

Destin Fire Control District
Agenda
Board of Fire Commissioners
848 Airport Road, Destin, Florida 32541
July 10, 2018, at 5:30 p.m.

This meeting is open to the public

- 1. Meeting called to order by the Chairman**
- 2. Employee recognition**
- 3. Public Comments**
- 4. Review of minutes:**
 - a. Regular meeting – June 12, 2018
- 5. Review of Financial Report:**
 - a. June 30, 2018
- 6. Old Business:**
 - a. Norriego Point Lifeguard
- 7. Chief Reports:**
 - a. Beach Safety Update
 - b. Training Report
 - c. Inspection Report
 - d. Response Change Report
 - e. Overtime Report
- 8. New Business:**
 - a. Budget Workshop – 2nd presentation
 - b. Contract extension – Carr, Riggs & Ingram
 - c. Resolution 18-04 to declare 2006 Chevrolet Colorado obsolete
 - d. West End of District Station
- 9. Next Meeting:** Regular Meeting: August 14, 2018 at 5:30pm
- 10. Adjournment**

DESTIN FIRE CONTROL DISTRICT
Regular Meeting of the Board of Commissioners
Main Station
848 Airport Road
Destin, Florida 32541

June 12, 2018

Minutes

Commissioners present: Rick Moore, Mike Buckingham, Tommy Green,
Jack Wilson, and Bob Wagner

Staff present: Division Chiefs Joe D'Agostino, Matt Taylor and
Kathryn Wagner, Marie Wilbur

Staff absent: Chief Kevin Sasser

Present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m. A quorum was present.

Employee Recognition

In Chief Sasser's absence this item was tabled until the next meeting.

Public Comments

None

Review of Minutes

The minutes for the regular meeting of May 8, 2018 were presented. Commissioner Wagner made a motion to approve the minutes as presented. Commissioner Wilson seconded. With no discussion, the motion passed unanimously.

Review of Financials

Division Chief Wagner presented the financial statements for the month ended May 31, 2018. After brief review, Commissioner Wilson made a motion to approve the Financial Statements for May 31, 2018 as presented. Commissioner Buckingham seconded. With no further discussion, the motion passed unanimously.

Old Business

None

Chief Reports

a. Beach Safety Report

Division Chief D'Agostino commended Lifeguard William R. Rieger for his timely lifeguard response on Saturday in stormy weather. He stated the Junior Lifeguard Program was going well with 50 students participating. There was discussion of Norriego Point and the new city park. He has a chair ready to go and enough staff to man the chair but no extra funds to pay them. The

Commissioners requested that Chief Sasser contact the City to discuss additional funding for this new coverage.

b. Training Report

In Chief Sasser's absence, Division Chief Wagner reported 23 hours of training completed for each shift during the month of May.

c. Inspection Report

Division Chief Taylor presented the Inspection Report. There was a brief discussion of re-inspection fees. Division Chief Taylor noted that he attended a preliminary meeting for the new apartment complex (Vintage Destin) planned for behind Winn Dixie and that development orders should be forthcoming from the City in the next two to three weeks.

d. Response Change Report

Division Chief Wagner requested that in Chief Sasser's absence this item be tabled until next meeting. The Commissioners concurred.

e. Overtime Report

Division Chief Wagner reported in Chief Sasser's absence that overtime remains at a minimum.

New Business

a. Budget Workshop – First Presentation

Division Chief Wagner presented the Preliminary Budget for fiscal year ending September 30, 2019 and reviewed anticipated revenues and expenditures, highlighting specific revenue changes and expenditures currently being planned. No changes or adjustments were recommended by the Commission.

b. Purchase of Bunker Gear

Division Chief Wagner stated that the District is looking to purchase new bunker gear and a committee has been looking at various styles. She stated they have settled on one company and have found that the gear can be purchased by piggybacking on a Lake County, Florida contract which is allowed by their contract. With a budgeted amount of \$122,500, and a purchase price of approximately \$75,000, this will result in a savings of approximately \$47,000.

Commissioner Buckingham made a motion to approve the purchase of the bunker gear. Commissioner Wilson seconded. With no further discussion, the motion passed unanimously.

Next Meeting

Commissioner Moore reminded the Board that the next regular meeting is scheduled for Tuesday, July 10, 2018 at 5:30 p.m.

Commissioners were reminded to file their annual Form 1 by July 1, 2018.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:13 p.m.

Destin Fire Control District**Balance Sheet**

As of June 30, 2018

	<u>June 2018</u>
ASSETS	
Current Assets	
Checking/Savings	
Petty cash	\$ 100
Trustmark - checking	876,186
Trustmark - impact fee	1,100,814
FLGIT - Day to Day Fund	1,515,625
FLGIT - Short Term Bond Fund	3,856,759
Total Checking/Savings	<u>7,349,484</u>
Accounts Receivable	
Accounts Receivable	303,568
Total Accounts Receivable	<u>303,568</u>
Other Current Assets	
Ed supplement receivable	3,221
Total Other Current Assets	<u>3,221</u>
Total Current Assets	<u>7,656,273</u>
Fixed Assets	
Land	278,555
Building	1,328,209
Building Improvements	1,412,763
Equipment - firefighting	330,262
Equipment - other	1,000,980
Equipment - station	346,435
Vehicles	2,683,632
Accumulated depreciation	(4,153,666)
Total Fixed Assets	<u>3,227,170</u>
Other Assets	
Prepaid expenses	117,025
Total Other Assets	<u>117,025</u>
Deferred outflows of resources from Pension Fund	<u>817,367</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u><u>\$ 11,817,835</u></u>

Destin Fire Control District

Balance Sheet

As of June 30, 2018

	<u>June 2018</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts payable	\$ 60,303
Other Current Liabilities	
Accrued wages payable	89,120
Prepaid Legal Services	310
Compensated absences-in 1 yr	74,966
Total Other Current Liabilities	<u>164,396</u>
Total Current Liabilities	224,699
Long Term Liabilities	
Compensated absences-more 1 yr	126,895
OPEB Liability	148,971
Retirement Trust Fund	8,337,169
Total Long Term Liabilities	<u>8,613,035</u>
Total Liabilities	<u>8,837,734</u>
Equity	
Nonspendable Fund	
Nonspendable - Investment General Fixed Assets Fund	3,227,170
Nonspendable - Prepaid Insurance Fund	117,025
Total Nonspendable Fund	<u>3,344,195</u>
Restricted Fund	
Restricted - Impact Fee Fund	1,123,423
Total Restricted Fund	<u>1,123,423</u>
Committed Fund	
Committed - Compensation Fund	50,000
Committed - Unemployment Fund	19,873
Total Committed Fund	<u>69,873</u>
Assigned Fund	
Assigned - Asset Fund	3,419,097
Assigned - Jr. Lifeguard Program Fund	2,278
Total Assigned Fund	<u>3,421,375</u>
Unassigned Fund	
Unassigned Fund	1,567,226
Provided for Retirement Trust Fund	(8,337,169)
Net Revenue over Expenditures	1,791,178
Total Unassigned Fund	<u>(4,978,765)</u>
Total Equity	<u>2,980,101</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 11,817,835</u></u>

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 6/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Revenue				
Advalorem Tax				
Advalorem taxes	\$ 5,623,350	\$ 5,619,167	(4,183)	-0.07%
Discounts (3.5%)	(194,957)	(196,671)	(1,714)	0.87%
Uncollected tax (1.5%)	-	(84,288)	(84,288)	100.00%
Advalorem taxes prior years	950	-	(950)	-100.00%
Advalorem tax interest	6,220	-	(6,220)	-100.00%
Advalorem prior years penalty	346	-	(346)	-100.00%
Refund to tax payer	(345)	-	345	-100.00%
Tax collector	(108,706)	(112,383)	(3,677)	3.27%
Total Advalorem Tax	<u>5,326,858</u>	<u>5,225,825</u>	<u>(101,033)</u>	<u>-1.93%</u>
Fee Revenue				
Credit card convenience fees	161	-	(161)	-100.00%
Impact fee	23,185	75,000	51,815	69.09%
Plan review fee	7,309	14,750	7,441	50.45%
Alarm System Malfunction fees	1,000	800	(200)	-25.00%
Re-Inspection fees	950	500	(450)	-90.00%
Total Fee Revenue	<u>32,605</u>	<u>91,050</u>	<u>58,445</u>	<u>64.19%</u>
Grant revenue				
Grant - PGIT	5,000	-	(5,000)	-100.00%
Total Grant revenue	<u>5,000</u>	<u>-</u>	<u>(5,000)</u>	<u>-100.00%</u>
Interest from Investments	8,204	6,000	(2,204)	-36.73%
Unrealized gain (loss) on investments	1,690	25,000	23,310	93.24%
Gain (loss) on sale of assets - BS	20,000	16,000	(4,000)	-25.00%
Gain (loss) on sale of assets	4,175	-	(4,175)	-100.00%
Contributions received	370	-	(370)	-100.00%
Beach Safety Patrol				
BSP - City of Destin	40,000	100,000	60,000	60.00%
BSP - Okaloosa County	536,118	779,000	242,882	31.18%
BSP - Junior Lifeguard Program Fees	27,376	49,355	21,979	44.53%
BSP - Junior Lifeguard Program Late Fees	650	1,400	750	53.57%
BSP - Junior Lifeguard Program Other	210	-	(210)	-100.00%
Total Beach Safety Patrol	<u>604,354</u>	<u>929,755</u>	<u>325,401</u>	<u>35.00%</u>
Pension Fund Contributions	-	300,000	300,000	100.00%
Miscellaneous revenue	193	-	(193)	-100.00%
Medical - Training Revenue (CPR)	<u>3,334</u>	<u>6,795</u>	<u>3,461</u>	<u>50.93%</u>
TOTAL REVENUE	<u>6,006,783</u>	<u>6,600,425</u>	<u>593,642</u>	<u>8.99%</u>

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 6/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Expenditures				
Personnel Services				
Education allowance	11,742	-	(11,742)	-100.00%
Employee medical				
Drug test	603	700	97	13.86%
Physicals	4,463	10,000	5,537	55.37%
Shots	-	1,000	1,000	100.00%
Total Employee medical	5,066	11,700	6,634	56.70%
Insurance				
Elimination recourse	-	200	200	100.00%
Employee	443,684	641,000	197,316	30.78%
Employee AD&D	519	600	81	13.50%
Workers compensation	79,436	116,500	37,064	31.81%
Total Insurance	523,639	758,300	234,661	30.95%
Retirement plan				
District - 175 plan	953,605	2,091,000	1,137,395	54.39%
State Premium Tax Contr.	-	300,000	300,000	100.00%
District - 457 plan	26,846	36,000	9,154	25.43%
Total Retirement plan	980,451	2,427,000	1,446,549	59.60%
Taxes - payroll	126,412	170,000	43,588	25.64%
Wage incentives				
Paramedic	41,131	65,000	23,869	36.72%
Fire Boat Operator	5,518	16,800	11,282	67.15%
Open Water Rescuer	6,922	8,400	1,478	17.60%
Hazardous Materials Technician	11,101	18,000	6,899	38.33%
Total Wage incentives	64,672	108,200	43,528	40.23%
Wages				
Wages	1,525,523	2,046,000	520,477	25.44%
Mandatory overtime	31,790	40,000	8,210	20.53%
Duty overtime	10,278	27,000	16,722	61.93%
Holiday pay	16,175	22,000	5,825	26.48%
Commissioners	9,000	30,000	21,000	70.00%
Sick leave and vacation payout	4,750	14,000	9,250	66.07%
Total Wages	1,597,516	2,179,000	581,484	26.69%
Total Personnel Services	3,309,498	5,654,200	2,344,702	41.47%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 6/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Operating Expenditures				
Advertising	2,007	4,500	2,493	55.40%
Bond expense				
Election	-	200	200	100.00%
Employee	140	200	60	30.00%
Total Bond expense	140	400	260	65.00%
Contracts				
Radio Communications Access Fee	2,592	3,800	1,208	31.79%
Traffic control-interlocal agmt	-	1,700	1,700	100.00%
Total Contracts	2,592	5,500	2,908	52.87%
Dues/subscriptions/fees				
Fees	344	-	(344)	-100.00%
County medical director	4,000	4,000	-	0.00%
Dispatch	-	500	500	100.00%
Dues/subscriptions/fees - Other	6,643	10,500	3,857	36.73%
Total Dues/subscriptions/fees	10,987	15,000	4,013	26.75%
Equipment	2,919	15,000	12,081	80.54%
Equipment - Hoses	1,500	5,000	3,500	70.00%
Haz-mat	8,867	15,000	6,133	40.89%
Inspections - ladder	1,365	1,750	385	22.00%
Insurance - general liability	53,530	76,000	22,470	29.57%
Lease - copier	1,536	3,500	1,964	56.11%
Office expense	6,278	8,500	2,222	26.14%
Promotion activities	1,059	1,500	441	29.40%
Professional fees				
Audit	15,500	15,500	-	0.00%
Legal	12,933	35,000	22,067	63.05%
Other Professional Services	3,125	7,500	4,375	58.33%
Total Professional fees	31,558	58,000	26,442	45.59%
Property appraiser	54,116	89,500	35,384	39.54%
Repairs and maintenance				
Boat	6,172	6,000	(172)	-2.87%
Building	5,654	18,000	12,346	68.59%
Computers - Hardware/Software/Upg.	12,359	17,500	5,141	29.38%
Equipment	6,352	10,000	3,648	36.48%
Office	12,798	22,500	9,702	43.12%
Vehicle	19,779	60,000	40,221	67.04%
Total Repairs and maintenance	63,114	134,000	70,886	52.90%

Unaudited - for management purposes only

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 6/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Operating Expenditures (continued)				
Supplies				
Fire prevention	260	5,125	4,865	94.93%
Paramedic equipment	-	5,000	5,000	100.00%
Station	6,702	10,000	3,298	32.98%
Total Supplies	6,962	20,125	13,163	65.41%
Telephone				
Local	4,979	7,500	2,521	33.61%
Cellular	3,474	5,500	2,026	36.84%
Total Telephone	8,453	13,000	4,547	34.98%
Training and per diem	15,475	15,000	(475)	-3.17%
Transfer to Asset Fund Reserve	442,058	589,411	147,353	25.00%
Uniforms - Duty	9,471	19,000	9,529	50.15%
Vehicle				
Fuel - fireboat	209	4,500	4,291	95.36%
Fuel - vehicles	16,643	22,000	5,357	24.35%
Total Vehicle	16,852	26,500	9,648	36.41%
Utilities				
Cable	2,876	3,900	1,024	26.26%
Electricity	14,725	27,000	12,275	45.46%
Gas	2,317	3,300	983	29.79%
Water	2,935	3,750	815	21.73%
Total Utilities	22,853	37,950	15,097	39.78%
Total Operating Expenditures	763,692	1,154,136	390,444	33.83%
Capital Expenditures				
Building	-	848,000	848,000	100.00%
Building - equip./furnishings	-	87,000	87,000	100.00%
Building Improvements	18,184	89,702	71,518	79.73%
Bunker Gear	1,492	122,500	121,008	98.78%
Computers	18,148	18,880	732	3.88%
Equipment - other	29,461	31,500	2,039	6.47%
Equipment - station	-	9,000	9,000	100.00%
Furniture	-	16,500	16,500	100.00%
Vehicles	67,119	130,000	62,881	48.37%
Total Capital Expenditures	134,404	1,353,082	1,218,678	90.07%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

Through 6/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
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Other Uses of Funds

Beach Safety Lifeguard Program

Communication Devices	3,045	7,000	3,955	56.50%
Drug and Background tests	5,947	8,342	2,395	28.71%
Dues, Fees	14,396	23,200	8,804	37.95%
Equipment - capital	98,120	90,580	(7,540)	-8.32%
Fuel	4,314	7,500	3,186	42.48%
Insurance - WC/Liability	28,214	53,136	24,922	46.90%
Office expense	3,728	3,000	(728)	-24.27%
Payroll benefits	43,098	64,062	20,964	32.72%
Repairs and maintenance	16,961	21,500	4,539	21.11%
Supplies	9,488	19,937	10,449	52.41%
Taxes - payroll	19,700	40,653	20,953	51.54%
Training	2,589	2,000	(589)	-29.45%
Unemployment Compensation	-	5,000	5,000	0.00%
Uniforms	17,042	15,680	(1,362)	-8.69%
Utilities	738	2,000	1,262	63.10%
Wages	268,738	531,410	262,672	49.43%
Total Beach Safety Lifeguard Program	536,118	895,000	358,882	40.10%

Beach Safety Junior Lifeguard Program

Advertising and Marketing	773	1,400	627	44.79%
Cell Phone	65	100	35	35.00%
Ceremony and Prizes	-	2,500	2,500	100.00%
Drug and Background Tests	206	650	444	68.31%
Field Trips and Competitions	2,763	8,500	5,737	67.49%
Hardship	-	550	550	100.00%
Insurance (G/L & Accident Policies)	4,778	6,000	1,222	20.37%
Insurance (Workers Compensation)	245	1,000	755	75.50%
Office Expense	-	50	50	100.00%
Payroll Taxes	-	1,405	1,405	100.00%
Rental Fees	1,150	800	(350)	-43.75%
Repair and Maintenance	-	150	150	100.00%
Scholarships	2,750	3,000	250	8.33%
Supplies	733	1,150	417	36.26%
Uniforms	5,442	6,000	558	9.30%
Wages	4,746	17,500	12,754	72.88%
Total Beach Safety Junior Lifeguard Program	23,651	50,755	27,104	53.40%

Total Beach Safety Program	559,769	945,755	385,986	40.81%
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Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2017 - 2018 Fiscal Year

	Through 6/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Other Uses of Funds (continued)				
CPR Program				
Training Supplies	270	800	530	66.25%
Payroll Taxes	89	-	(89)	0.00%
Wages - CPR Instructor	1,160	2,500	1,340	53.60%
Total CPR Program	1,519	3,300	1,781	53.97%
Total Other Uses of Funds	561,288	949,055	387,767	40.86%
Total Expenditures	4,768,882	9,110,473	4,341,591	47.65%
Net Revenue over Expenditures (per budget)	\$ 1,237,901	\$ (2,510,048)		
Non-General Fund items:				
Use of Restricted Funds	\$ -	\$ 860,000		
Use of Assigned Funds	\$ 134,404	\$ 418,082		
Use of Unassigned Funds	\$ -	\$ 1,231,966		
	1,372,305	-		
Other Fund or Non-Budget Items:				
Transfer Revenue to Restricted Fund - Impact Fees	(23,185)			
Transfer to Assigned Fund - Asset Fund	442,058			
Depreciation	-			
Depreciation - Beach Safety	-			
Depreciation - Jr. Lifeguard Program	-			
Net Revenue over Expenditures	1,791,178	-		



The Destin Beach Safety Patrol

www.destinfire.com/services-programs/beach-safety/

BEACH SAFETY DIVISION'S **Commissioner's Report July 10, 2018**

I. 43 people rescued and 3 transported July 3

II. Statistics.

Destin Beach Safety Statistics Commissioners' Report



Totals as of July 4, 2018

Attendance	1,166,923
Minor First Aids	89
Major First Aids	16
Public Contacts	180,742
Preventative Acts	72,995
Missing Persons	53
Lost Persons	21
Persons Rescued	267
Assists	220
Boat Infraction	21
PWC Infraction	22
Marine Stings	17
Public Ed Mat	294

Harbor 9 (included in totals above)

Attendance	10,300
Minor First Aids	0
Major First Aids	3
Public Contacts	743
Preventative Acts	465
Missing Persons	2
Lost Persons	4
Persons Rescued	18
Assists	8
Boat Infraction	0
PWC Infraction	0
Marine Stings	0
Public Ed Mat	10

Fractile Response Times
Emergency Responses
For the Year 2018

	Destin Fire			Okaloosa County EMS		
	<u>7:59 Level</u>	<u>90% Level</u>	<u>Mean</u>	<u>7:59 Level</u>	<u>90% Level</u>	<u>Mean</u>
January	72%	0:09:30	0:05:51	41%	0:25:14	0:12:53
February	80%	0:09:30	0:05:46	44%	0:28:19	0:15:32
March	79%	0:09:00	0:05:37	51%	0:22:01	0:11:52
April	78%	0:09:58	0:06:01	45%	0:21:28	0:12:04
May	90%	0:08:16	0:05:24	46%	0:22:50	0:12:44
June	87%	0:09:07	0:05:33	45%	0:25:27	0:12:58
July						
August						
September						
October						
November						
December						
Year to Date	81%	0:09:14	0:05:42	45%	0:24:13	0:13:00
2017 Average	80%	0:09:08	0:05:50	51%	0:23:12	0:12:42

Call Breakdown

For the Year 2018

	Station 9		Station 10		Station 10		Station 10		Total		Total		Total		Total		Total		Total	
	<u>Number</u>	<u>Percentage</u>	<u>Number</u>	<u>Percentage</u>	<u>Number</u>	<u>Percentage</u>	<u>Number</u>	<u>Percentage</u>	<u>EMS</u>	<u>Fire</u>	<u>EMS</u>	<u>Fire</u>	<u>EMS</u>	<u>Fire</u>	<u>EMS</u>	<u>Fire</u>	<u>EMS</u>	<u>Fire</u>	<u>EMS</u>	<u>Fire</u>
January	165	66%	84	34%	249	34%	249	34%	67%	33%	67%	33%	167	33%	167	33%	167	33%	167	33%
February	159	65%	84	35%	243	35%	243	35%	71%	29%	71%	29%	173	29%	173	29%	173	29%	173	29%
March	188	66%	99	34%	287	34%	287	34%	80%	20%	80%	20%	231	20%	231	20%	231	20%	231	20%
April	175	71%	71	29%	246	29%	246	29%	79%	21%	79%	21%	194	21%	194	21%	194	21%	194	21%
May	241	74%	83	26%	324	26%	324	26%	78%	22%	78%	22%	252	22%	252	22%	252	22%	252	22%
June	265	67%	131	33%	396	33%	396	33%	79%	21%	79%	21%	314	21%	314	21%	314	21%	314	21%
July																				
August																				
September																				
October																				
November																				
December																				
Year to Date	1193	68%	552	32%	1745	32%	1745	32%	76%	24%	76%	24%	1,331	24%	1,331	24%	1,331	24%	1,331	24%
2017 Totals	2111	67%	1033	33%	3144	33%	3144	33%	61%	39%	61%	39%	2,224	39%	2,224	39%	2,224	39%	2,224	39%

Hot Zones

For the Year 2018

	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8	Zone 9	2018 Total	2017 Total	2016 Total	2015 Total	2014 Total	2013 Total
January	47	23	54	20	31	21	26	22	5	249	185	181	164	283	226
February	32	21	48	23	34	22	22	37	4	243	204	194	187	192	216
March	53	26	56	21	44	24	23	34	6	287	281	250	216	280	272
April	42	27	48	16	45	16	20	28	4	246	250	210	245	257	236
May	71	30	75	19	49	21	20	32	7	324	261	251	287	333	312
June	72	31	76	38	64	33	31	38	13	396	349	335	330	324	350
July										0	452	421	386	392	405
August										0	276	310	302	325	278
September										0	238	255	230	259	216
October										0	250	220	226	208	234
November										0	192	216	174	184	203
December										0	206	193	219	160	198
Year to Date	317	158	357	137	267	137	142	191	39	1745	3144	3036	2966	3197	3146

(A) Zone 1 - Destin Bridge to Benning Drive

(B) Zone 2 - Benning Drive to Main Street

(C) Zone 3 - Main Street to Airport Road

(D) Zone 4 - Holiday Isle, Hwy 98 (#802 - #1050) South side

(E) Zone 5 - Airport Road to Henderson Beach Road

(F) Zone 6 - Henderson Beach Park/Rd to Hwy 293/Hutchinson

(G) Zone 7 - Hwy 293 (N side ECP) to Walton County

(H) Zone 8 - Hutchinson to Walton County (southside ECP)

(Z) Zone 9 - Out of District

**Destin Fire Control District
Call History for 2018**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2018 Totals	2017 Totals
MVA	20	27	30	24	29	49							179	328
Unknown Problem	18	13	35	30	45	35							176	353
Fall	22	30	26	19	28	21							146	215
Sick Call	22	20	15	17	16	18							108	182
Unconscious	6	11	16	16	22	30							101	188
Breathing problem	13	16	19	10	16	21							95	142
Chest pain	13	12	14	8	14	25							86	117
Trauma	4	6	20	8	13	21							72	106
Seizures	4	5	10	12	12	16							59	100
Assault/Rape	8	3	11	9	5	8							44	75
Drowning		2	2	2	11	19							36	42
CVA/Stroke	6	6	4	5	1	12							34	48
OD/Poisoning	1	4	8	5	10	6							34	36
Cardiac Arrest	6	2	6	3	5	4							26	41
Psychiatric	9	1	1	7	3	2							23	45
Hemorrhage	3	3	3	3	2	7							21	34
Diabetic Emergency	7	4	1	3	3	3							21	27
Abdominal Pain	2	2	2	2	2	2							12	29
Allergic Reaction		3		2	4	1							10	27
Heart Problem	1	2	3	1		3							10	13
Back Pain		1	1	1	4	2							9	19
Heat/Cold Emergency				1	1	5							7	19
Choking	1		1	2	2								6	14
Other				3		2							5	11
Stabbing/GSW			1	1	2	1							5	6
Headache	1		1		1								3	4
Childbirth/Labor			1		1	1							3	2
Eye Injury													0	1
Electrical Shock													0	0
Totals	167	173	231	194	252	314	0	0	0	0	0	0	1331	2224

Destin Fire Control District
FYD Duty Overtime
as of June 30, 2018

Name	3) FYD Balance at 5/31/2018		2) June Activity		3) FYD Balance at 6/30/2018	
	Hrs	Amt Paid	Hrs	Amt Paid/Earned	Hrs	Amt Paid
Amey, Micah	7.50	160.43	8.50	121.21	16.00	281.64
Baugh, Mark	0.50	11.21	7.75	272.18	8.25	283.39
Blixt, Justin	-	-	4.50	144.27	4.50	144.27
Buchanan, TJ	-	-			-	-
Christenson, Brian	12.00	438.00	5.00	176.23	17.00	614.23
Crozier, Dalton	-	-	22.50	515.93	22.50	515.93
Darden, David	2.75	60.56			2.75	60.56
Davis, John	10.75	223.82	25.50	582.18	36.25	806.00
Flynn, Robert	63.00	1,797.50			63.00	1,797.50
Frank, Richie	-	-			-	-
Hartley, Ben	12.75	202.93			12.75	202.93
Kocour, Doug	0.75	10.41			0.75	10.41
Koenig, Robert	12.50	260.31			12.50	260.31
Landis, Mike	51.75	1,248.62			51.75	1,248.62
MacDonald, Kevin	-	-			-	-
Money, Arnold S.	0.50	14.51			0.50	14.51
Myers, Shaun	12.00	257.16			12.00	257.16
Parker, Eli	15.00	253.56			15.00	253.56
Rebholz, Tim	-	-			-	-
Romero, Felix	60.75	1,801.19	2.00	60.70	62.75	1,861.89
Romero, Jorge	0.75	10.41	4.50	105.25	5.25	115.66
Swartz, Reese	-	-			-	-
Turner, Luke	-	-			-	-
Ward, Trey	50.25	1,657.82	0.25	5.14	50.50	1,662.96
Watson, Donny	0.75	13.76			0.75	13.76
Weiland, Brian	-	-	4.00	130.20	4.00	130.20
Winkler, Matt	-	-			-	-
Total Duty Overtime	314.25	\$ 8,422.20	84.50	\$ 2,113.29	398.75	\$ 10,535.49
Less Previous Year Totals	(414.00)	(11,265.49)	(8.50)	(248.96)	(422.50)	\$ (11,514.45)
Increase / (Decrease)		\$ (2,843.29)		\$ 1,864.33		\$ (978.96)

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 7/10/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
ANNUAL REVENUE					
Advalorem tax @ 1.000	\$ 5,348,931	\$ 5,619,167	\$ 6,011,144	\$ 391,977	6.98%
Discounts 3.5%	\$ (181,422)	\$ (196,671)	\$ (210,390)	\$ (13,719)	6.98%
Uncollected tax - 1.5%	\$ -	\$ (84,288)	\$ (90,167)	\$ (5,879)	6.98%
Tax Collector fee	\$ (103,502)	\$ (112,383)	\$ (120,223)	\$ (7,840)	6.98%
Advalorem taxes prior year	\$ (570)	\$ -	\$ -	\$ -	0.00%
Advalorem taxes interest	\$ 7,668	\$ -	\$ -	\$ -	0.00%
Advalorem prior year penalty	\$ 1,181	\$ -	\$ -	\$ -	0.00%
Interest from investments	\$ 8,230	\$ 6,000	\$ 8,000	\$ 2,000	33.33%
Unrealized gain/loss from investments	\$ 35,406	\$ 25,000	\$ 25,000	\$ -	0.00%
Impact fee	\$ 150,531	\$ 75,000	\$ 100,000	\$ 25,000	33.33%
Plan review fee	\$ 19,011	\$ 14,750	\$ 14,750	\$ -	0.00%
Medical - Training revenue	\$ 3,850	\$ 6,795	\$ 4,500	\$ (2,295)	-33.77%
Alarm System Malfunction Fees	\$ 1,600	\$ 800	\$ 800	\$ -	0.00%
Re-Inspection Fees	\$ 1,000	\$ 500	\$ 500	\$ -	0.00%
Junior Lifeguard Program Fees - BS	\$ 38,894	\$ 49,355	\$ -	\$ (49,355)	-100.00%
Junior Lifeguard Program Late Fees - BS	\$ 1,450	\$ 1,400	\$ -	\$ (1,400)	-100.00%
Junior Lifeguard Program Other - BS	\$ 395	\$ -	\$ -	\$ -	0.00%
Proceeds from Sale of Assets - BS	\$ (8,456)	\$ 16,000	\$ 16,000	\$ -	0.00%
Proceeds from Sale of Assets	\$ 8,528	\$ -	\$ 50,000	\$ 50,000	0.00%
Miscellaneous Revenue	\$ 39,988	\$ -	\$ -	\$ -	0.00%
TOTAL ANNUAL REVENUES	\$ 5,372,715	\$ 5,421,425	\$ 5,809,914	\$ 388,489	7.17%
ANNUAL EXPENDITURES					
Personal Services					
Education	\$ -	\$ 35,000	\$ 10,000	\$ (25,000)	-71.43%
Incentive - Paramedic	\$ 61,663	\$ 66,000	\$ 72,700	\$ 6,700	10.15%
Incentive - Fire Boat Operator	\$ 6,319	\$ 10,800	\$ 30,000	\$ 19,200	177.78%
Incentive - Open Water Rescuer	\$ 6,251	\$ 8,400	\$ 18,000	\$ 9,600	114.29%
Incentive - Rescue Specialist	\$ -	\$ -	\$ 1,800	\$ 1,800	100.00%
Incentive - Hazardous Materials Technician	\$ 3,025	\$ 16,200	\$ 27,000	\$ 10,800	66.67%
Insurance - benefits	\$ 643,088	\$ 599,000	\$ 715,194	\$ 116,194	19.40%
Insurance - Paramedic	\$ 1,268	\$ -	\$ -	\$ -	0.00%
Insurance - workers comp	\$ 72,094	\$ 106,500	\$ 122,831	\$ 16,331	15.33%
Insurance - workers comp self insure	\$ -	\$ -	\$ 12,500	\$ 12,500	100.00%
Medical - drug testing	\$ 386	\$ 700	\$ 650	\$ (50)	-7.14%
Medical - physicals	\$ 9,209	\$ 13,000	\$ 10,000	\$ (3,000)	-23.08%
Medical - shots	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
Payroll tax	\$ 163,071	\$ 170,000	\$ 176,330	\$ 6,330	3.72%
Retirement contribution - 175	\$ 988,875	\$ 2,091,000	\$ 978,429	\$ (1,112,571)	-53.21%
State portion	\$ 265,392	\$ 300,000	\$ 265,000	\$ (35,000)	-11.67%
Retirement contribution - 457	\$ 36,135	\$ 36,000	\$ 35,418	\$ (582)	-1.62%
Uniforms - duty	\$ 14,274	\$ 33,000	\$ 23,000	\$ (10,000)	-30.30%
Wages - hourly	\$ 1,963,540	\$ 2,030,550	\$ 2,078,887	\$ 48,337	2.38%
Wages - holiday	\$ 17,511	\$ 22,000	\$ 22,739	\$ 739	3.36%
Commissioner pay	\$ 12,000	\$ 30,000	\$ 30,000	\$ -	0.00%
Wages - Sick leave and Vacation payout	\$ 10,680	\$ 14,000	\$ -	\$ (14,000)	-100.00%
Wages - CPR training	\$ 433	\$ 2,500	\$ 2,500	\$ -	0.00%
Wages - duty overtime	\$ 11,723	\$ 42,000	\$ 23,541	\$ (18,459)	-43.95%
Wages - mandatory overtime	\$ 35,195	\$ 45,000	\$ 45,000	\$ -	0.00%
Wages - Part-time	\$ -	\$ -	\$ 8,970	\$ 8,970	100.00%
	\$ 4,322,132	\$ 5,672,650	\$ 4,711,489	\$ (961,161)	-16.94%
w/o addl pension pymt last year					0.18%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 7/10/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
Professional Services					
Accounting / Audit	\$ 15,500	\$ 15,500	\$ 15,500	\$ -	0.00%
Legal	\$ 39,336	\$ 35,000	\$ 45,000	\$ 10,000	28.57%
Property Appraiser fee	\$ 74,330	\$ 89,500	\$ 87,950	\$ (1,550)	-1.73%
Other Professional Services	\$ 7,375	\$ 7,500	\$ 3,700	\$ (3,800)	-50.67%
	\$ 136,541	\$ 147,500	\$ 152,150	\$ 4,650	3.15%
Contract Services					
Central dispatch		\$ 500	\$ 500	\$ -	0.00%
Communications equipment - cells	\$ 4,695	\$ 5,500	\$ 5,500	\$ -	0.00%
County medical director	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%
Network Administration (service)	\$ 17,085	\$ 22,500	\$ 22,500	\$ -	0.00%
Radio communication access fees	\$ 3,456	\$ 3,800	\$ 3,600	\$ (200)	-5.26%
Traffic control device interlocal agreement	\$ 1,700	\$ 1,700	\$ 1,700	\$ -	0.00%
	\$ 30,937	\$ 38,000	\$ 37,800	\$ (200)	-0.53%
Utility					
Cable	\$ 3,173	\$ 3,900	\$ 4,000	\$ 100	2.56%
Electricity	\$ 23,902	\$ 27,000	\$ 27,000	\$ -	0.00%
Gas	\$ 2,181	\$ 3,300	\$ 3,300	\$ -	0.00%
Telephone	\$ 6,842	\$ 7,500	\$ 7,500	\$ -	0.00%
Water	\$ 2,865	\$ 3,750	\$ 4,250	\$ 500	13.33%
	\$ 38,963	\$ 45,450	\$ 46,050	\$ 600	1.32%
Insurance					
Property/General Liability	\$ 68,512	\$ 76,000	\$ 78,500	\$ 2,500	3.29%
Retirement - elimination recourse	\$ 100	\$ 200	\$ 200	\$ -	0.00%
Disability	\$ 628	\$ 600	\$ 725	\$ 125	20.83%
Bond- employee	\$ 140	\$ 200	\$ 200	\$ -	0.00%
Bond - election	\$ 200	\$ 200	\$ 450	\$ 250	125.00%
	\$ 69,580	\$ 77,200	\$ 80,075	\$ 2,875	3.72%
Repair and maintenance					
Boat	\$ 3,861	\$ 6,000	\$ 6,000	\$ -	0.00%
Building	\$ 14,115	\$ 18,000	\$ 18,000	\$ -	0.00%
Computers (upgrades/support/hardware)	\$ 13,855	\$ 17,500	\$ 15,000	\$ (2,500)	-14.29%
Equipment	\$ 8,377	\$ 10,000	\$ 10,000	\$ -	0.00%
Ladder & aerial inspections	\$ 1,399	\$ 1,750	\$ 1,750	\$ -	0.00%
Vehicles	\$ 54,963	\$ 60,000	\$ 60,000	\$ -	0.00%
	\$ 96,570	\$ 113,250	\$ 110,750	\$ (2,500)	-2.21%
Supplies					
Station	\$ 10,534	\$ 10,000	\$ 10,000	\$ -	0.00%
Office	\$ 8,218	\$ 8,500	\$ 8,500	\$ -	0.00%
Promotional Activities		\$ 1,500	\$ 1,500	\$ -	0.00%
Equipment	\$ 19,448	\$ 15,000	\$ 35,000	\$ 20,000	133.33%
Fire prevention	\$ 3,933	\$ 5,125	\$ 5,200	\$ 75	1.46%
Fuel - trucks	\$ 18,895	\$ 22,000	\$ 25,000	\$ 3,000	13.64%
Fuel - boat	\$ 1,022	\$ 4,500	\$ 1,500	\$ (3,000)	-66.67%
Hose	\$ 176	\$ 5,000	\$ 5,000	\$ -	0.00%
Foam		\$ -	\$ 600	\$ 600	100.00%
Copier	\$ 2,649	\$ 3,500	\$ 2,500	\$ (1,000)	-28.57%
Miscellaneous	\$ 1,151	\$ -	\$ -	\$ -	0.00%
Paramedic equipment	\$ 6,510	\$ 5,000	\$ 5,000	\$ -	0.00%
CPR Training	\$ 674	\$ 800	\$ 1,300	\$ 500	62.50%
	\$ 73,209	\$ 80,925	\$ 101,100	\$ 20,175	24.93%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 7/10/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
Other					
Training and per diem	\$ 9,295	\$ 22,500	\$ 15,000	\$ (7,500)	-33.33%
Advertising	\$ 4,510	\$ 4,500	\$ 5,000	\$ 500	11.11%
Haz-mat dues	\$ 7,107	\$ 9,000	\$ 9,000	\$ -	0.00%
Dues, subscriptions and fees	\$ 9,853	\$ 11,250	\$ 9,500	\$ (1,750)	-15.56%
Transfer to Asset Fund	\$ 342,367	\$ 589,411	\$ 681,000	\$ 91,589	15.54%
	\$ 373,131	\$ 636,661	\$ 719,500	\$ 82,839	13.01%
Capital Outlay					
Building		\$ 848,000	\$ 848,000	\$ -	0.00%
Building - equipment/furnishings		\$ 87,000	\$ 87,000	\$ -	0.00%
Building improvements	\$ 4,778	\$ 89,702	\$ 46,950	\$ (42,752)	-47.66%
Bunker Gear - new employee	\$ 14,295	\$ 7,000	\$ -	\$ (7,000)	-100.00%
Bunker Gear		\$ 115,500	\$ -	\$ (115,500)	-100.00%
Computers		\$ 23,880	\$ 6,720	\$ (17,160)	-71.86%
Equipment - Firefighting		\$ 9,500	\$ 20,000	\$ 10,500	110.53%
Equipment - Other	\$ 32,749	\$ 26,000	\$ 42,600	\$ 16,600	63.85%
Furniture		\$ 16,500	\$ 7,000	\$ (9,500)	-57.58%
Station 9 - Concrete Repairs		\$ -	\$ 48,000	\$ 48,000	100.00%
Vehicles	\$ 60,587	\$ 130,000	\$ 500,000	\$ 370,000	284.62%
	\$ 112,408	\$ 1,353,082	\$ 1,606,270	\$ 253,188	18.71%
Beach Safety					
Beach Safety Services:					
Capital acquisition - equipment	\$ 59,846	\$ 90,750	\$ 91,072	\$ 322	0.35%
Communication devices	\$ 5,070	\$ 7,000	\$ 4,566	\$ (2,434)	-34.77%
Drug and Background tests and Physicals	\$ 5,187	\$ 8,342	\$ 8,342	\$ -	0.00%
Dues and Fees	\$ 19,653	\$ 23,200	\$ 28,000	\$ 4,800	20.69%
Equipment repair and maintenance	\$ 10,918	\$ 21,500	\$ 25,000	\$ 3,500	16.28%
Equipment supplies	\$ 10,160	\$ 19,937	\$ 21,063	\$ 1,126	5.65%
Fuel	\$ 6,232	\$ 7,500	\$ 7,500	\$ -	0.00%
Insurance-workers comp/liability	\$ 38,393	\$ 53,136	\$ 48,670	\$ (4,466)	-8.40%
Junior Lifeguard Program shortage	\$ -	\$ -	\$ 4,000	\$ 4,000	100.00%
Office	\$ 498	\$ 4,000	\$ 2,000	\$ (2,000)	-50.00%
Payroll Benefits	\$ 68,124	\$ 64,062	\$ 59,642	\$ (4,420)	-6.90%
Payroll tax	\$ 32,192	\$ 40,653	\$ 40,483	\$ (170)	-0.42%
Training	\$ 204	\$ 2,750	\$ 2,700	\$ (50)	-1.82%
Unemployment tax		\$ 5,000	\$ 5,000	\$ -	0.00%
Uniforms	\$ 14,312	\$ 17,680	\$ 15,715	\$ (1,965)	-11.11%
Utilities	\$ 743	\$ 2,000	\$ 2,000	\$ -	0.00%
Wages	\$ 423,121	\$ 527,490	\$ 529,247	\$ 1,757	0.33%
	\$ 694,653	\$ 895,000	\$ 895,000	\$ -	0.00%
Junior Lifeguard Program:					
Advertising and Marketing	\$ 1,328	\$ 1,400	\$ -	\$ (1,400)	-100.00%
Cell Phone	\$ 59	\$ 100	\$ -	\$ (100)	-100.00%
Ceremony and Prizes	\$ 2,047	\$ 2,500	\$ -	\$ (2,500)	-100.00%
Drug and Background Tests	\$ 303	\$ 650	\$ -	\$ (650)	-100.00%
Equipment supplies		\$ 1,150	\$ -	\$ (1,150)	-100.00%
Field Trips and Competitions	\$ 4,700	\$ 8,500	\$ -	\$ (8,500)	-100.00%
Hardship		\$ 550	\$ -	\$ (550)	-100.00%
Insurance (G/L & Accident Policies)	\$ 5,983	\$ 6,000	\$ -	\$ (6,000)	-100.00%
Office Expense		\$ 50	\$ -	\$ (50)	-100.00%
Payroll tax	\$ 962	\$ 1,405	\$ -	\$ (1,405)	-100.00%
Rental Fees	\$ 800	\$ 800	\$ -	\$ (800)	-100.00%
Repair and Maintenance		\$ 150	\$ -	\$ (150)	-100.00%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation 7/10/2018
For Fiscal Year Ending September 30, 2019

	Actual 9/30/2017	Mid-Year Budget 9/30/2018	2018-2019 Prel. Budget 9/30/2019	Change	%
Junior Lifeguard Program (continued):					
Scholarship	\$ 1,650	\$ 3,000	\$ -	\$ (3,000)	-100.00%
Supplies	\$ 46	\$ -	\$ -	\$ -	0.00%
Uniforms	\$ 7,162	\$ 6,000	\$ -	\$ (6,000)	-100.00%
Wages	\$ 12,947	\$ 17,500	\$ -	\$ (17,500)	-100.00%
Workers Compensation	\$ 474	\$ 1,000	\$ -	\$ (1,000)	-100.00%
	\$ 38,461	\$ 50,755	\$ -	\$ (50,755)	-100.00%
TOTAL ANNUAL EXPENDITURES	\$ 5,986,586	\$ 9,110,473	\$ 8,460,184	\$ (650,289)	-7.14%

OVERAGE/SHORTAGE	\$ (613,870)	\$ (3,689,048)	\$ (2,650,270)
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Contribution to Retirement Funds - State	\$ 265,392	\$ 300,000	\$ 265,000
Contribution to Beach Safety - County/TDD	\$ 587,818	\$ 779,000	\$ 779,000
Contribution to Beach Safety - City	\$ 100,000	\$ 100,000	\$ 100,000
Use of Prepaid Pension Contribution			\$ -
Use of Restricted Funds		\$ 860,000	\$ 835,000
Use of Committed Funds		\$ -	\$ -
Use of Assigned Funds	\$ 98,114	\$ 418,082	\$ 671,270
Use of Unassigned Funds		\$ 1,231,966	\$ -
NET OVERAGE/SHORTAGE	\$ 437,454	\$ -	\$ 0

Fund Balance

Total Fund Balance as of September 30, 2017

Nonspendable			
Prepays -----	\$	190,562	
Restricted			
Impact fees -----	\$	1,100,238	
Committed			
Committed for unemployment -----	\$	19,873	
Committed for compensated absences -----	\$	50,000	
Assigned			
Assigned for capital assets -----	\$	3,111,444	
Assigned for Jr. Lifeguard Program -----	\$	2,278	
Assigned for encumbrances -----	\$	5,772	
Unassigned -----	\$	1,486,102	\$ 254,136
	<u>\$</u>	<u>5,966,269</u>	



CRI CARR
RIGGS &
INGRAM
CPAs and Advisors

Carr, Riggs & Ingram, LLC
Certified Public Accountants
500 Grand Boulevard
Suite 210
Miramar Beach, Florida 32550

(850) 837-3141
(850) 654-4619 (fax)
CRlcpa.com

June 5, 2018

Destin Fire Control District
848 Airport Rd.
Destin, Florida

Pursuant to F.S. 218.391, we are willing to renew our original contract dated October 16, 2015 for auditing services with Destin Fire Control District for an additional one year term.

The audit terms and fee will be the same as included in the October 16, 2015 engagement letter. An updated engagement letter will be required for auditing services for the year ended September 30, 2018.

If you have any questions, feel free to contact us at any time

Bruce Nunnally, CPA
Partner
CARR, RIGGS & INGRAM, LLC

DESTIN FIRE CONTROL DISTRICT

RESOLUTION 18-04

Whereas, the Board of Fire Commissioners of the Destin Fire Control District, Okaloosa County, Florida on July 10, 2018, held a public hearing as required by Florida Statute 200.065 whereas upon a motion, adopted the following resolution:

Whereas resolved: to declare one (1) 2006 Chevrolet Colorado obsolete, not economical or efficient for the District's purposes. It is, therefore, in the best interest of the District to sell the above-described vehicle. This property will be sold to the public pursuant to Section 1.903 for a value equal to or more than \$1,000 by sealed bids. The vehicle is as follows:

2006 Chevrolet Colorado Serial # 1GCDT146068231388

Motion made by: _____

Motion second by: _____

Motion carried: _____

DULY ADOPTED this 10th day of July, 2018.

DESTIN FIRE CONTROL DISTRICT
Board of Commissioners

Richard D. Moore, Chairman

ATTEST:

Kathryn L. Wagner, District Clerk