.09%
Equipment	1,709	15,000	13,291	88.61%
Equipment - Hoses	1,500	5,000	3,500	70.00%
Haz-mat	8,867	15,000	6,133	40.89%
Inspections - ladder	1,365	1,750	385	22.00%
Insurance - general liability	41,475	76,000	34,525	45.43%
Lease - copier	1,253	3,500	2,247	64.20%
Office expense	5,506	8,500	2,994	35.22%
Promotion activities	1,059	1,500	441	29.40%
Professional fees				
Audit	15,500	15,500	-	0.00%
Legal	11,227	35,000	23,773	67.92%
Other Professional Services	3,125	7,500	4,375	58.33%
Total Professional fees	29,852	58,000	28,148	48.53%
Property appraiser	54,116	89,500	35,384	39.54%
Repairs and maintenance				
Boat	5,455	6,000	545	9.08%
Building	4,169	18,000	13,831	76.84%
Computers - Hardware/Software/Upg.	11,337	17,500	6,163	35.22%
Equipment	4,822	10,000	5,178	51.78%
Office	10,029	22,500	12,471	55.43%
Vehicle	19,073	60,000	40,927	68.21%
Total Repairs and maintenance	54,885	134,000	79,115	59.04%

**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

Through 4/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
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**Operating Expenditures (continued)**

Supplies

Fire prevention	260	5,125	4,865	94.93%
Paramedic equipment	-	5,000	5,000	100.00%
Station	5,378	10,000	4,622	46.22%
<b>Total Supplies</b>	<b>5,638</b>	<b>20,125</b>	<b>14,487</b>	<b>71.99%</b>

Telephone

Local	3,873	7,500	3,627	48.36%
Cellular	2,673	5,500	2,827	51.40%
<b>Total Telephone</b>	<b>6,546</b>	<b>13,000</b>	<b>6,454</b>	<b>49.65%</b>

Training and per diem

15,370	15,000	(370)	-2.47%
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Transfer to Asset Fund Reserve

343,823	589,411	245,588	41.67%
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Uniforms - Duty

8,025	19,000	10,975	57.76%
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Vehicle

Fuel - fireboat	209	4,500	4,291	95.36%
Fuel - vehicles	12,465	22,000	9,535	43.34%
<b>Total Vehicle</b>	<b>12,674</b>	<b>26,500</b>	<b>13,826</b>	<b>52.17%</b>

Utilities

Cable	2,234	3,900	1,666	42.72%
Electricity	10,873	27,000	16,127	59.73%
Gas	1,894	3,300	1,406	42.61%
Water	2,339	3,750	1,411	37.63%
<b>Total Utilities</b>	<b>17,340</b>	<b>37,950</b>	<b>20,610</b>	<b>54.31%</b>

**Total Operating Expenditures**

624,603	1,154,136	529,533	45.88%
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**Capital Expenditures**

Building	-	848,000	848,000	100.00%
Building - equip./furnishings	-	87,000	87,000	100.00%
Building Improvements	18,184	89,702	71,518	79.73%
Bunker Gear	-	122,500	122,500	100.00%
Computers	18,148	18,880	732	3.88%
Equipment - other	21,421	31,500	10,079	32.00%
Equipment - station	-	9,000	9,000	100.00%
Furniture	-	16,500	16,500	100.00%
Vehicles	31,291	130,000	98,709	75.93%

**Total Capital Expenditures**

89,044	1,353,082	1,264,038	93.42%
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**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

Through 4/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
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**Other Uses of Funds**

**Beach Safety Lifeguard Program**

Communication Devices	1,975	7,000	5,025	71.79%
Drug and Background tests	3,587	8,342	4,755	57.00%
Dues, Fees	8,551	23,200	14,649	63.14%
Equipment - capital	90,625	90,580	(45)	-0.05%
Fuel	1,641	7,500	5,859	78.12%
Insurance - WC/Liability	17,768	53,136	35,368	66.56%
Office expense	3,460	3,000	(460)	-15.33%
Payroll benefits	31,826	64,062	32,236	50.32%
Repairs and maintenance	12,760	21,500	8,740	40.65%
Supplies	8,340	19,937	11,597	58.17%
Taxes - payroll	8,840	40,653	31,813	78.25%
Training	2,589	2,000	(589)	-29.45%
Unemployment Compensation	-	5,000	5,000	0.00%
Uniforms	17,042	15,680	(1,362)	-8.69%
Utilities	484	2,000	1,516	75.80%
Wages	120,149	531,410	411,261	77.39%
<b>Total Beach Safety Lifeguard Program</b>	<b>329,637</b>	<b>895,000</b>	<b>565,363</b>	<b>63.17%</b>

**Beach Safety Junior Lifeguard Program**

Advertising and Marketing	773	1,400	627	44.79%
Cell Phone	43	100	57	57.00%
Ceremony and Prizes	-	2,500	2,500	100.00%
Drug and Background Tests	-	650	650	100.00%
Field Trips and Competitions	1,000	8,500	7,500	88.24%
Hardship	-	550	550	100.00%
Insurance (G/L & Accident Policies)	3,978	6,000	2,022	33.70%
Insurance (Workers Compensation)	-	1,000	1,000	100.00%
Office Expense	-	50	50	100.00%
Payroll Taxes	-	1,405	1,405	100.00%
Rental Fees	1,150	800	(350)	-43.75%
Repair and Maintenance	-	150	150	100.00%
Scholarships	-	3,000	3,000	100.00%
Supplies	707	1,150	443	38.52%
Uniforms	5,442	6,000	558	9.30%
Wages	-	17,500	17,500	100.00%
<b>Total Beach Safety Junior Lifeguard Program</b>	<b>13,093</b>	<b>50,755</b>	<b>37,662</b>	<b>74.20%</b>

**Total Beach Safety Program**

342,730	945,755	603,025	63.76%
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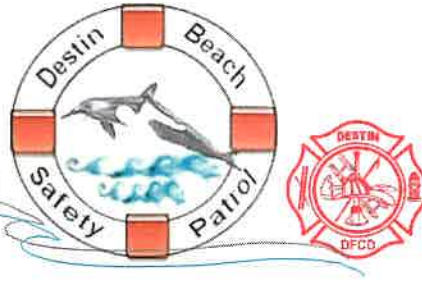


**Destin Fire Control District**  
**Revenue over Expenditures vs Budget**  
for the 2017 - 2018 Fiscal Year

	Through 4/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
<b>Other Uses of Funds (continued)</b>				
CPR Program				
Training Supplies	165	800	635	79.38%
Payroll Taxes	89	-	(89)	0.00%
Wages - CPR Instructor	1,160	2,500	1,340	53.60%
Total CPR Program	1,414	3,300	1,886	57.15%
<b>Total Other Uses of Funds</b>	344,144	949,055	604,911	63.74%
<b>Total Expenditures</b>	3,612,851	9,110,473	5,497,622	60.34%
<b>Net Revenue over Expenditures (per budget)</b>	\$ 1,874,962	\$ (2,510,048)		
<b>Non-General Fund items:</b>				
Use of Restricted Funds	\$ -	\$ 860,000		
Use of Assigned Funds	\$ 89,044	\$ 418,082		
Use of Unassigned Funds	\$ -	\$ 1,231,966		
	1,964,006	-		
<b>Other Fund or Non-Budget Items:</b>				
Transfer Revenue to Restricted Fund - Impact Fees	(19,342)			
Transfer to Assigned Fund - Asset Fund	343,823			
Depreciation	-			
Depreciation - Beach Safety	-			
Depreciation - Jr. Lifeguard Program	-			
<b>Net Revenue over Expenditures</b>	2,288,487	-		

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The Destin Beach Safety Patrol



[www.destinfire.com/services-programs/beach-safety/](http://www.destinfire.com/services-programs/beach-safety/)

## **BEACH SAFETY DIVISION'S Commissioner's Report May 8, 2018**

- I. Next academy May 17. Hoping to have over 60 employed.
- II. TDC 18/19 budget proposal was May 4.
- III. Junior Lifeguard program.
- IV. Statistics.

# Destin Beach Safety Statistics Commissioners' Report



## Totals as of May 6, 2018

Attendance	271,779
Minor First Aids	31
Major First Aids	4
Public Contacts	47,441
Preventative Acts	9,742
Missing Persons	11
Lost Persons	7
Persons Rescued	10
Assists	16
Boat Infraction	9
PWC Infraction	6
Marine Stings	14
Public Ed Mat	36

## Harbor 9 (included in totals above)

Attendance
Minor First Aids
Major First Aids
Public Contacts
Preventative Acts
Missing Persons
Lost Persons
Persons Rescued
Assists
Boat Infraction
PWC Infraction
Marine Stings
Public Ed Mat

# Destin Fire Control District

## April 2018 Training

	A-Shift	B-Shift	C-Shift	Total
<b>Company Training</b>				
<b>Tactics &amp; Strategy</b>				
Company Surveys/Pre fire Plan	6	6	6	18
<b>Medical</b>				
4 lead/12 Lead monitoring	2	2	2	6
<b>Company Training</b>				
RAM monitor	3	3	3	9
Target Hazards - Fudpuckers & SunDestin	3	3	3	9
<b>Apparatus Training</b>				
Boat 9 & Water Rescue	8	8	8	24
<b>Total Training Hours</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>66</b>

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# FIRE PREVENTION & INSPECTIONS

Month  
April 2018

## Inspections Performed

Annual Inspections:	
Apartments/ Condominiums	26
Hotels/Motels	
Assembly	5
Business	90
Mercantile	2
Board & Care/ Day Care	2
Storage	1
Sprinkler /Alarm	
Access To Property	113
Vacant Property	40

**Total      279**

Construction Inspections:	
Building	2
Remodel	
Fire Alarm	
Sprinkler System	
Site	2
Hood System	2

**Total**

Re-inspections	16
----------------	----

**Total      16**

Public Inquiries	
Conferences	3
Pre-Plan Update	
E.C. Updates	3

**Total      6**

**Total Inspections      301**

## Plans Reviewed

TRT	2
Building Site	3
Remodel	
Building	3
Signs	3
Sprinkler Systems	3
Fire Alarms	1
Hood Systems	3

**Total      18**

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**Fractile Response Times**  
**Emergency Responses**  
For the Year 2018

	Destin Fire			Okaloosa County EMS		
	7:59 Level	90% Level	Mean	7:59 Level	90% Level	Mean
January	72%	0:09:30	0:05:51	41%	0:25:14	0:12:53
February	80%	0:09:30	0:05:46	44%	0:28:19	0:15:32
March	79%	0:09:00	0:05:37	51%	0:22:01	0:11:52
April	78%	0:09:58	0:06:01	45%	0:21:28	0:12:04
May						
June						
July						
August						
September						
October						
November						
December						
<b>Year to Date</b>	<b>77%</b>	<b>0:09:30</b>	<b>0:05:49</b>	<b>45%</b>	<b>0:24:15</b>	<b>0:13:05</b>
<b>2017 Average</b>	<b>80%</b>	<b>0:09:08</b>	<b>0:05:50</b>	<b>51%</b>	<b>0:23:12</b>	<b>0:12:42</b>

**Call Breakdown**  
For the Year 2018

	Station 9 <u>Number</u>	Station 9 <u>Percentage</u>	Station 10 <u>Number</u>	Station 10 <u>Percentage</u>	<u>Total</u>	<u>EMS</u>	<u>Fire</u>	Total EMS
January	165	66%	84	34%	249	67%	33%	167
February	159	65%	84	35%	243	71%	29%	173
March	188	66%	99	34%	287	80%	20%	231
April	175	71%	71	29%	246	79%	21%	194
May								
June								
July								
August								
September								
October								
November								
December								
<b>Year to Date</b>	687	67%	338	33%	1025	75%	25%	765
<b>2017 Totals</b>	2111	67%	1033	33%	3144	61%	39%	2,224

# Hot Zones

## For the Year 2018

	<u>Zone 1</u>	<u>Zone 2</u>	<u>Zone 3</u>	<u>Zone 4</u>	<u>Zone 5</u>	<u>Zone 6</u>	<u>Zone 7</u>	<u>Zone 8</u>	<u>Zone 9</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
January	47	23	54	20	31	21	26	22	5	249	185	181	164	283	226
February	32	21	48	23	34	22	22	37	4	243	204	194	187	192	216
March	53	26	56	21	44	24	23	34	6	287	281	250	216	280	272
April	42	27	48	16	45	16	20	28	4	246	250	210	245	257	236
May										0	261	251	287	333	312
June										0	349	335	330	324	350
July										0	452	421	386	392	405
August										0	276	310	302	325	278
September										0	238	255	230	259	216
October										0	250	220	226	208	234
November										0	192	216	174	184	203
December										0	206	193	219	160	198
<b>Year to Date</b>	<b>174</b>	<b>97</b>	<b>206</b>	<b>80</b>	<b>154</b>	<b>83</b>	<b>91</b>	<b>121</b>	<b>19</b>	<b>1025</b>	<b>3144</b>	<b>3036</b>	<b>2966</b>	<b>3197</b>	<b>3146</b>

(A) Zone 1 - Destin Bridge to Benning Drive

(B) Zone 2 - Benning Drive to Main Street

(C) Zone 3 - Main Street to Airport Road

(D) Zone 4 - Holiday Isle, Hwy 98 (#802 - #1050) South side

(E) Zone 5 - Airport Road to Henderson Beach Road

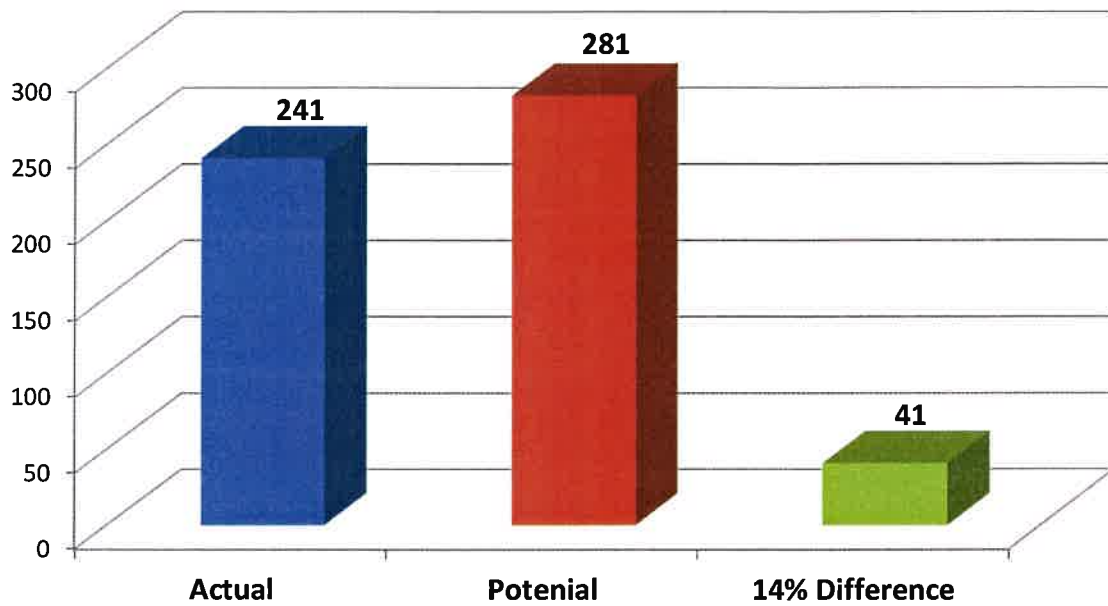
(F) Zone 6 - Henderson Beach Park/Rd to Hwy 293/Hutchinson

(G) Zone 7 - Hwy 293 (N side ECP) to Walton County

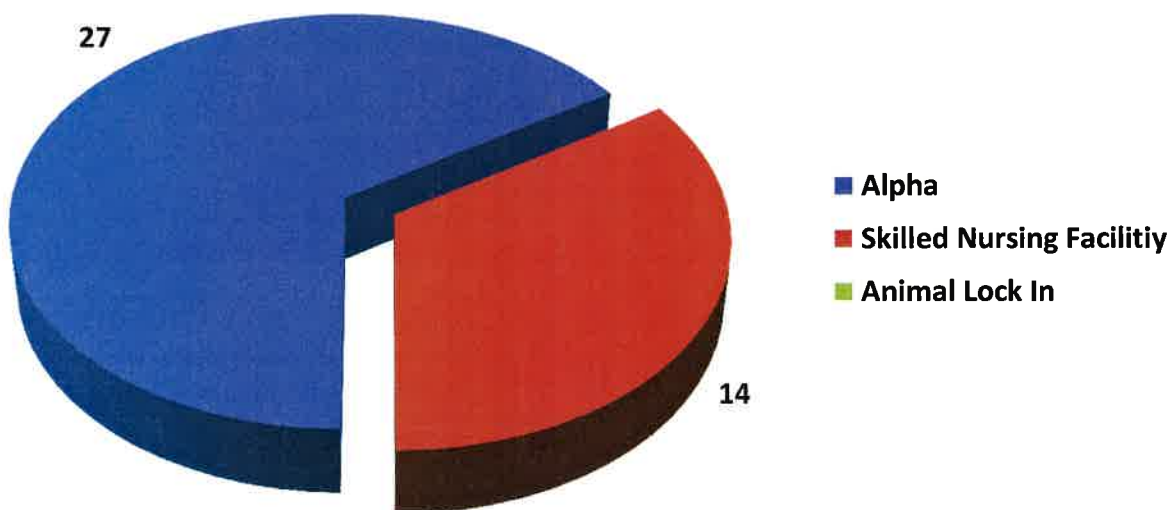
(H) Zone 8 - Hutchinson to Walton County (southside ECP)

(Z) Zone 9 - Out of District

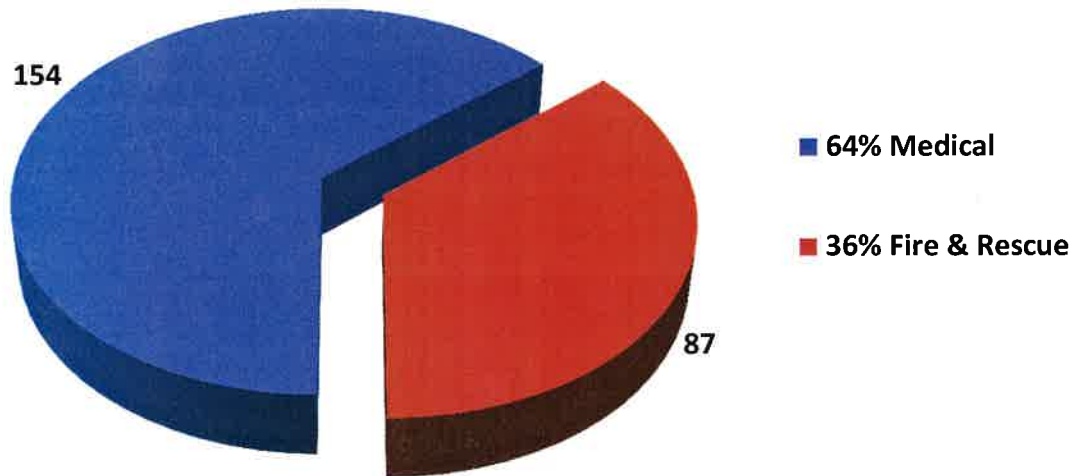
**April 2018  
District Call Volume**



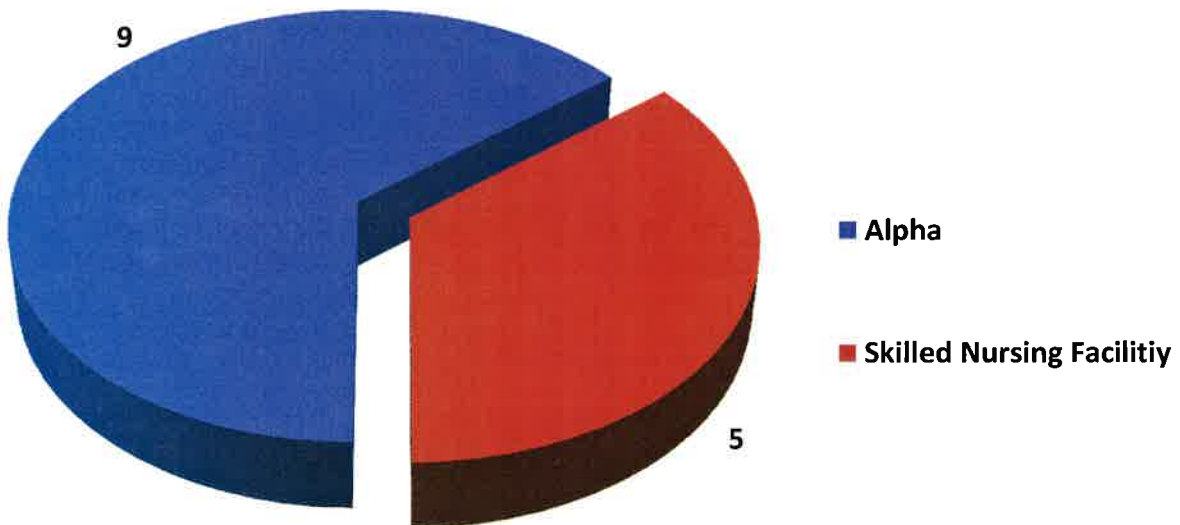
**April 2018  
Response Change - Assistance Not Requested by County  
41 Calls - 14% Difference**



**April 2018**  
**Fire & Rescue / Medical Response Comparison**  
**241 Actual Responses**



**April 2018**  
**Resonse Change - Assistance Requested by County**  
**14 Responses**





**Destin Fire Control District**  
**Call History for 2018**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2018 Totals	2017 Totals
MVA	20	27	30	24									101	328
Fall	22	30	26	19									97	215
Unknown Problem	18	13	35	30									96	353
Sick Call	22	20	15	17									74	182
Breathing problem	13	16	19	10									58	142
Unconscious	6	11	16	16									49	188
Chest pain	13	12	14	8									47	117
Trauma	4	6	20	8									38	106
Seizures	4	5	10	12									31	100
Assault/Rape	8	3	11	9									31	75
CVA/Stroke	6	6	4	5									21	48
Psychiatric	9	1	1	7									18	45
OD/Poisoning	1	4	8	5									18	36
Cardiac Arrest	6	2	6	3									17	41
Diabetic Emergency	7	4	1	3									15	27
Hemorrhage	3	3	3	3									12	34
Abdominal Pain	2	2	2	2									8	29
Heart Problem	1	2	3	1									7	13
Drowning		2	2	2									6	42
Allergic Reaction		3		2									5	27
Choking	1		1	2									4	14
Back Pain		1	1	1									3	19
Other				3									3	11
Stabbing/GSW			1	1									2	6
Headache	1		1										2	4
Heat/Cold Emergency				1									1	19
Childbirth/Labor			1										1	2
Eye Injury													0	1
Electrical Shock													0	0
Totals	167	173	231	194	0	0	0	0	0	0	0	0	765	2224

**Destin Fire Control District  
FYD Duty Overtime  
as of April 30, 2018**

Name	3) FYD Balance at 3/31/2018		2) April Activity		3) FYD Balance at 4/30/2018	
	Hrs	Amt Paid	Hrs	Amt Paid/Earned	Hrs	Amt Paid
Amey, Micah	-	-	7.50	160.43	7.50	160.43
Baugh, Mark	0.50	11.21			0.50	11.21
Blixt, Justin	-	-			-	-
Buchanan, TJ	-	-			-	-
Christenson, Brian	12.00	438.00			12.00	438.00
Crozier, Dalton	-	-			-	-
Darden, David	2.75	60.56			2.75	60.56
Davis, John	-	-			-	-
Flynn, Robert	63.00	1,797.50			63.00	1,797.50
Frank, Richie	-	-			-	-
Hartley, Ben	12.00	185.64	0.75	17.29	12.75	202.93
Kocour, Doug	0.75	10.41			0.75	10.41
Koenig, Robert	12.50	260.31			12.50	260.31
Landis, Mike	51.75	1,248.62			51.75	1,248.62
MacDonald, Kevin	-	-			-	-
Money, Arnold S.	0.50	14.51			0.50	14.51
Myers, Shaun	12.00	257.16			12.00	257.16
Parker, Eli	15.00	253.56			15.00	253.56
Rebholz, Tim	-	-			-	-
Romero, Felix	48.75	1,414.76			48.75	1,414.76
Romero, Jorge	-	-			-	-
Swartz, Reese	-	-			-	-
Turner, Luke	-	-			-	-
Ward, Trey	50.50	1,631.66	0.75	26.16	51.25	1,657.82
Watson, Donny	0.75	13.76			0.75	13.76
Weiland, Brian	-	-			-	-
Winkler, Matt	-	-			-	-
<b>Total Duty Overtime</b>	<b>282.75</b>	<b>\$ 7,597.66</b>	<b>9.00</b>	<b>\$ 203.88</b>	<b>291.75</b>	<b>\$ 7,801.54</b>
<b>Less Previous Year Totals</b>	<b>(413.00)</b>	<b>(11,073.16)</b>	<b>(5.00)</b>	<b>(160.02)</b>	<b>(418.00)</b>	<b>\$ (11,233.18)</b>
<b>Increase / (Decrease)</b>		<b>\$ (3,475.50)</b>		<b>\$ 43.86</b>		<b>\$ (3,431.64)</b>

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**DESTIN FIRE CONTROL DISTRICT**

**RESOLUTION 18-03**

**Whereas**, the Board of Fire Commissioners of the Destin Fire Control District, Okaloosa County, Florida on May 8, 2018, held a public hearing as required by Florida Statute 200.065 whereas upon a motion, adopted the following resolution:

**Whereas resolved:** to declare one (1) 2005 Chevy Suburban not economical or efficient for the District's purposes. It is, therefore, in the best interest of the District to retire and sell the above described vehicle, once the replacement vehicle has been received and placed in service. This property will be sold to a governmental unit located in the same county, pursuant to Section 1.902, for a value equal to or more than \$5,000. The vehicle is as follows:

2005 Chevy Suburban - VIN # 3GNGK26U95G219855

Motion made by: \_\_\_\_\_

Motion second by: \_\_\_\_\_

Motion carried: \_\_\_\_\_

**DULY ADOPTED** this 8th day of May, 2018.

DESTIN FIRE CONTROL DISTRICT  
Board of Commissioners

\_\_\_\_\_  
Richard D. Moore, Chairman

ATTEST:

\_\_\_\_\_  
Kathryn L. Wagner, District Clerk

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**DESTIN FIRE CONTROL DISTRICT**  
**Adopted Budget - with Mid-Year Budget Adjustments**  
**For Fiscal Year Ending September 30, 2018**

	<b>2017-2018 TOTAL ALL FUNDS APPROVED BUDGET</b>	<b>2017-2018 Mid-Year Adjustments</b>	<b>2017-2018 MID-YEAR BUDGET</b>
<b>ANNUAL REVENUE</b>			
Ad valorem tax @ 1.000	\$ 5,619,167	\$ -	\$ 5,619,167
Discounts 3.5%	\$ (196,671)	\$ -	\$ (196,671)
Uncollected tax - 1.5%	\$ (84,288)	\$ -	\$ (84,288)
Tax Collector fee	\$ (112,383)	\$ -	\$ (112,383)
Interest from investments	\$ 6,000	\$ -	\$ 6,000
Unrealized gain/loss from investments	\$ 25,000	\$ -	\$ 25,000
Impact fee	\$ 75,000	\$ -	\$ 75,000
Plan review fee	\$ 14,750	\$ -	\$ 14,750
Medical - Training revenue	\$ 6,795	\$ -	\$ 6,795
Alarm System Malfunction Fees	\$ 800	\$ -	\$ 800
Re-Inspection Fees	\$ 500	\$ -	\$ 500
Proceeds from Sale of Assets - BS	\$ 16,000	\$ -	\$ 16,000
Junior Lifeguard Program Fees - BS	\$ 49,355	\$ -	\$ 49,355
Junior Lifeguard Program Late Fees - BS	\$ 1,400	\$ -	\$ 1,400
<b>TOTAL ANNUAL REVENUES</b>	<b>\$ 5,421,425</b>	<b>\$ -</b>	<b>\$ 5,421,425</b>
<b>ANNUAL EXPENDITURES</b>			
<b>Personnel Services</b>			
Education	\$ -	\$ 35,000	\$ 35,000
Incentive - Paramedic	\$ 65,000	\$ 1,000	\$ 66,000
Incentive - Fire Boat Operator	\$ 16,800	\$ (6,000)	\$ 10,800
Incentive - Open Water Rescuer	\$ 8,400	\$ -	\$ 8,400
Incentive - Hazardous Materials Technician	\$ 18,000	\$ (1,800)	\$ 16,200
Insurance - benefits	\$ 641,000	\$ (42,000)	\$ 599,000
Insurance - workers comp	\$ 116,500	\$ (10,000)	\$ 106,500
Medical - drug testing	\$ 700	\$ -	\$ 700
Medical - physicals	\$ 10,000	\$ 3,000	\$ 13,000
Medical - shots	\$ 1,000	\$ -	\$ 1,000
Payroll tax	\$ 170,000	\$ -	\$ 170,000
Retirement contribution - 175	\$ 2,091,000	\$ -	\$ 2,091,000
State portion	\$ 300,000	\$ -	\$ 300,000
Retirement contribution - 457	\$ 36,000	\$ -	\$ 36,000
Uniforms - duty	\$ 19,000	\$ 14,000	\$ 33,000
Wages - hourly	\$ 2,046,000	\$ (15,450)	\$ 2,030,550
Wages - holiday	\$ 22,000	\$ -	\$ 22,000
Commissioner pay	\$ 30,000	\$ -	\$ 30,000
Wages - Sick leave and Vacation payout	\$ 14,000	\$ -	\$ 14,000
Wages - CPR training	\$ 2,500	\$ -	\$ 2,500
Wages - duty overtime	\$ 27,000	\$ 15,000	\$ 42,000
Wages - mandatory overtime	\$ 40,000	\$ 5,000	\$ 45,000
	\$ 5,674,900	\$ (2,250)	\$ 5,672,650
<b>Professional Services</b>			
Accounting / Audit	\$ 15,500	\$ -	\$ 15,500
Legal	\$ 35,000	\$ -	\$ 35,000

**DESTIN FIRE CONTROL DISTRICT**  
**Adopted Budget - with Mid-Year Budget Adjustments**  
**For Fiscal Year Ending September 30, 2018**

	<b>2017-2018 TOTAL ALL FUNDS APPROVED BUDGET</b>	<b>2017-2018 Mid-Year Adjustments</b>	<b>2017-2018 MID-YEAR BUDGET</b>
<b>Professional Services (continued)</b>			
Property Appraiser fee	\$ 89,500	\$ -	\$ 89,500
Other Professional Services	\$ 7,500	\$ -	\$ 7,500
	\$ 147,500	\$ -	\$ 147,500
<b>Contract Services</b>			
Central dispatch	\$ 500	\$ -	\$ 500
Communications equipment - cells	\$ 5,500	\$ -	\$ 5,500
County medical director	\$ 4,000	\$ -	\$ 4,000
Network Administration (service)	\$ 22,500	\$ -	\$ 22,500
Radio communication access fees	\$ 3,800	\$ -	\$ 3,800
Traffic control device interlocal agreement	\$ 1,700	\$ -	\$ 1,700
	\$ 38,000	\$ -	\$ 38,000
<b>Utility</b>			
Cable	\$ 3,900	\$ -	\$ 3,900
Electricity	\$ 27,000	\$ -	\$ 27,000
Gas	\$ 3,300	\$ -	\$ 3,300
Telephone	\$ 7,500	\$ -	\$ 7,500
Water	\$ 3,750	\$ -	\$ 3,750
	\$ 45,450	\$ -	\$ 45,450
<b>Insurance</b>			
Property/General Liability	\$ 76,000	\$ -	\$ 76,000
Retirement - elimination recourse	\$ 200	\$ -	\$ 200
Disability	\$ 600	\$ -	\$ 600
Bond- employee	\$ 200	\$ -	\$ 200
Bond - election	\$ 200	\$ -	\$ 200
	\$ 77,200	\$ -	\$ 77,200
<b>Repair and maintenance</b>			
Boat	\$ 6,000	\$ -	\$ 6,000
Building	\$ 18,000	\$ -	\$ 18,000
Computers (upgrades/support/hardware)	\$ 17,500	\$ -	\$ 17,500
Equipment	\$ 10,000	\$ -	\$ 10,000
Ladder & aerial inspections	\$ 1,750	\$ -	\$ 1,750
Vehicles	\$ 60,000	\$ -	\$ 60,000
	\$ 113,250	\$ -	\$ 113,250
<b>Supplies</b>			
Station	\$ 10,000	\$ -	\$ 10,000
Office	\$ 8,500	\$ -	\$ 8,500
Promotional Activities	\$ 1,500	\$ -	\$ 1,500
Equipment	\$ 15,000	\$ -	\$ 15,000
Fire prevention	\$ 5,125	\$ -	\$ 5,125
Fuel - trucks	\$ 22,000	\$ -	\$ 22,000
Fuel - boat	\$ 4,500	\$ -	\$ 4,500
Hose	\$ 5,000	\$ -	\$ 5,000
Copier	\$ 3,500	\$ -	\$ 3,500

**DESTIN FIRE CONTROL DISTRICT**  
**Adopted Budget - with Mid-Year Budget Adjustments**  
**For Fiscal Year Ending September 30, 2018**

	2017-2018 TOTAL ALL FUNDS APPROVED BUDGET	2017-2018 Mid-Year Adjustments	2017-2018 MID-YEAR BUDGET
<b>Supplies (continued)</b>			
Paramedic equipment	\$ 5,000	\$ -	\$ 5,000
CPR Training	\$ 800	\$ -	\$ 800
	\$ 80,925	\$ -	\$ 80,925
<b>Other</b>			
Training and per diem	\$ 15,000	\$ 7,500	\$ 22,500
Advertising	\$ 4,500	\$ -	\$ 4,500
Haz-mat dues	\$ 15,000	\$ (6,000)	\$ 9,000
Dues and subscriptions	\$ 10,500	\$ 750	\$ 11,250
Transfer to Asset Fund	\$ -	\$ -	\$ -
	\$ 45,000	\$ 2,250	\$ 47,250
<b>Capital Outlay</b>			
Building	\$ 848,000	\$ -	\$ 848,000
Building - equipment/furnishings	\$ 87,000	\$ -	\$ 87,000
Building improvements	\$ 89,702	\$ -	\$ 89,702
Bunker Gear	\$ 122,500	\$ -	\$ 122,500
Computers	\$ 18,880	\$ 5,000	\$ 23,880
Equipment - Firefighting	\$ 9,000	\$ 500	\$ 9,500
Equipment - Other	\$ 31,500	\$ (5,500)	\$ 26,000
Furniture	\$ 16,500	\$ -	\$ 16,500
Vehicles	\$ 130,000	\$ -	\$ 130,000
	\$ 1,353,082	\$ -	\$ 1,353,082
<b>Beach Safety: Beach Safety Services</b>			
Capital acquisition - equipment	\$ 90,580	\$ 170	\$ 90,750
Communication devices	\$ 7,000	\$ -	\$ 7,000
Drug and Background tests and Physicals	\$ 8,342	\$ -	\$ 8,342
Dues and Fees	\$ 23,200	\$ -	\$ 23,200
Equipment repair and maintenance	\$ 21,500	\$ -	\$ 21,500
Equipment supplies	\$ 19,937	\$ -	\$ 19,937
Fuel	\$ 7,500	\$ -	\$ 7,500
Insurance-workers comp/liability	\$ 53,136	\$ -	\$ 53,136
Office	\$ 3,000	\$ 1,000	\$ 4,000
Payroll Benefits	\$ 64,062	\$ -	\$ 64,062
Payroll tax	\$ 40,653	\$ -	\$ 40,653
Training	\$ 2,000	\$ 750	\$ 2,750
Unemployment tax	\$ 5,000	\$ -	\$ 5,000
Uniforms	\$ 15,680	\$ 2,000	\$ 17,680
Utilities	\$ 2,000	\$ -	\$ 2,000
Wages	\$ 531,410	\$ (3,920)	\$ 527,490
	\$ 895,000	\$ -	\$ 895,000

**DESTIN FIRE CONTROL DISTRICT**  
**Adopted Budget - with Mid-Year Budget Adjustments**  
**For Fiscal Year Ending September 30, 2018**

	<b>2017-2018 TOTAL ALL FUNDS APPROVED BUDGET</b>	<b>2017-2018 Mid-Year Adjustments</b>	<b>2017-2018 MID-YEAR BUDGET</b>
<b>Beach Safety: Junior Lifeguard Program</b>			
Advertising and Marketing	\$ 1,400	\$ -	\$ 1,400
Cell Phone	\$ 100	\$ -	\$ 100
Ceremony and Prizes	\$ 2,500	\$ -	\$ 2,500
Drug and Background Tests	\$ 650	\$ -	\$ 650
Equipment and Supplies	\$ 1,150	\$ -	\$ 1,150
Field Trips and Competitions	\$ 8,500	\$ -	\$ 8,500
Hardship	\$ 550	\$ -	\$ 550
Insurance (G/L & Accident Policies)	\$ 6,000	\$ -	\$ 6,000
Office Expense	\$ 50	\$ -	\$ 50
Payroll Tax	\$ 1,405	\$ -	\$ 1,405
Rental Fees	\$ 800	\$ -	\$ 800
Repair and Maintenance	\$ 150	\$ -	\$ 150
Scholarship	\$ 3,000	\$ -	\$ 3,000
Uniforms	\$ 6,000	\$ -	\$ 6,000
Wages	\$ 17,500	\$ -	\$ 17,500
Workers Compensation	\$ 1,000	\$ -	\$ 1,000
	\$ 50,755	\$ -	\$ 50,755
<b>TOTAL ANNUAL EXPENDITURES</b>	<b>\$ 8,521,062</b>	<b>\$ -</b>	<b>\$ 8,521,062</b>

<b>OVERAGE/SHORTAGE</b>	<b>\$ (3,099,637)</b>	<b>\$ -</b>	<b>\$ (3,099,637)</b>
-------------------------	-----------------------	-------------	-----------------------

<b>OVERAGE/SHORTAGE</b>	<b>\$ (3,099,637)</b>	<b>\$ -</b>	<b>\$ (3,099,637)</b>
-------------------------	-----------------------	-------------	-----------------------

Contribution to Retirement Funds - State	\$ 300,000	\$ -	\$ 300,000
Contribution to Beach Safety - TDC	\$ 779,000	\$ -	\$ 779,000
Contribution to Beach Safety - City	\$ 100,000	\$ -	\$ 100,000
Use of Restricted Funds	\$ 860,000	\$ -	\$ 860,000
Use of Assigned Funds	\$ (171,329)	\$ -	\$ (171,329)
Use of Unassigned Funds	\$ 1,231,966	\$ -	\$ 1,231,966
<b>NET OVERAGE/SHORTAGE</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ 0</b>