

**Destin Fire Control District**  
**Board of Fire Commissioners**

**Final Budget Hearing**

**848 Airport Road**  
**Destin, Florida 32541**

**September 19, 2018**  
**5:01 p.m.**

# Destin Fire Control District Agenda

## Final Budget Hearing

Board of Fire Commissioners  
848 Airport Road  
Destin, Florida 32541

September 19, 2018  
5:01 p.m.

*The meeting is open to the public.*

1. Meeting called to order by the Chairman.
2. Discuss percentage increase in millage rate over the rolled-back rate.
3. Public comments – Members of the public may address the Board concerning **the millage rate.**
4. Adopt millage rate – Resolution 18-05.
5. Discuss 2018-2019 proposed budget.
6. Public comments – Members of the public may address the Board concerning **the proposed budget.**
7. Adopt budget – Resolution 18-06.
8. Adjournment

**Resolution/Ordinance Number 18-05**

**A RESOLUTION OF THE DESTIN FIRE CONTROL DISTRICT OF OKALOOSA COUNTY, FLORIDA, ADOPTING THE FINAL LEVY OF AD VALOREM TAXES FOR OKALOOSA COUNTY FOR FISCAL YEAR 2018-2019; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Destin Fire Commissioners on September 19, 2018, adopted Fiscal Year 2018-2019 Final Millage Rates following a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Destin Fire Commissioners held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within the District boundaries in Okaloosa County has been certified by the Board of Fire Commissioners as \$6,003,035,963.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners that:

1. The FY 2018-2019 operating millage for the Destin Fire Control District is 1.0000 mills which is greater than the rolled-back rate of 0.9515 mills by 5.10%.
2. This resolution shall take effect immediately upon its adoption by the Board of Fire Commissioners.

**DULY ADOPTED** at a public hearing this the 19<sup>th</sup> day of September, 2018.

Time adopted: \_\_\_\_\_ p.m.

**OKALOOSA COUNTY, FLORIDA  
BOARD OF FIRE COMMISSIONERS  
Destin Fire Control District**

\_\_\_\_\_  
Richard D. Moore, Chairman

**ATTEST:**

Vote:   Group 1 – Jackson L. Wilson, Jr. -  
          Group 2 – Richard D. Moore -  
          Group 3 – Mike Buckingham -  
          Group 4 – J. Thomas Green -  
          Group 5 – Robert A. Wagner -

\_\_\_\_\_  
Kathryn L. Wagner, District Clerk

**BUDGET SUMMARY  
DESTIN FIRE CONTROL DISTRICT  
Fiscal Year 2018-2019**

**The proposed operating budget expenditures of the Destin Fire Control District are 6.5% less than last year's total operating expenditures.**

	<u>Total Funds</u>
Cash balances brought forward	\$ 5,453,378
<b>Estimated Revenues:</b>	
Taxes: Millage per \$1,000	
Ad valorem taxes - 1.0000	6,003,036
Revenue expenditures	(420,213)
Miscellaneous revenue	<u>1,463,261</u>
Total Revenues and Other Financing Sources	<u>7,046,084</u>
Total Estimated Revenues and Balances	<u>\$ 12,499,462</u>
<b>Expenditures:</b>	
Personnel services	4,813,352
Capital outlay	1,614,272
Beach Safety Program	1,013,622
Professional services	152,150
Repair and maintenance	110,750
Supplies	96,100
Insurance	80,075
Utilities	46,050
Miscellaneous	41,000
Contract services	<u>37,800</u>
Total Expenditures	8,005,171
Reserve funds	<u>4,494,291</u>
Total Appropriated Expenditures and Reserves	<u>\$ 12,499,462</u>

**The tentative, adopted and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.**

**DESTIN FIRE CONTROL DISTRICT  
Proposed Budget  
For Fiscal Year Ending September 30, 2019**

	2018-2019 Unassigned General Fund	2018-2019 Restricted Impact Fee Fund	2018-2019 Assigned Asset Fund	2018-2019 Assigned Beach Safety Fund	2018-2019 Assigned Jr. Lifeguard Fund	2018-2019 TOTAL ALL FUNDS
<b>ANNUAL REVENUE</b>						
Ad valorem tax @ 1.000	\$ 6,003,036	\$ -	\$ -	\$ -	\$ -	\$ 6,003,036
Discounts 3.5%	\$ (210,106)	\$ -	\$ -	\$ -	\$ -	\$ (210,106)
Uncollected tax - 1.5%	\$ (90,046)	\$ -	\$ -	\$ -	\$ -	\$ (90,046)
Tax Collector fee	\$ (120,061)	\$ -	\$ -	\$ -	\$ -	\$ (120,061)
Interest from investments	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Unrealized gain/loss from investments	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Impact fee	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Plan review fee	\$ 14,750	\$ -	\$ -	\$ -	\$ -	\$ 14,750
Alarm System Malfunction Fees	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ 800
Re-Inspection Fees	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500
Medical - Training revenue	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ 4,500
Proceeds from Sale of Assets - BS	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ 16,000
Proceeds from Sale of Assets	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Junior Lifeguard Program Fees - BS	\$ -	\$ -	\$ -	\$ -	\$ 22,400	\$ 22,400
<b>TOTAL ANNUAL REVENUES</b>	<b>\$ 5,686,373</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 16,000</b>	<b>\$ 22,400</b>	<b>\$ 5,824,773</b>
<b>ANNUAL EXPENDITURES</b>						
<b>Personnel Services</b>						
Commissioner pay	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Education	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Incentive - Fire Boat Operator	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Incentive - Hazardous Materials Technician	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 27,000
Incentive - Open Water Rescuer	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Incentive - Paramedic	\$ 72,700	\$ -	\$ -	\$ -	\$ -	\$ 72,700
Incentive - Rescue Specialist	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ 1,800
Insurance - benefits	\$ 716,970	\$ -	\$ -	\$ -	\$ -	\$ 716,970
Insurance - employee assistance program	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Insurance - workers comp	\$ 124,804	\$ -	\$ -	\$ -	\$ -	\$ 124,804
Insurance - workers comp self insure	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Medical - drug testing	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ 650
Medical - physicals	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Medical - shots	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Payroll tax	\$ 179,115	\$ -	\$ -	\$ -	\$ -	\$ 179,115
Retirement contribution - 175	\$ 976,858	\$ -	\$ -	\$ -	\$ -	\$ 976,858
Retirement contribution - 175 State portion	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ 265,000
Retirement contribution - 457	\$ 35,418	\$ -	\$ -	\$ -	\$ -	\$ 35,418
Uniforms - duty	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ 41,000
Wages - CPR training	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500

**DESTIN FIRE CONTROL DISTRICT**  
**Proposed Budget**  
For Fiscal Year Ending September 30, 2019

	2018-2019 Unassigned General Fund	2018-2019 Restricted Impact Fee Fund	2018-2019 Assigned Asset Fund	2018-2019 Assigned Beach Safety Fund	2018-2019 Assigned Jr. Lifeguard Fund	2018-2019 TOTAL ALL FUNDS
<b>Personnel Services (continued)</b>						
Wages - duty overtime	\$ 23,541	\$ -	\$ -	\$ -	\$ -	\$ 23,541
Wages - holiday	\$ 22,739	\$ -	\$ -	\$ -	\$ -	\$ 22,739
Wages - hourly	\$ 2,115,287	\$ -	\$ -	\$ -	\$ -	\$ 2,115,287
Wages - mandatory overtime	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Wages - part time	\$ 8,970	\$ -	\$ -	\$ -	\$ -	\$ 8,970
	\$ 4,813,352	\$ -	\$ -	\$ -	\$ -	\$ 4,813,352
<b>Professional Services</b>						
Accounting / Audit	\$ 15,500	\$ -	\$ -	\$ -	\$ -	\$ 15,500
Legal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Property Appraiser fee	\$ 87,950	\$ -	\$ -	\$ -	\$ -	\$ 87,950
Other Professional Services	\$ 3,700	\$ -	\$ -	\$ -	\$ -	\$ 3,700
	\$ 152,150	\$ -	\$ -	\$ -	\$ -	\$ 152,150
<b>Contract Services</b>						
Central dispatch	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500
Communications equipment - cells	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 5,500
County medical director	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Network Administration (service)	\$ 22,500	\$ -	\$ -	\$ -	\$ -	\$ 22,500
Radio communication access fees	\$ 3,600	\$ -	\$ -	\$ -	\$ -	\$ 3,600
Traffic control device interlocal agreement	\$ 1,700	\$ -	\$ -	\$ -	\$ -	\$ 1,700
	\$ 37,800	\$ -	\$ -	\$ -	\$ -	\$ 37,800
<b>Utility</b>						
Cable	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Electricity	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 27,000
Gas	\$ 3,300	\$ -	\$ -	\$ -	\$ -	\$ 3,300
Telephone	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Water	\$ 4,250	\$ -	\$ -	\$ -	\$ -	\$ 4,250
	\$ 46,050	\$ -	\$ -	\$ -	\$ -	\$ 46,050
<b>Insurance</b>						
Bond - election	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ 450
Bond- employee	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 200
Disability	\$ 725	\$ -	\$ -	\$ -	\$ -	\$ 725
Property/General Liability	\$ 78,500	\$ -	\$ -	\$ -	\$ -	\$ 78,500
Retirement - elimination recourse	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 200
	\$ 80,075	\$ -	\$ -	\$ -	\$ -	\$ 80,075
<b>Repair and maintenance</b>						
Boat	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Building	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Computers (upgrades/support/hardware)	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

**DESTIN FIRE CONTROL DISTRICT  
Proposed Budget  
For Fiscal Year Ending September 30, 2019**

	2018-2019 Unassigned General Fund	2018-2019 Restricted Impact Fee Fund	2018-2019 Assigned Asset Fund	2018-2019 Assigned Beach Safety Fund	2018-2019 Assigned Jr. Lifeguard Fund	2018-2019 TOTAL ALL FUNDS
<b>Repair and maintenance (continued)</b>						
Equipment	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Ladder & aerial inspections	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750
Vehicles	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
	\$ 110,750	\$ -	\$ -	\$ -	\$ -	\$ 110,750
<b>Supplies</b>						
Copier	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500
CPR Training	\$ 1,300	\$ -	\$ -	\$ -	\$ -	\$ 1,300
Equipment	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Fire prevention	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ 5,200
Foam	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ 600
Fuel - boat	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Fuel - trucks	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Hose	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Office	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 8,500
Paramedic equipment	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Promotional Activities	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Station	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
	\$ 96,100	\$ -	\$ -	\$ -	\$ -	\$ 96,100
<b>Other</b>						
Advertising	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Dues and subscriptions	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ 9,500
Haz-mat dues	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000
Training and per diem	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500
Transfer to Asset Fund	\$ 667,301	\$ -	\$ (667,301)	\$ -	\$ -	\$ -
	\$ 708,301	\$ -	\$ (667,301)	\$ -	\$ -	\$ 41,000
<b>Capital Outlay</b>						
Building	\$ -	\$ 848,000	\$ -	\$ -	\$ -	\$ 848,000
Building - equipment/furnishings	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ 87,000
Building improvements	\$ -	\$ -	\$ 102,552	\$ -	\$ -	\$ 102,552
Computers	\$ -	\$ -	\$ 6,720	\$ -	\$ -	\$ 6,720
Equipment - Firefighting	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ 17,000
Equipment - Other	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ 36,000
Furniture	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000
Station 9 - Concrete Repairs	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
Vehicles	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
	\$ -	\$ 935,000	\$ 679,272	\$ -	\$ -	\$ 1,614,272

**DESTIN FIRE CONTROL DISTRICT**  
**Proposed Budget**  
 For Fiscal Year Ending September 30, 2019

	2018-2019 Unassigned General Fund	2018-2019 Restricted Impact Fee Fund	2018-2019 Assigned Asset Fund	2018-2019 Assigned Beach Safety Fund	2018-2019 Assigned Jr. Lifeguard Fund	2018-2019 TOTAL ALL FUNDS
<b>Beach Safety: Beach Safety Services</b>						
Capital acquisition - equipment	\$ -	\$ -	\$ -	\$ 113,840	\$ -	\$ 113,840
Communication devices	\$ -	\$ -	\$ -	\$ 7,164	\$ -	\$ 7,164
Drug and Background tests and Physicals	\$ -	\$ -	\$ -	\$ 8,342	\$ -	\$ 8,342
Dues and Fees	\$ -	\$ -	\$ -	\$ 36,000	\$ -	\$ 36,000
Fuel	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 7,500
Insurance-workers comp/liability	\$ -	\$ -	\$ -	\$ 51,579	\$ -	\$ 51,579
Junior Lifeguard Program shortage	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ 4,000
Office	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
Payroll Benefits	\$ -	\$ -	\$ -	\$ 59,643	\$ -	\$ 59,643
Payroll tax	\$ -	\$ -	\$ -	\$ 45,439	\$ -	\$ 45,439
Repair and maintenance	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Supplies	\$ -	\$ -	\$ -	\$ 22,683	\$ -	\$ 22,683
Training	\$ -	\$ -	\$ -	\$ 2,700	\$ -	\$ 2,700
Unemployment tax	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
Uniforms	\$ -	\$ -	\$ -	\$ 4,356	\$ -	\$ 4,356
Utilities	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
Wages	\$ -	\$ -	\$ -	\$ 593,976	\$ -	\$ 593,976
	\$ -	\$ -	\$ -	\$ 991,222	\$ -	\$ 991,222
<b>Beach Safety: Junior Lifeguard Program</b>						
Advertising and Marketing	\$ -	\$ -	\$ -	\$ -	\$ 773	\$ 773
Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ 97	\$ 97
Drug and Background Tests	\$ -	\$ -	\$ -	\$ -	\$ 290	\$ 290
Field Trips and Competitions	\$ -	\$ -	\$ -	\$ -	\$ 2,880	\$ 2,880
Insurance (G/L & Accident Policies)	\$ -	\$ -	\$ -	\$ -	\$ 5,978	\$ 5,978
Office Expense	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 25
Payroll Tax	\$ -	\$ -	\$ -	\$ -	\$ 458	\$ 458
Rental Fees	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ 950
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 150
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 498	\$ 498
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ 4,089	\$ 4,089
Wages	\$ -	\$ -	\$ -	\$ -	\$ 5,986	\$ 5,986
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ 226	\$ 226
	\$ -	\$ -	\$ -	\$ -	\$ 22,400	\$ 22,400
<b>TOTAL ANNUAL EXPENDITURES</b>	\$ 6,044,578	\$ 935,000	\$ 11,971	\$ 991,222	\$ 22,400	\$ 8,005,171
<b>OVERAGE/SHORTAGE</b>	\$ (358,205)	\$ (835,000)	\$ (11,971)	\$ (975,222)	\$ -	\$ (2,180,398)



**DESTIN FIRE CONTROL DISTRICT**  
**Proposed Budget**  
For Fiscal Year Ending September 30, 2019

	2018-2019 Unassigned General Fund	2018-2019 Restricted Impact Fee Fund	2018-2019 Assigned Asset Fund	2018-2019 Assigned Beach Safety Fund	2018-2019 Assigned Jr. Lifeguard Fund	2018-2019 TOTAL ALL FUNDS
<b>OVERAGE/SHORTAGE</b>	\$ (358,205)	\$ (835,000)	\$ (11,971)	\$ (975,222)	\$ -	\$ (2,180,398)
Contribution to Retirement Funds - State	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ 265,000
Contribution to Beach Safety - TDC	\$ -	\$ -	\$ -	\$ 856,311	\$ -	\$ 856,311
Contribution to Beach Safety - City	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Use of Restricted Funds	\$ -	\$ 835,000	\$ -	\$ -	\$ -	\$ 835,000
Use of Assigned Funds	\$ -	\$ -	\$ 11,971	\$ 18,911	\$ -	\$ 30,882
Use of Unassigned Funds	\$ 93,205	\$ -	\$ -	\$ -	\$ -	\$ 93,205
<b>NET OVERAGE/SHORTAGE</b>	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ 0

**Resolution/Ordinance Number 18-06**

**A RESOLUTION OF THE DESTIN FIRE CONTROL DISTRICT OF OKALOOSA COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2018-2019; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Destin Fire Control District of Okaloosa County, Florida, on September 19, 2018, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Destin Fire Control District of Okaloosa County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2018-2019 in the amount of \$12,499,462.

**NOW, THEREFORE, BE IT RESOLVED** by the Destin Fire Control District of Okaloosa County, Florida, that:

1. The Fiscal Year 2018-2019 Final Budget be adopted.
2. This resolution shall take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing the 19<sup>th</sup> day of September, 2018. Time Adopted: \_\_\_\_\_ p.m..

**Destin Fire Control District**

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Richard D. Moore, Chairman

**ATTEST:**

Vote:   Group 1 – Jackson L. Wilson, Jr. -  
          Group 2 – Richard D. Moore -  
          Group 3 – Mike Buckingham -  
          Group 4 – J. Thomas Green -  
          Group 5 – Robert A. Wagner -

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Kathryn L. Wagner, District Clerk