

Destin Fire Control District
Board of Fire Commissioners

Regular Meeting
848 Airport Road
Destin, Florida 32541

June 12, 2018
5:30 p.m.

Destin Fire Control District
Agenda - Amended
Board of Fire Commissioners
848 Airport Road, Destin, Florida 32541
June 12, 2018, at 5:30 p.m.

This meeting is open to the public

- 1. Meeting called to order by the Chairman**
- 2. Employee recognition**
- 3. Public Comments**
- 4. Review of minutes:**
 - a. Regular meeting – May 8, 2018
- 5. Review of Financial Report:**
 - a. May 31, 2018
- 6. Old Business:**
 - a. None
- 7. Chief Reports:**
 - a. Beach Safety Update
 - b. Training Report
 - c. Inspection Report
 - d. Response Change Report
 - e. Overtime Report
- 8. New Business:**
 - a. Budget Workshop – 1st presentation
 - b. Purchase of Bunker Gear
- 9. Next Meeting:** Regular Meeting: July 10, 2018 at 5:30pm
- 10. Reminder for Commissioners to file their annual Form 1 by July 1, 2018**
- 11. Adjournment**

DESTIN FIRE CONTROL DISTRICT

Regular Meeting of the Board of Commissioners

Main Station

848 Airport Road
Destin, Florida 32541

May 8, 2018

Minutes

Commissioners present: Rick Moore, Mike Buckingham, Tommy Green, Jack Wilson, and Bob Wagner

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner, Marie Wilbur

Present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:31 p.m. A quorum was present.

Public Comment:

None

Review of Minutes:

The minutes for the regular meeting of April 10, 2018 were presented. Commissioner Wagner made a motion to approve the minutes as presented. Commissioner Wilson seconded. With no discussion, the motion passed unanimously.

Review of Financials:

Division Chief Wagner presented the financial statements for the month ended April 30, 2018. Commissioner Green made a motion to approve the Financial Reports for April 30, 2018 as presented. Commissioner Wilson seconded. With no further discussion, the motion passed unanimously.

Old Business:

a. West End of District Station

Chief Sasser requested to have this item removed from the agenda as there is no progress to report at this time.

b. Affirmation of Trustee to Firefighters' Retirement Trust Fund

Attorney Matthews spoke to this item stating that statutes require that the Board of Commissioners affirm the appointment of John Harvey by the Trustees to the Firefighters' Retirement Trust Fund Board of Trustees as a ministerial duty. Following discussion, the Board affirmed by consensus the appointment of John Harvey by the Trustees to the Firefighters' Retirement Fund Board of Trustees.

Chief Reports:

a. Beach Safety Report

Division Chief D'Agostino reported that a Lifeguard Training Academy will be held this week. Approximately 60 employees are in the process of being hired. He met with the TDC and the District is in line to receive \$779,000 for fiscal year 2018-2019. 40 students are signed up to date for the Junior Lifeguard Program which begins June 4. Commissioner Green commended Destin Lifeguard Corrie Sober for two separate rescues that she made while off duty this past week.

b. Training Report

Chief Sasser presented the Training Report stating that there were 22 hours completed for each shift during the month of April.

c. Inspection Report

Division Chief Taylor presented the Inspection Report, noting that a 280 +/- unit apartment complex is in planning stages for behind Winn Dixie with a couple of other smaller projects in process.

d. Response Change Report

Chief Sasser reviewed the response change reports reflecting a call breakdown of 71/29 for Stations 9/10. Calls were consistent this month with those of last year.

e. Overtime Report

Chief Sasser reported that overtime was held to a minimum for the month of April.

New Business:

a. Sale of Suburban to Alamarante Volunteer Fire Department

Chief Sasser reported that the Alamarante Volunteer Fire Department is interested in purchasing the Suburban Command Vehicle at a price of \$5,000, which is what would be received if traded in. After discussion, Commissioner Wilson made a motion to approve Resolution 18-03, with a second by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

b. Mid-Year Budget Adjustments

Division Chief Wagner presented the mid-year budget adjustments noting that all adjustments are offset by savings in another category. Commissioner Wilson made a motion to approve the Mid-Year Budget Adjustments as presented. Commissioner Wagner seconded. With no further discussion, the motion passed unanimously.

c. Norriego Point Lifeguard

Commissioner Moore asked that this item be added to the agenda so that a discussion may begin on planning lifeguard coverage for the new city park at Norriego Point, though it is not known if an opening date for the park has been scheduled. Division Chief D'Agostino stated that we do have an extra lifeguard chair which could be utilized. It was felt that with four potential swim sites to be covered, a tower would be more appropriate. Division Chief D'Agostino will look into a new tower and he and Chief Sasser will discuss other considerations for preparation. The Board also felt that Chief Sasser should reach out to the City to see if plans for funding additional lifeguard coverage has been considered.

Commissioner Moore announced that this is the Week of Blessings. The Marketplace Blessing is scheduled for May 9 from 11:30 a.m. – 1:00 p.m. at 200 Beach Drive and the Fleet Blessing is scheduled for May 10 from 4:00-7:00 p.m. at 810 Harbor Boulevard.

Commissioners are reminded to file their annual Form 1 by July 1, 2018.

Next Meeting:

Chairman Moore reminded the Board that the next regular meeting is scheduled for Tuesday June 12, 2018 at 5:30 p.m.

Adjournment:

With no additional business to be discussed, the meeting adjourned at 6:28 p.m.

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Destin Fire Control District**Balance Sheet**

As of May 31, 2018

	<u>May 2018</u>
ASSETS	
Current Assets	
Checking/Savings	
Petty cash	\$ 100
Trustmark - checking	1,119,069
Trustmark - impact fee	1,100,751
FLGIT - Day to Day Fund	1,513,072
FLGIT - Short Term Bond Fund	3,855,202
Total Checking/Savings	<u>7,588,194</u>
Accounts Receivable	
Accounts Receivable	176,165
Total Accounts Receivable	<u>176,165</u>
Other Current Assets	
Ed supplement receivable	5,595
Total Other Current Assets	<u>5,595</u>
Total Current Assets	<u>7,769,954</u>
Fixed Assets	
Land	278,555
Building	1,328,209
Building Improvements	1,412,763
Equipment - firefighting	330,262
Equipment - other	1,000,980
Equipment - station	346,435
Vehicles	2,683,632
Accumulated depreciation	(4,153,666)
Total Fixed Assets	<u>3,227,170</u>
Other Assets	
Prepaid expenses	102,660
Total Other Assets	<u>102,660</u>
Deferred outflows of resources from Pension Fund	<u>817,367</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u><u>\$ 11,917,151</u></u>

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Destin Fire Control District

Balance Sheet

As of May 31, 2018

	<u>May 2018</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts payable	\$ 16,737
Other Current Liabilities	
Accrued wages payable	89,120
Prepaid Legal Services	321
Compensated absences-in 1 yr	74,966
Total Other Current Liabilities	<u>164,407</u>
Total Current Liabilities	181,144
Long Term Liabilities	
Compensated absences-more 1 yr	126,895
OPEB Liability	148,971
Retirement Trust Fund	8,337,169
Total Long Term Liabilities	<u>8,613,035</u>
Total Liabilities	<u>8,794,179</u>
Equity	
Nonspendable Fund	
Nonspendable - Investment General Fixed Assets Fund	3,227,170
Nonspendable - Prepaid Insurance Fund	102,660
Total Nonspendable Fund	<u>3,329,830</u>
Restricted Fund	
Restricted - Impact Fee Fund	1,120,391
Total Restricted Fund	<u>1,120,391</u>
Committed Fund	
Committed - Compensation Fund	50,000
Committed - Unemployment Fund	19,873
Total Committed Fund	<u>69,873</u>
Assigned Fund	
Assigned - Asset Fund	3,372,059
Assigned - Jr. Lifeguard Program Fund	2,278
Total Assigned Fund	<u>3,374,337</u>
Unassigned Fund	
Unassigned Fund	1,630,707
Provided for Retirement Trust Fund	(8,337,169)
Net Revenue over Expenditures	1,935,003
Total Unassigned Fund	<u>(4,771,459)</u>
Total Equity	<u>3,122,972</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 11,917,151</u></u>

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 5/31/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Revenue				
Advalorem Tax				
Advalorem taxes	\$ 5,465,821	\$ 5,619,167	153,346	2.73%
Discounts (3.5%)	(194,942)	(196,671)	(1,729)	0.88%
Uncollected tax (1.5%)	-	(84,288)	(84,288)	100.00%
Advalorem taxes prior years	950	-	(950)	-100.00%
Advalorem tax interest	2,256	-	(2,256)	-100.00%
Advalorem prior years penalty	346	-	(346)	-100.00%
Refund to tax payer	(216)	-	216	-100.00%
Tax collector	(105,479)	(112,383)	(6,904)	6.14%
Total Advalorem Tax	5,168,736	5,225,825	57,089	1.09%
Fee Revenue				
Credit card convience fees	139	-	(139)	-100.00%
Impact fee	20,153	75,000	54,847	73.13%
Plan review fee	6,925	14,750	7,825	53.05%
Alarm System Malfunction fees	900	800	(100)	-12.50%
Re-Inspection fees	650	500	(150)	-30.00%
Total Fee Revenue	28,767	91,050	62,283	68.41%
Grant revenue				
Grant - PGIT	5,000	-	(5,000)	-100.00%
Total Grant revenue	5,000	-	(5,000)	-100.00%
Interest from Investments	5,525	6,000	475	7.92%
Unrealized gain (loss) on investments	133	25,000	24,867	99.47%
Gain (loss) on sale of assets - BS	20,000	16,000	(4,000)	-25.00%
Gain (loss) on sale of assets	4,175	-	(4,175)	0.00%
Beach Safety Patrol				
BSP - City of Destin	20,000	100,000	80,000	80.00%
BSP - Okaloosa County	425,098	779,000	353,902	45.43%
BSP - Junior Lifeguard Program Fees	26,950	49,355	22,405	45.40%
BSP - Junior Lifeguard Program Late Fees	550	1,400	850	60.71%
Total Beach Safety Patrol	472,598	929,755	457,157	49.17%
Pension Fund Contributions	-	300,000	300,000	100.00%
Miscellaneous revenue	193	-	(193)	-100.00%
Medical - Training Revenue (CPR)	3,019	6,795	3,776	55.57%
TOTAL REVENUE	5,708,496	6,600,425	891,929	13.51%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 5/31/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Expenditures				
Personnel Services				
Employee medical				
Drug test	490	700	210	30.00%
Physicals	4,321	10,000	5,679	56.79%
Shots	-	1,000	1,000	100.00%
Total Employee medical	4,811	11,700	6,889	58.88%
Insurance				
Elimination recourse	-	200	200	100.00%
Employee	395,480	641,000	245,520	38.30%
Employee AD&D	461	600	139	23.17%
Workers compensation	72,866	116,500	43,634	37.45%
Total Insurance	468,807	758,300	289,493	38.18%
Retirement plan				
District - 175 plan	881,900	2,091,000	1,209,100	57.82%
State Premium Tax Contr.	-	300,000	300,000	100.00%
District - 457 plan	24,137	36,000	11,863	32.95%
Total Retirement plan	906,037	2,427,000	1,520,963	62.67%
Taxes - payroll	113,670	170,000	56,330	33.14%
Wage incentives				
Paramedic	37,077	65,000	27,923	42.96%
Fire Boat Operator	4,856	16,800	11,944	71.10%
Open Water Rescuer	6,184	8,400	2,216	26.38%
Hazardous Materials Technician	9,311	18,000	8,689	48.27%
Total Wage incentives	57,428	108,200	50,772	46.92%
Wages				
Wages	1,377,519	2,046,000	668,481	32.67%
Mandatory overtime	28,307	40,000	11,693	29.23%
Duty overtime	10,364	27,000	16,636	61.61%
Holiday pay	16,175	22,000	5,825	26.48%
Commissioners	8,000	30,000	22,000	73.33%
Sick leave and vacation payout	4,750	14,000	9,250	66.07%
Total Wages	1,445,115	2,179,000	733,885	33.68%
Total Personnel Services	3,007,610	5,654,200	2,646,590	46.81%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 5/31/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Operating Expenditures				
Advertising	2,007	4,500	2,493	55.40%
Bond expense				
Election	-	200	200	100.00%
Employee	140	200	60	30.00%
Total Bond expense	140	400	260	65.00%
Contracts				
Radio Communications Access Fee	2,304	3,800	1,496	39.37%
Traffic control-interlocal agmt	-	1,700	1,700	100.00%
Total Contracts	2,304	5,500	3,196	58.11%
Dues/subscriptions/fees				
Fees	311	-	(311)	-100.00%
County medical director	4,000	4,000	-	0.00%
Dispatch	-	500	500	100.00%
Dues/subscriptions/fees - Other	6,643	10,500	3,857	36.73%
Total Dues/subscriptions/fees	10,954	15,000	4,046	26.97%
Equipment	2,919	15,000	12,081	80.54%
Equipment - Hoses	1,500	5,000	3,500	70.00%
Haz-mat	8,867	15,000	6,133	40.89%
Inspections - ladder	1,365	1,750	385	22.00%
Insurance - general liability	47,502	76,000	28,498	37.50%
Lease - copier	1,442	3,500	2,058	58.80%
Office expense	5,817	8,500	2,683	31.56%
Promotion activities	1,059	1,500	441	29.40%
Professional fees				
Audit	15,500	15,500	-	0.00%
Legal	11,901	35,000	23,099	66.00%
Other Professional Services	3,125	7,500	4,375	58.33%
Total Professional fees	30,526	58,000	27,474	47.37%
Property appraiser	54,116	89,500	35,384	39.54%
Repairs and maintenance				
Boat	5,786	6,000	214	3.57%
Building	4,373	18,000	13,627	75.71%
Computers - Hardware/Software/Upg.	12,282	17,500	5,218	29.82%
Equipment	6,259	10,000	3,741	37.41%
Office	11,415	22,500	11,085	49.27%
Vehicle	19,344	60,000	40,656	67.76%
Total Repairs and maintenance	59,459	134,000	74,541	55.63%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 5/31/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Operating Expenditures (continued)				
Supplies				
Fire prevention	260	5,125	4,865	94.93%
Paramedic equipment	-	5,000	5,000	100.00%
Station	6,038	10,000	3,962	39.62%
Total Supplies	6,298	20,125	13,827	68.71%
Telephone				
Local	4,426	7,500	3,074	40.99%
Cellular	3,091	5,500	2,409	43.80%
Total Telephone	7,517	13,000	5,483	42.18%
Training and per diem	15,370	15,000	(370)	-2.47%
Transfer to Asset Fund Reserve	392,941	589,411	196,470	33.33%
Uniforms - Duty	9,227	19,000	9,773	51.44%
Vehicle				
Fuel - fireboat	209	4,500	4,291	95.36%
Fuel - vehicles	14,235	22,000	7,765	35.30%
Total Vehicle	14,444	26,500	12,056	45.49%
Utilities				
Cable	2,555	3,900	1,345	34.49%
Electricity	12,588	27,000	14,412	53.38%
Gas	2,115	3,300	1,185	35.91%
Water	2,629	3,750	1,121	29.89%
Total Utilities	19,887	37,950	18,063	47.60%
Total Operating Expenditures	695,661	1,154,136	458,475	39.72%
Capital Expenditures				
Building	-	848,000	848,000	100.00%
Building - equip./furnishings	-	87,000	87,000	100.00%
Building Improvements	18,184	89,702	71,518	79.73%
Bunker Gear	-	122,500	122,500	100.00%
Computers	18,148	18,880	732	3.88%
Equipment - other	21,421	31,500	10,079	32.00%
Equipment - station	-	9,000	9,000	100.00%
Furniture	-	16,500	16,500	100.00%
Vehicles	31,291	130,000	98,709	75.93%
Total Capital Expenditures	89,044	1,353,082	1,264,038	93.42%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

Through 5/31/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
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Other Uses of Funds

Beach Safety Lifeguard Program

Communication Devices	2,382	7,000	4,618	65.97%
Drug and Background tests	5,352	8,342	2,990	35.84%
Dues, Fees	10,304	23,200	12,896	55.59%
Equipment - capital	98,120	90,580	(7,540)	-8.32%
Fuel	2,232	7,500	5,268	70.24%
Insurance - WC/Liability	22,751	53,136	30,385	57.18%
Office expense	3,715	3,000	(715)	-23.83%
Payroll benefits	38,302	64,062	25,760	40.21%
Repairs and maintenance	15,739	21,500	5,761	26.80%
Supplies	9,216	19,937	10,721	53.77%
Taxes - payroll	13,637	40,653	27,016	66.46%
Training	2,589	2,000	(589)	-29.45%
Unemployment Compensation	-	5,000	5,000	0.00%
Uniforms	17,042	15,680	(1,362)	-8.69%
Utilities	631	2,000	1,369	68.45%
Wages	183,084	531,410	348,326	65.55%
Total Beach Safety Lifeguard Program	425,096	895,000	469,904	52.50%

Beach Safety Junior Lifeguard Program

Advertising and Marketing	773	1,400	627	44.79%
Cell Phone	54	100	46	46.00%
Ceremony and Prizes	-	2,500	2,500	100.00%
Drug and Background Tests	140	650	510	78.46%
Field Trips and Competitions	1,000	8,500	7,500	88.24%
Hardship	-	550	550	100.00%
Insurance (G/L & Accident Policies)	4,378	6,000	1,622	27.03%
Insurance (Workers Compensation)	-	1,000	1,000	100.00%
Office Expense	-	50	50	100.00%
Payroll Taxes	-	1,405	1,405	100.00%
Rental Fees	1,150	800	(350)	-43.75%
Repair and Maintenance	-	150	150	100.00%
Scholarships	2,750	3,000	250	8.33%
Supplies	707	1,150	443	38.52%
Uniforms	5,442	6,000	558	9.30%
Wages	-	17,500	17,500	100.00%
Total Beach Safety Junior Lifeguard Program	16,394	50,755	34,361	67.70%

Total Beach Safety Program

441,490	945,755	504,265	53.32%
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Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 5/31/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Other Uses of Funds (continued)				
CPR Program				
Training Supplies	271	800	529	66.13%
Payroll Taxes	89	-	(89)	0.00%
Wages - CPR Instructor	1,160	2,500	1,340	53.60%
Total CPR Program	1,520	3,300	1,780	53.94%
Total Other Uses of Funds	443,010	949,055	506,045	53.32%
Total Expenditures	4,235,325	9,110,473	4,875,148	53.51%
Net Revenue over Expenditures (per budget)	\$ 1,473,171	\$ (2,510,048)		
Non-General Fund items:				
Use of Restricted Funds	\$ -	\$ 860,000		
Use of Assigned Funds	\$ 89,044	\$ 418,082		
Use of Unassigned Funds	\$ -	\$ 1,231,966		
	1,562,215	-		
Other Fund or Non-Budget Items:				
Transfer Revenue to Restricted Fund - Impact Fees	(20,153)			
Transfer to Assigned Fund - Asset Fund	392,941			
Depreciation	-			
Depreciation - Beach Safety	-			
Depreciation - Jr. Lifeguard Program	-			
Net Revenue over Expenditures	1,935,003	-		

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The Destin Beach Safety Patrol



www.destinfire.com/services-programs/beach-safety/

BEACH SAFETY DIVISION'S Commissioner's Report June 12, 2018

- I. Crab Island CPR.
- II. Juniors.
- III. Statistics.

Destin Beach Safety Statistics Commissioners' Report



Totals as of June 6, 2018

Attendance	659,719
Minor First Aids	64
Major First Aids	8
Public Contacts	114,639
Preventative Acts	46,040
Missing Persons	21
Lost Persons	18
Persons Rescued	88
Assists	109
Boat Infraction	14
PWC Infraction	11
Marine Stings	17
Public Ed Mat	186

Harbor 9 (included in totals above)

Attendance	10,300
Minor First Aids	0
Major First Aids	3
Public Contacts	743
Preventative Acts	465
Missing Persons	2
Lost Persons	4
Persons Rescued	18
Assists	8
Boat Infraction	0
PWC Infraction	0
Marine Stings	0
Public Ed Mat	10

Destin Fire Control District

May 2018 Training

	A-Shift	B-Shift	C-Shift	Total
Company Training				
Tactics & Strategy				
Company Surveys/ Pre fire Plan	6	6	6	18
Medical				
EMS Allergies and Anaphylaxis	1	1	1	3
EMS Airway Management	1	1	1	3
Company Training				
Long Driveway Fires	4	4	4	12
Target Hazards-Coyaba St10 & Ultimate St9	3	3	3	9
Apparatus Training				
Boat 9 & Water Rescue	8	8	8	24
Total Training Hours	23	23	23	69

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FIRE PREVENTION & INSPECTIONS

May 2018

Inspections Performed

Annual Inspections:	
Apartments/ Condominiums	11
Hotels/Motels	1
Assembly	2
Business	170
Mercantile	6
Board & Care/ Day Care	
Storage	13
Sprinkler /Alarm	
Access To Property	177
Vacant Property	48

Total 428

Construction Inspections:	
Building	2
Remodel	
Fire Alarm	
Sprinkler System	2
Site	
Hood System	

Total

Re-inspections	9
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Total 9

Public Inquiries	
Conferences	3
Pre-Plan Update	
E.C. Updates	15

Total 18

Total Inspections 455

Plans Reviewed

TRT	2
Building Site	2
Remodel	2
Building	3
Signs	2
Sprinkler Systems	1
Fire Alarms	
Hood Systems	1

Total 13

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Destin Fire Control District
FYD Duty Overtime
as of May 31, 2018

Name	3) FYD Balance at 4/30/2018		2) May Activity		3) FYD Balance at 5/31/2018	
	Hrs	Amt Paid	Hrs	Amt Paid/Earned	Hrs	Amt Paid
Amey, Micah	7.50	160.43			7.50	160.43
Baugh, Mark	0.50	11.21			0.50	11.21
Blixt, Justin	-	-			-	-
Buchanan, TJ	-	-			-	-
Christenson, Brian	12.00	438.00			12.00	438.00
Crozier, Dalton	-	-			-	-
Darden, David	2.75	60.56			2.75	60.56
Davis, John	-	-	10.75	223.82	10.75	223.82
Flynn, Robert	63.00	1,797.50			63.00	1,797.50
Frank, Richie	-	-			-	-
Hartley, Ben	12.75	202.93			12.75	202.93
Kocour, Doug	0.75	10.41			0.75	10.41
Koenig, Robert	12.50	260.31			12.50	260.31
Landis, Mike	51.75	1,248.62			51.75	1,248.62
MacDonald, Kevin	-	-			-	-
Money, Arnold S.	0.50	14.51			0.50	14.51
Myers, Shaun	12.00	257.16			12.00	257.16
Parker, Eli	15.00	253.56			15.00	253.56
Rebholz, Tim	-	-			-	-
Romero, Felix	48.75	1,414.76	12.00	364.20	60.75	1,778.96
Romero, Jorge	-	-	0.75	10.41	0.75	10.41
Swartz, Reese	-	-			-	-
Turner, Luke	-	-			-	-
Ward, Trey	51.25	1,657.82			51.25	1,657.82
Watson, Donny	0.75	13.76			0.75	13.76
Weiland, Brian	-	-			-	-
Winkler, Matt	-	-			-	-
Total Duty Overtime	7,801.54	\$ 7,597.66	23.50	\$ 598.43	7,825.04	\$ 8,196.09
Less Previous Year Totals	(413.00)	(11,233.18)	(1.00)	(32.31)	(414.00)	\$ (11,265.49)
Increase / (Decrease)		\$ (3,635.52)		\$ 566.12		\$ (3,069.40)

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DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 6/12/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
ANNUAL REVENUE					
Advalorem tax @ 1.000	\$ 5,348,931	\$ 5,619,167	\$ 6,011,144	\$ 391,977	6.98%
Discounts 3.5%	\$ (181,422)	\$ (196,671)	\$ (210,390)	\$ (13,719)	6.98%
Uncollected tax - 1.5%	\$ -	\$ (84,288)	\$ (90,167)	\$ (5,879)	6.98%
Tax Collector fee	\$ (103,502)	\$ (112,383)	\$ (120,223)	\$ (7,840)	6.98%
Advalorem taxes prior year	\$ (570)	\$ -	\$ -	\$ -	0.00%
Advalorem taxes interest	\$ 7,668	\$ -	\$ -	\$ -	0.00%
Advalorem prior year penalty	\$ 1,181	\$ -	\$ -	\$ -	0.00%
Interest from investments	\$ 8,230	\$ 6,000	\$ 8,000	\$ 2,000	33.33%
Unrealized gain/loss from investments	\$ 35,406	\$ 25,000	\$ 25,000	\$ -	0.00%
Impact fee	\$ 150,531	\$ 75,000	\$ 100,000	\$ 25,000	33.33%
Plan review fee	\$ 19,011	\$ 14,750	\$ 14,750	\$ -	0.00%
Medical - Training revenue	\$ 3,850	\$ 6,795	\$ 4,500	\$ (2,295)	-33.77%
Alarm System Malfunction Fees	\$ 1,600	\$ 800	\$ 800	\$ -	0.00%
Re-Inspection Fees	\$ 1,000	\$ 500	\$ 500	\$ -	0.00%
Junior Lifeguard Program Fees - BS	\$ 38,894	\$ 49,355	\$ -	\$ (49,355)	-100.00%
Junior Lifeguard Program Late Fees - BS	\$ 1,450	\$ 1,400	\$ -	\$ (1,400)	-100.00%
Junior Lifeguard Program Other - BS	\$ 395	\$ -	\$ -	\$ -	0.00%
Proceeds from Sale of Assets - BS	\$ (8,456)	\$ 16,000	\$ 16,000	\$ -	0.00%
Proceeds from Sale of Assets	\$ 8,528	\$ -	\$ 50,000	\$ 50,000	0.00%
Miscellaneous Revenue	\$ 39,988	\$ -	\$ -	\$ -	0.00%
TOTAL ANNUAL REVENUES	\$ 5,372,715	\$ 5,421,425	\$ 5,809,914	\$ 388,489	7.17%
ANNUAL EXPENDITURES					
Personal Services					
Education	\$ -	\$ 35,000	\$ 10,000	\$ (25,000)	-71.43%
Incentive - Paramedic	\$ 61,663	\$ 66,000	\$ 72,700	\$ 6,700	10.15%
Incentive - Fire Boat Operator	\$ 6,319	\$ 10,800	\$ 30,000	\$ 19,200	177.78%
Incentive - Open Water Rescuer	\$ 6,251	\$ 8,400	\$ 18,000	\$ 9,600	114.29%
Incentive - Rescue Specialist	\$ -	\$ -	\$ 1,800	\$ 1,800	100.00%
Incentive - Hazardous Materials Technician	\$ 3,025	\$ 16,200	\$ 27,000	\$ 10,800	66.67%
Insurance - benefits	\$ 643,088	\$ 599,000	\$ 715,194	\$ 116,194	19.40%
Insurance - Paramedic	\$ 1,268	\$ -	\$ -	\$ -	0.00%
Insurance - workers comp	\$ 72,094	\$ 106,500	\$ 122,831	\$ 16,331	15.33%
Insurance - workers comp self insure	\$ -	\$ -	\$ 12,500	\$ 12,500	100.00%
Medical - drug testing	\$ 386	\$ 700	\$ 650	\$ (50)	-7.14%
Medical - physicals	\$ 9,209	\$ 13,000	\$ 10,000	\$ (3,000)	-23.08%
Medical - shots	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
Payroll tax	\$ 163,071	\$ 170,000	\$ 176,330	\$ 6,330	3.72%
Retirement contribution - 175	\$ 988,875	\$ 2,091,000	\$ 978,429	\$ (1,112,571)	-53.21%
State portion	\$ 265,392	\$ 300,000	\$ 265,000	\$ (35,000)	-11.67%
Retirement contribution - 457	\$ 36,135	\$ 36,000	\$ 35,418	\$ (582)	-1.62%
Uniforms - duty	\$ 14,274	\$ 33,000	\$ 23,000	\$ (10,000)	-30.30%
Wages - hourly	\$ 1,963,540	\$ 2,030,550	\$ 2,078,887	\$ 48,337	2.38%
Wages - holiday	\$ 17,511	\$ 22,000	\$ 22,739	\$ 739	3.36%
Commissioner pay	\$ 12,000	\$ 30,000	\$ 30,000	\$ -	0.00%
Wages - Sick leave and Vacation payout	\$ 10,680	\$ 14,000	\$ -	\$ (14,000)	-100.00%
Wages - CPR training	\$ 433	\$ 2,500	\$ 2,500	\$ -	0.00%
Wages - duty overtime	\$ 11,723	\$ 42,000	\$ 23,541	\$ (18,459)	-43.95%
Wages - mandatory overtime	\$ 35,195	\$ 45,000	\$ 45,000	\$ -	0.00%
Wages - Part-time	\$ -	\$ -	\$ 8,970	\$ 8,970	100.00%
	\$ 4,322,132	\$ 5,672,650	\$ 4,711,489	\$ (961,161)	-16.94%
w/o addl pension pymt last year					0.18%

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DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 6/12/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
Professional Services					
Accounting / Audit	\$ 15,500	\$ 15,500	\$ 15,500	\$ -	0.00%
Legal	\$ 39,336	\$ 35,000	\$ 45,000	\$ 10,000	28.57%
Property Appraiser fee	\$ 74,330	\$ 89,500	\$ 87,950	\$ (1,550)	-1.73%
Other Professional Services	\$ 7,375	\$ 7,500	\$ 3,700	\$ (3,800)	-50.67%
	\$ 136,541	\$ 147,500	\$ 152,150	\$ 4,650	3.15%
Contract Services					
Central dispatch		\$ 500	\$ 500	\$ -	0.00%
Communications equipment - cells	\$ 4,695	\$ 5,500	\$ 5,500	\$ -	0.00%
County medical director	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%
Network Administration (service)	\$ 17,085	\$ 22,500	\$ 22,500	\$ -	0.00%
Radio communication access fees	\$ 3,456	\$ 3,800	\$ 3,600	\$ (200)	-5.26%
Traffic control device interlocal agreement	\$ 1,700	\$ 1,700	\$ 1,700	\$ -	0.00%
	\$ 30,937	\$ 38,000	\$ 37,800	\$ (200)	-0.53%
Utility					
Cable	\$ 3,173	\$ 3,900	\$ 4,000	\$ 100	2.56%
Electricity	\$ 23,902	\$ 27,000	\$ 27,000	\$ -	0.00%
Gas	\$ 2,181	\$ 3,300	\$ 3,300	\$ -	0.00%
Telephone	\$ 6,842	\$ 7,500	\$ 7,500	\$ -	0.00%
Water	\$ 2,865	\$ 3,750	\$ 4,250	\$ 500	13.33%
	\$ 38,963	\$ 45,450	\$ 46,050	\$ 600	1.32%
Insurance					
Property/General Liability	\$ 68,512	\$ 76,000	\$ 78,500	\$ 2,500	3.29%
Retirement - elimination recourse	\$ 100	\$ 200	\$ 200	\$ -	0.00%
Disability	\$ 628	\$ 600	\$ 725	\$ 125	20.83%
Bond- employee	\$ 140	\$ 200	\$ 200	\$ -	0.00%
Bond - election	\$ 200	\$ 200	\$ 450	\$ 250	125.00%
	\$ 69,580	\$ 77,200	\$ 80,075	\$ 2,875	3.72%
Repair and maintenance					
Boat	\$ 3,861	\$ 6,000	\$ 6,000	\$ -	0.00%
Building	\$ 14,115	\$ 18,000	\$ 18,000	\$ -	0.00%
Computers (upgrades/support/hardware)	\$ 13,855	\$ 17,500	\$ 15,000	\$ (2,500)	-14.29%
Equipment	\$ 8,377	\$ 10,000	\$ 10,000	\$ -	0.00%
Ladder & aerial inspections	\$ 1,399	\$ 1,750	\$ 1,750	\$ -	0.00%
Vehicles	\$ 54,963	\$ 60,000	\$ 60,000	\$ -	0.00%
	\$ 96,570	\$ 113,250	\$ 110,750	\$ (2,500)	-2.21%
Supplies					
Station	\$ 10,534	\$ 10,000	\$ 10,000	\$ -	0.00%
Office	\$ 8,218	\$ 8,500	\$ 8,500	\$ -	0.00%
Promotional Activities		\$ 1,500	\$ 1,500	\$ -	0.00%
Equipment	\$ 19,448	\$ 15,000	\$ 35,000	\$ 20,000	133.33%
Fire prevention	\$ 3,933	\$ 5,125	\$ 5,200	\$ 75	1.46%
Fuel - trucks	\$ 18,895	\$ 22,000	\$ 25,000	\$ 3,000	13.64%
Fuel - boat	\$ 1,022	\$ 4,500	\$ 1,500	\$ (3,000)	-66.67%
Hose	\$ 176	\$ 5,000	\$ 5,000	\$ -	0.00%
Foam		\$ -	\$ 600	\$ 600	100.00%
Copier	\$ 2,649	\$ 3,500	\$ 2,500	\$ (1,000)	-28.57%
Miscellaneous	\$ 1,151	\$ -	\$ -	\$ -	0.00%
Paramedic equipment	\$ 6,510	\$ 5,000	\$ 5,000	\$ -	0.00%
CPR Training	\$ 674	\$ 800	\$ 1,300	\$ 500	62.50%
	\$ 73,209	\$ 80,925	\$ 101,100	\$ 20,175	24.93%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 6/12/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
Other					
Training and per diem	\$ 9,295	\$ 22,500	\$ 15,000	\$ (7,500)	-33.33%
Advertising	\$ 4,510	\$ 4,500	\$ 5,000	\$ 500	11.11%
Haz-mat dues	\$ 7,107	\$ 9,000	\$ 9,000	\$ -	0.00%
Dues, subscriptions and fees	\$ 9,853	\$ 11,250	\$ 9,500	\$ (1,750)	-15.56%
Transfer to Asset Fund	\$ 342,367	\$ 589,411	\$ 681,000	\$ 91,589	15.54%
	\$ 373,131	\$ 636,661	\$ 719,500	\$ 82,839	13.01%
Capital Outlay					
Building		\$ 848,000	\$ 848,000	\$ -	0.00%
Building - equipment/furnishings		\$ 87,000	\$ 87,000	\$ -	0.00%
Building improvements	\$ 4,778	\$ 89,702	\$ 46,950	\$ (42,752)	-47.66%
Bunker Gear - new employee	\$ 14,295	\$ 7,000	\$ -	\$ (7,000)	-100.00%
Bunker Gear		\$ 115,500	\$ -	\$ (115,500)	-100.00%
Computers		\$ 23,880	\$ 6,720	\$ (17,160)	-71.86%
Equipment - Firefighting		\$ 9,500	\$ 20,000	\$ 10,500	110.53%
Equipment - Other	\$ 32,749	\$ 26,000	\$ 42,600	\$ 16,600	63.85%
Furniture		\$ 16,500	\$ 7,000	\$ (9,500)	-57.58%
Station 9 - Concrete Repairs		\$ -	\$ 48,000	\$ 48,000	100.00%
Vehicles	\$ 60,587	\$ 130,000	\$ 500,000	\$ 370,000	284.62%
	\$ 112,408	\$ 1,353,082	\$ 1,606,270	\$ 253,188	18.71%
Beach Safety					
Beach Safety Services:					
Capital acquisition - equipment	\$ 59,846	\$ 90,750	\$ 91,072	\$ 322	0.35%
Communication devices	\$ 5,070	\$ 7,000	\$ 4,566	\$ (2,434)	-34.77%
Drug and Background tests and Physicals	\$ 5,187	\$ 8,342	\$ 8,342	\$ -	0.00%
Dues and Fees	\$ 19,653	\$ 23,200	\$ 28,000	\$ 4,800	20.69%
Equipment repair and maintenance	\$ 10,918	\$ 21,500	\$ 25,000	\$ 3,500	16.28%
Equipment supplies	\$ 10,160	\$ 19,937	\$ 21,063	\$ 1,126	5.65%
Fuel	\$ 6,232	\$ 7,500	\$ 7,500	\$ -	0.00%
Insurance-workers comp/liability	\$ 38,393	\$ 53,136	\$ 48,670	\$ (4,466)	-8.40%
Junior Lifeguard Program shortage	\$ -	\$ -	\$ 4,000	\$ 4,000	100.00%
Office	\$ 498	\$ 4,000	\$ 2,000	\$ (2,000)	-50.00%
Payroll Benefits	\$ 68,124	\$ 64,062	\$ 59,642	\$ (4,420)	-6.90%
Payroll tax	\$ 32,192	\$ 40,653	\$ 40,483	\$ (170)	-0.42%
Training	\$ 204	\$ 2,750	\$ 2,700	\$ (50)	-1.82%
Unemployment tax		\$ 5,000	\$ 5,000	\$ -	0.00%
Uniforms	\$ 14,312	\$ 17,680	\$ 15,715	\$ (1,965)	-11.11%
Utilities	\$ 743	\$ 2,000	\$ 2,000	\$ -	0.00%
Wages	\$ 423,121	\$ 527,490	\$ 529,247	\$ 1,757	0.33%
	\$ 694,653	\$ 895,000	\$ 895,000	\$ -	0.00%
Junior Lifeguard Program:					
Advertising and Marketing	\$ 1,328	\$ 1,400	\$ -	\$ (1,400)	-100.00%
Cell Phone	\$ 59	\$ 100	\$ -	\$ (100)	-100.00%
Ceremony and Prizes	\$ 2,047	\$ 2,500	\$ -	\$ (2,500)	-100.00%
Drug and Background Tests	\$ 303	\$ 650	\$ -	\$ (650)	-100.00%
Equipment supplies		\$ 1,150	\$ -	\$ (1,150)	-100.00%
Field Trips and Competitions	\$ 4,700	\$ 8,500	\$ -	\$ (8,500)	-100.00%
Hardship		\$ 550	\$ -	\$ (550)	-100.00%
Insurance (G/L & Accident Policies)	\$ 5,983	\$ 6,000	\$ -	\$ (6,000)	-100.00%
Office Expense		\$ 50	\$ -	\$ (50)	-100.00%
Payroll tax	\$ 962	\$ 1,405	\$ -	\$ (1,405)	-100.00%
Rental Fees	\$ 800	\$ 800	\$ -	\$ (800)	-100.00%
Repair and Maintenance		\$ 150	\$ -	\$ (150)	-100.00%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 6/12/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
Junior Lifeguard Program (continued):					
Scholarship	\$ 1,650	\$ 3,000	\$ -	\$ (3,000)	-100.00%
Supplies	\$ 46	\$ -	\$ -	\$ -	0.00%
Uniforms	\$ 7,162	\$ 6,000	\$ -	\$ (6,000)	-100.00%
Wages	\$ 12,947	\$ 17,500	\$ -	\$ (17,500)	-100.00%
Workers Compensation	\$ 474	\$ 1,000	\$ -	\$ (1,000)	-100.00%
	\$ 38,461	\$ 50,755	\$ -	\$ (50,755)	-100.00%
TOTAL ANNUAL EXPENDITURES	\$ 5,986,586	\$ 9,110,473	\$ 8,460,184	\$ (650,289)	-7.14%

OVERAGE/SHORTAGE	\$ (613,870)	\$ (3,689,048)	\$ (2,650,270)
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Contribution to Retirement Funds - State	\$ 265,392	\$ 300,000	\$ 265,000
Contribution to Beach Safety - County/TDD	\$ 587,818	\$ 779,000	\$ 779,000
Contribution to Beach Safety - City	\$ 100,000	\$ 100,000	\$ 100,000
Use of Prepaid Pension Contribution			\$ -
Use of Restricted Funds		\$ 860,000	\$ 835,000
Use of Committed Funds		\$ -	\$ -
Use of Assigned Funds	\$ 98,114	\$ 418,082	\$ 671,270
Use of Unassigned Funds		\$ 1,231,966	\$ -
NET OVERAGE/SHORTAGE	\$ 437,454	\$ -	\$ 0

Fund Balance			
Total Fund Balance as of September 30, 2017			
Nonspendable			
Prepays	\$	190,562	
Restricted			
Impact fees	\$	1,100,238	
Committed			
Committed for unemployment	\$	19,873	
Committed for compensated absences	\$	50,000	
Assigned			
Assigned for capital assets	\$	3,111,444	
Assigned for Jr. Lifeguard Program	\$	2,278	
Assigned for encumbrances	\$	5,772	
Unassigned	\$	1,486,102	\$ 254,136
	\$	5,966,269	

Destin Fire Control District

Purchase of Bunker Gear

DATE 6/12/2018

Ten-8 Fire Equipment, Inc.
2904 59th Avenue Drive East
Bradenton, FL 34203

Pursuant to Florida Statute 189.4221 - Special districts may purchase commodities and contractual services from the purchasing agreements of other special districts, municipalities, or counties which have been procured pursuant to competitive bid, requests for proposals, requests for qualifications, competitive selection, or competitive negotiations.

Destin Fire Employees evaluated and assessed several different styles of bunker gear and have made a recommendation to purchase TECGEN 71 products.

The bunker gear recommended can be purchased off a Lake County, Florida contract which was awarded in 2018. Section 3.13 of their contract allows other agencies to make purchases with consent of the vendor.

QUANTITY	DESCRIPTION	UNIT PRICE	Column1	AMOUNT
33	Bunker Gear Coat	\$ 1,257.60		\$ 41,500.80
33	Bunker Gear Pants	\$ 1,023.20		\$ 33,765.60
SUBTOTAL				\$ 75,266.40
BUDGETED AMOUNT				\$ 122,500.00
Budget savings				\$ 47,233.60

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