

Destin Fire Control District

Agenda

Board of Fire Commissioners
848 Airport Road, Destin, Florida 32541
December 11, 2018, at 5:30 p.m.

This meeting is open to the public

- 1. Meeting called to order by the Chairman**
- 2. Election of Officers (Chairperson, Co-Chairperson, Secretary/Treasurer)**
- 3. Appointment of Employee Relations Commissioner**
- 4. Public Comments**
- 5. Review of minutes:**
 - a. Regular meeting – November 13, 2018
- 6. Review of Financial Report:**
 - a. November 30, 2018
- 7. Old Business:**
 - a. West End of District Station
- 8. Chief Reports:**
 - a. Beach Safety Update
 - b. Training Report
 - c. Inspection Report
 - d. Response Change Report
 - e. Overtime Report
- 9. New Business:**
 - a. Agreement with Emerald Coast Fitness Foundation, Inc.
 - b. Resolution 19-03 declare asset obsolete (computer)
 - c. Recognition of Firefighter years of service
 - d. Proposed 2019 Meeting Dates
- 10. Next Meeting:** Proposed Regular Meeting: January 8, 2019 at 5:30pm
- 11. Adjournment**

DESTIN FIRE CONTROL DISTRICT

Regular Meeting of the Board of Commissioners

Main Station

848 Airport Road
Destin, Florida 32541

November 13, 2018

Minutes

Commissioners present: Rick Moore, Tommy Green, Bob Wagner, and Jack Wilson

Commissioners absent: Mike Buckingham

Staff present: Chief Kevin Sasser; Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner; Marie Wilbur

Present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m. He announced Commissioner Buckingham's absence. A quorum was present. Chairman Moore welcomed Commissioner Wilson back after an extended absence. He congratulated Commissioner Wagner on maintaining his seat on the Board following the recent elections. He also extended thanks to everyone for their help in receiving, sorting and transporting items for the ongoing donation drive to aid Hurricane Michael victims.

Public Comments

None

Review of Minutes

The minutes for the Tentative Budget Hearing and for the Regular Meeting of September 11, 2018 were presented. Commissioner Green made a motion to approve the minutes as presented. Commissioner Wagner seconded. With no discussion, the motion passed unanimously.

The minutes for the Final Budget Hearing of September 19, 2018 were presented. Commissioner Wagner made a motion to approve the minutes as presented. Commissioner Green seconded. With no discussion, the motion passed unanimously.

Review of Financials

Division Chief Wagner presented the financial statements for year-end September 30, 2018 and month end October 31, 2018. After brief review, Commissioner Wilson made a motion to approve the financial statements as presented. Commissioner Wagner seconded. With no further discussion, the motion passed unanimously.

Old Business

a. West End of District Station

Chief Sasser reported on meetings and discussions with architect Scott Jenkins who did the original plan for the Clement Taylor Park. He has agreed to draw a plan for the city showing the park plot, not including the station area, and another showing the proposed station and dock. Once the drawings are completed a meeting will be scheduled with the original committee to review the plans.

b. Appointment of Pension Board Trustee – Seat 4

Chief Sasser discussed the meetings that he and Commissioner Moore had with candidates Clayton Hicks and Jared O'Neal. Paul Rice was contacted but did not respond for an interview. Chief Sasser Mr. O'Neal's investment background would be more suitable to this position. Commissioner Wagner made a motion to extend an offer for the position to Mr. O'Neal, with a second by Commissioner Green. After discussion, Commissioner Wagner amended his original motion to extend the offer to Mr. Hicks should Mr. O'Neal decline the offer. Commissioner Green seconded the motion. With no further discussion, the motion was passed unanimously.

Chief Reports

a. Beach Safety Report

Division Chief D'Agostino reported on the USLA training course for the district's firefighters. He stated 2018 set a record for highest beach attendance and highest total rescues. Additional discussion regarding the staffing plans for Norriego Point occurred.

b. Training Report

Chief Sasser reviewed the training report and stated training hours for October included the smoke/aircraft training held at Hurlburt Field.

c. Inspection Report

Division Chief Taylor presented the Inspection Report. He stated that over 1,000 children were reached during Fire Prevention Month in October. He noted that Inspector Morris did an outstanding job as presenter for the children's programs. He also noted that there are several new construction projects that are moving forward.

d. Response Change Reports

Chief Sasser reviewed the reports stating that both September and October were normal months and that the average response time has improved a bit in 2018 over 2017. Division of calls still runs around 65/35 between stations 9 and 10.

e. Overtime Report

Chief Sasser reviewed the Overtime Reports for September and October noting the increase in October for Hurricane Michael coverage.

New Business

a. Other Post-Employment Benefit Report for Fiscal Year Ended 9/30/2018 (OPEB)

Division Chief Wagner reported the report as prepared by Foster & Foster. Commissioner Green made a motion to the report as presented. Commissioner Wagner seconded. With no further discussion, the motion was passed unanimously.

b. Interlocal Agreement – City of Destin for Beach Services for Fiscal Year Ending 9/30/2019

Chief Sasser presented the Beach Safety and Lifeguard Services updated agreement with the City for the 2019 season, noting little change. Commissioner Wagner made a motion to approve the

agreement as presented. Commissioner Wilson seconded. With no further discussion, the motion was passed unanimously.

c. Resolution 19-01 – Declare Beach Safety ATVs, UTV and Waverunner Obsolete

Chief Sasser presented Resolution 19-01 for approval, noting that this equipment is in the usual rotation for replacement. Commissioner Wagner made a motion to approve Resolution 19-01, with a second by Commissioner Wilson. With no further discussion, the motion passed unanimously.

d. Resolution 19-02 – Declare Beach Safety Assets Obsolete

Chief Sasser presented Resolution 19-02 for approval, with Division Chief D'Agostino noting the condition of the various assets. Commissioner Wagner made a motion to approve Resolution 19-02, with a second by Commissioner Wilson. With no further discussion, the motion passed unanimously.

e. Increase Budget for Purchase of New Engine

Chief Sasser requested an increase of approximately \$40,000 for the capital acquisition of the new fire truck, due to increased tariffs on steel and aluminum. The Board provided consensus and Division Chief Wagner stated budget adjustment would be presented at mid-year and the additional funds will be found within the current budget.

Chief Sasser asked for consideration of an item not on the agenda. In discussion with Commissioner Buckingham, it was felt that as a gesture of support for Emerald Coast Fitness, we increase the amount we are now paying for use of their pool (currently \$5,000) to \$10,000. After discussion, Chief was directed to come back to the Board at their next meeting with additional information.

Next Meeting

Chairman Moore reminded the Board that the next regular meeting is scheduled for Tuesday, December 11, 2018 at 5:30 p.m.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:27 p.m.

Destin Fire Control District
Balance Sheet
As of November 30, 2018

	<u>November 30, 2018</u>
ASSETS	
Current Assets	
Checking/Savings	
Petty cash	\$ 100
Trustmark - checking	179,489
Trustmark - impact fee	1,129,888
FLGIT - Day to Day Fund	21,569
FLGIT - Short Term Bond Fund	3,384,140
Total Checking/Savings	<u>4,715,186</u>
Accounts Receivable	
Accounts Receivable	33,707
Total Accounts Receivable	<u>33,707</u>
Other Current Assets	
Ed supplement receivable	5,470
Total Other Current Assets	<u>5,470</u>
Total Current Assets	<u>4,754,363</u>
Fixed Assets	
Land	278,555
Building	1,346,392
Building Improvements	1,457,872
Equipment - firefighting	408,411
Equipment - other	1,103,455
Equipment - station	346,892
Vehicles	2,708,170
Accumulated depreciation	(4,424,453)
Total Fixed Assets	<u>3,225,294</u>
Other Assets	
Prepaid expenses	153,286
Total Other Assets	<u>153,286</u>
Deferred outflows of resources from Pension Fund	<u>817,367</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u><u>\$ 8,950,310</u></u>

Destin Fire Control District
Balance Sheet
As of November 30, 2018

	<u>November 30, 2018</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts payable	\$ 77,046
Other Current Liabilities	
Accrued wages payable	96,368
Prepaid Legal Services	320
Compensated absences-in 1 yr	73,409
Total Other Current Liabilities	<u>170,097</u>
Total Current Liabilities	247,143
Long Term Liabilities	
Compensated absences-more 1 yr	130,391
OPEB Liability	855,644
Retirement Trust Fund	8,337,169
Total Long Term Liabilities	<u>9,323,204</u>
Total Liabilities	<u>9,570,347</u>
Equity	
Nonspendable Fund	
Nonspendable - Investment General Fixed Assets Fund	3,225,294
Nonspendable - Prepaid Insurance Fund	153,286
Total Nonspendable Fund	<u>3,378,580</u>
Restricted Fund	
Restricted - Impact Fee Fund	1,166,031
Total Restricted Fund	<u>1,166,031</u>
Committed Fund	
Committed - Compensation Fund	50,000
Committed - Unemployment Fund	19,873
Total Committed Fund	<u>69,873</u>
Assigned Fund	
Assigned - Asset Fund	3,520,351
Assigned - Beach Safety	5,155
Total Assigned Fund	<u>3,525,506</u>
Unassigned Fund	
Unassigned Fund	335,465
Provided for Retirement Trust Fund	(8,337,169)
Net Revenue over Expenditures	(758,323)
Total Unassigned Fund	<u>(8,760,027)</u>
Total Equity	<u>(620,037)</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 8,950,310</u></u>

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 11/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Revenue				
Advalorem Tax				
Advalorem taxes	\$ 134,574	\$ 6,003,036	5,868,462	97.76%
Discounts (3.5%)	(5,908)	(210,106)	(204,198)	97.19%
Uncollected tax (1.5%)	-	(90,046)	(90,046)	100.00%
Advalorem taxes prior years	289	-	(289)	-100.00%
Advalorem tax interest	97	-	(97)	-100.00%
Advalorem prior years penalty	145	-	(145)	-100.00%
Tax collector	(1,692)	(120,061)	(118,369)	98.59%
Total Advalorem Tax	<u>127,505</u>	<u>5,582,823</u>	<u>5,455,318</u>	<u>97.72%</u>
Fee Revenue				
Credit card convenience fees	56	-	(56)	-100.00%
Impact fee	36,274	100,000	63,726	63.73%
Plan review fee	7,665	14,750	7,085	48.03%
Alarm System Malfunction fees	-	800	800	100.00%
Re-Inspection fees	1,200	500	(700)	-140.00%
Total Fee Revenue	<u>45,195</u>	<u>116,050</u>	<u>70,855</u>	<u>61.06%</u>
Interest from Investments	265	8,000	7,735	96.69%
Unrealized gain (loss) on investments	11,805	25,000	13,195	52.78%
Gain (loss) on sale of assets - BS	-	16,000	16,000	100.00%
Gain (loss) on sale of assets	-	50,000	50,000	100.00%
Beach Safety Patrol				
BSP - City of Destin	-	100,000	100,000	100.00%
BSP - Okaloosa County	-	856,311	856,311	100.00%
BSP - Junior Lifeguard Program Fees	-	22,400	22,400	100.00%
Total Beach Safety Patrol	<u>-</u>	<u>978,711</u>	<u>978,711</u>	<u>100.00%</u>
Pension Fund Contributions	-	265,000	265,000	100.00%
Miscellaneous revenue	70	-	(70)	-100.00%
Medical - Training Revenue (CPR)	<u>675</u>	<u>4,500</u>	<u>3,825</u>	<u>85.00%</u>
TOTAL REVENUE	<u>185,515</u>	<u>7,046,084</u>	<u>6,860,569</u>	<u>97.37%</u>

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 11/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Expenditures				
Personnel Services				
Education allowance	-	50,000	50,000	100.00%
Employee medical				
Drug test	136	650	514	79.08%
Physicals	433	10,000	9,567	95.67%
Shots	-	1,000	1,000	100.00%
Total Employee medical	569	11,650	11,081	95.12%
Insurance				
Elimination recourse	-	200	200	100.00%
Employee	94,148	716,970	622,822	86.87%
Employee AD&D	118	725	607	83.72%
Employee assistance program	-	2,500	2,500	100.00%
Workers compensation	16,366	124,804	108,438	86.89%
Workers compensation - self insure	-	12,500	12,500	100.00%
Total Insurance	110,632	857,699	747,067	87.10%
Retirement plan				
District - 175 plan	139,367	976,858	837,491	85.73%
State Premium Tax Contr.	-	265,000	265,000	100.00%
District - 457 plan	6,346	35,418	29,072	82.08%
Total Retirement plan	145,713	1,277,276	1,131,563	88.59%
Taxes - payroll	30,917	179,115	148,198	82.74%
Wage incentives				
Paramedic	9,201	72,700	63,499	87.34%
Fire Boat Operator	2,301	30,000	27,699	92.33%
Open Water Rescuer	1,892	18,000	16,108	89.49%
Rescue Specialist	-	1,800	1,800	100.00%
Hazardous Materials Technician	4,500	27,000	22,500	83.33%
Total Wage incentives	17,894	149,500	131,606	88.03%
Wages				
Wages	366,041	2,115,287	1,749,246	82.70%
Wages - part-time	1,110	8,970	7,860	87.63%
Mandatory overtime	6,518	45,000	38,482	85.52%
Duty overtime	15,840	23,541	7,701	32.71%
Holiday pay	5,913	22,739	16,826	74.00%
Commissioners	2,000	30,000	28,000	93.33%
Total Wages	397,422	2,245,537	1,848,115	82.30%
Total Personnel Services	703,147	4,770,777	4,067,630	85.26%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 11/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Operating Expenditures				
Advertising	-	5,000	5,000	100.00%
Bond expense				
Election	300	450	150	33.33%
Employee	140	200	60	30.00%
Total Bond expense	440	650	210	32.31%
Contracts				
Radio Communications Access Fee	576	3,600	3,024	84.00%
Traffic control-interlocal agmt	-	1,700	1,700	100.00%
Total Contracts	576	5,300	4,724	89.13%
Dues/subscriptions/fees				
Fees	163	-	(163)	-100.00%
County medical director	4,000	4,000	-	0.00%
Dispatch	-	500	500	100.00%
Dues/subscriptions/fees - Other	4,202	9,500	5,298	55.77%
Total Dues/subscriptions/fees	8,365	14,000	5,635	40.25%
Equipment	-	30,000	30,000	100.00%
Equipment - Hoses	-	5,000	5,000	100.00%
Haz-mat	8,867	9,000	133	1.48%
Inspections - ladder	-	1,750	1,750	100.00%
Insurance - general liability	10,446	78,500	68,054	86.69%
Lease - copier	378	2,500	2,122	84.88%
Office expense	2,015	8,500	6,485	76.29%
Promotion activities	-	1,500	1,500	100.00%
Professional fees				
Audit	8,000	15,500	7,500	48.39%
Legal	3,945	45,000	41,055	91.23%
Other Professional Services	300	3,700	3,400	91.89%
Total Professional fees	12,245	64,200	51,955	80.93%
Property appraiser	17,149	87,950	70,801	80.50%
Repairs and maintenance				
Boat	117	6,000	5,883	98.05%
Building	2,316	18,000	15,684	87.13%
Computers - Hardware/Software/Upg.	8,407	15,000	6,593	43.95%
Equipment	1,581	10,000	8,419	84.19%
Office	3,825	22,500	18,675	83.00%
Vehicle	1,204	60,000	58,796	97.99%
Total Repairs and maintenance	17,450	131,500	114,050	86.73%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

Through 11/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
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Operating Expenditures (continued)

Supplies

Fire prevention	-	5,200	5,200	100.00%
Foam	-	600	600	100.00%
Paramedic equipment	-	5,000	5,000	100.00%
Station	1,499	10,000	8,501	85.01%
Total Supplies	1,499	20,800	19,301	92.79%

Telephone

Local	1,108	7,500	6,392	85.23%
Cellular	769	5,500	4,731	86.02%
Total Telephone	1,877	13,000	11,123	85.56%

Training and per diem

3,204	17,500	14,296	81.69%
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Transfer to Asset Fund Reserve

111,217	667,301	556,084	83.33%
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Uniforms - Duty

10,990	41,000	30,010	73.20%
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Vehicle

Fuel - fireboat	-	1,500	1,500	100.00%
Fuel - vehicles	3,753	25,000	21,247	84.99%
Total Vehicle	3,753	26,500	22,747	85.84%

Utilities

Cable	631	4,000	3,369	84.23%
Electricity	3,682	27,000	23,318	86.36%
Gas	478	3,300	2,822	85.52%
Water	574	4,250	3,676	86.49%
Total Utilities	5,365	38,550	33,185	86.08%

Total Operating Expenditures

215,836	1,270,001	1,054,165	83.01%
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Capital Expenditures

Building	-	848,000	848,000	100.00%
Building - equip./furnishings	-	87,000	87,000	100.00%
Building Improvements	-	102,552	102,552	100.00%
Computers	-	6,720	6,720	100.00%
Equipment - other	-	17,000	17,000	100.00%
Equipment - station	10,986	36,000	25,014	69.48%
Furniture	-	7,000	7,000	100.00%
Station 9 - concrete pad	-	10,000	10,000	100.00%
Vehicles	-	500,000	500,000	100.00%
Total Capital Expenditures	10,986	1,614,272	1,603,286	99.32%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

Through 11/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
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Other Uses of Funds

Beach Safety Lifeguard Program

Communication Devices	844	7,164	6,320	88.22%
Drug and Background tests	-	8,342	8,342	100.00%
Dues, Fees	4,005	36,000	31,995	88.88%
Equipment - capital	3,865	113,840	109,975	96.60%
Fuel	827	7,500	6,673	88.97%
Insurance - WC/Liability	8,292	51,579	43,287	83.92%
Jr Lifeguard Program - education	-	4,000	4,000	100.00%
Office expense	275	2,000	1,725	86.25%
Payroll benefits	11,272	59,643	48,371	81.10%
Repairs and maintenance	3,780	25,000	21,220	84.88%
Supplies	251	22,683	22,432	98.89%
Taxes - payroll	4,457	45,439	40,982	90.19%
Training	89	2,700	2,611	96.70%
Unemployment Compensation	-	5,000	5,000	0.00%
Uniforms	2,320	4,356	2,036	46.74%
Utilities	329	2,000	1,671	83.55%
Wages	58,417	593,976	535,559	90.17%
Total Beach Safety Lifeguard Program	99,023	991,222	892,199	90.01%

Beach Safety Junior Lifeguard Program

Advertising and Marketing	-	773	773	100.00%
Cell Phone	-	97	97	100.00%
Drug and Background Tests	-	290	290	100.00%
Field Trips and Competitions	-	2,880	2,880	100.00%
Insurance (G/L & Accident Policies)	775	5,978	5,203	87.04%
Insurance (Workers Compensation)	-	226	226	100.00%
Office Expense	-	25	25	100.00%
Payroll Taxes	-	458	458	100.00%
Rental Fees	-	950	950	100.00%
Repair and Maintenance	-	150	150	100.00%
Supplies	-	498	498	100.00%
Uniforms	-	4,089	4,089	100.00%
Wages	-	5,986	5,986	100.00%
Total Beach Safety Junior Lifeguard Program	775	22,400	21,625	96.54%

Total Beach Safety Program	99,798	1,013,622	913,824	90.15%
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Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 11/30/2018	Budget	Budget Remaining (Over)	% Remaining (Over)
Other Uses of Funds (continued)				
CPR Program				
Training Supplies	-	1,300	1,300	100.00%
Wages - CPR Instructor	-	2,500	2,500	100.00%
Total CPR Program	-	3,800	3,800	100.00%
Total Other Uses of Funds	99,798	1,017,422	917,624	90.19%
Total Expenditures	1,029,767	8,672,472	7,642,705	88.13%
Net Revenue over Expenditures (per budget)	\$ (844,252)	\$ (1,626,388)		
Non-General Fund items:				
Use of Restricted Funds	\$ -	\$ 835,000		
Use of Assigned Funds	\$ 10,986	\$ 698,183		
Use of Unassigned Funds	\$ -	\$ 93,205		
	(833,266)	-		
Other Fund or Non-Budget Items:				
Transfer Revenue to Restricted Fund - Impact Fees	(36,274)			
Transfer to Assigned Fund - Asset Fund	111,217			
Depreciation	-			
Depreciation - Beach Safety	-			
Depreciation - Jr. Lifeguard Program	-			
Net Revenue over Expenditures	(758,323)	-		

The Destin Beach Safety Patrol



www.destinfire.com/services-programs/beach-safety/

BEACH SAFETY DIVISION'S Commissioner's Report December 11, 2018

I. Winter work.

II. Bids for vehicles.

Destin Fire Control District

November 2018 Training

	A-Shift	B-Shift	C-Shift	Total
Company Training				
Tactics & Strategy				
Company Surveys/Pre Fire Plans	6	6	6	18
Company Training				
Pump Training/Handline Advancement	4	4	4	12
Hose Testing	8	8	8	24
Target Hazard The Palms of Destin	3	3	3	9
Apparatus				
EVOC	4	4	4	12
Medical				
Documentation/Stroke Alert	4	4	4	12
Total Training Hours	29	29	29	87

FIRE PREVENTION & INSPECTIONS

November 2018

Inspections Performed

Annual Inspections:	
Apartments/ Condominiums	6
Hotels/Motels	1
Assembly	
Business	10
Mercantile	3
Board & Care/ Day Care	1
Storage	
Sprinkler /Alarm	
Access To Property	21
Vacant Property	

Total 42

Construction Inspections:	
Building	
Remodel	
Fire Alarm	
Sprinkler System	
Site	2
Hood System	

Total 2

Re-inspections	33
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Total 33

Public Inquiries	1
Conferences	
Pre-Plan Update	18
E.C. Updates	40

Total 59

Total Inspections 141

Plans Reviewed

TRT	1
Building Site	1
Remodel	
Building	
Signs	2
Sprinkler Systems	
Fire Alarms	
Hood Systems	1

Total 5

Fractile Response Times
Emergency Responses
For the Year 2018

	Destin Fire			Okaloosa County EMS		
	<u>7:59 Level</u>	<u>90% Level</u>	<u>Mean</u>	<u>7:59 Level</u>	<u>90% Level</u>	<u>Mean</u>
January	72%	0:09:30	0:05:51	41%	0:25:14	0:12:53
February	80%	0:09:30	0:05:46	44%	0:28:19	0:15:32
March	79%	0:09:00	0:05:37	51%	0:22:01	0:11:52
April	78%	0:09:58	0:06:01	45%	0:21:28	0:12:04
May	90%	0:08:16	0:05:24	46%	0:22:50	0:12:44
June	87%	0:09:07	0:05:33	45%	0:25:27	0:12:58
July	84%	0:09:41	0:06:01	52%	0:21:30	0:10:10
August	90%	0:08:25	0:05:51	54%	0:17:49	0:10:02
September	86%	0:08:58	0:05:59	43%	0:18:13	0:10:39
October	87%	0:08:28	0:05:42	48%	0:17:24	0:10:22
November	85%	0:09:18	0:05:49	46%	0:17:07	0:10:16
December						
Year to Date	83%	0:09:06	0:05:47	47%	0:21:35	0:11:47
2017 Average	80%	0:09:08	0:05:50	51%	0:23:12	0:12:42

Call Breakdown

For the Year 2018

	Station 9 <u>Number</u>	Station 9 <u>Percentage</u>	Station 10 <u>Number</u>	Station 10 <u>Percentage</u>	<u>Total</u>	<u>EMS</u>	<u>Fire</u>	Total <u>EMS</u>
January	165	66%	84	34%	249	67%	33%	167
February	159	65%	84	35%	243	71%	29%	173
March	188	66%	99	34%	287	80%	20%	231
April	175	71%	71	29%	246	79%	21%	194
May	241	74%	83	26%	324	78%	22%	252
June	265	67%	131	33%	396	79%	21%	314
July	286	71%	118	29%	404	80%	20%	325
August	198	63%	117	37%	315	77%	23%	244
September	145	65%	77	35%	222	80%	20%	178
October	171	65%	94	35%	265	75%	25%	199
November	147	69%	66	31%	213	74%	26%	157
December								
Year to Date	2140	68%	1024	32%	3164	77%	23%	2,434
2017 Totals	2111	67%	1033	33%	3144	61%	39%	2,224

Hot Zones

For the Year 2018

	<u>Zone 1</u>	<u>Zone 2</u>	<u>Zone 3</u>	<u>Zone 4</u>	<u>Zone 5</u>	<u>Zone 6</u>	<u>Zone 7</u>	<u>Zone 8</u>	<u>Zone 9</u>	<u>2018</u>	<u>Total</u>	<u>2017</u>	<u>Total</u>	<u>2016</u>	<u>Total</u>	<u>2015</u>	<u>Total</u>	<u>2014</u>	<u>Total</u>	<u>2013</u>	<u>Total</u>
January	47	23	54	20	31	21	26	22	5	249	185	181	164	187	192	216	226	226	216	216	226
February	32	21	48	23	34	22	22	37	4	243	204	194	187	192	216	226	226	216	216	216	226
March	53	26	56	21	44	24	23	34	6	287	281	250	216	216	280	272	272	272	272	272	272
April	42	27	48	16	45	16	20	28	4	246	250	210	245	257	236	236	236	236	236	236	236
May	71	30	75	19	49	21	20	32	7	324	261	251	287	333	312	312	312	312	312	312	312
June	72	31	76	38	64	33	31	38	13	396	349	335	330	330	324	350	350	350	350	350	350
July	90	37	63	43	54	27	32	40	18	404	452	421	386	392	405	405	405	405	405	405	405
August	58	27	63	21	43	32	25	40	6	315	276	310	302	325	278	278	278	278	278	278	278
September	33	19	52	22	26	28	13	26	3	222	238	255	230	259	216	216	216	216	216	216	216
October	49	28	48	12	41	28	16	32	11	265	250	220	226	208	234	234	234	234	234	234	234
November	33	23	54	19	25	22	23	13	1	213	192	216	174	184	203	203	203	203	203	203	203
December										0	206	193	219	160	198	198	198	198	198	198	198
Year to Date	580	292	637	254	456	274	251	342	78	3164	3144	3036	2966	3197	3146						

(A) Zone 1 - Destin Bridge to Benning Drive

(B) Zone 2 - Benning Drive to Main Street

(C) Zone 3 - Main Street to Airport Road

(D) Zone 4 - Holiday Isle, Hwy 98 (#802 - #1050) South side

(E) Zone 5 - Airport Road to Henderson Beach Road

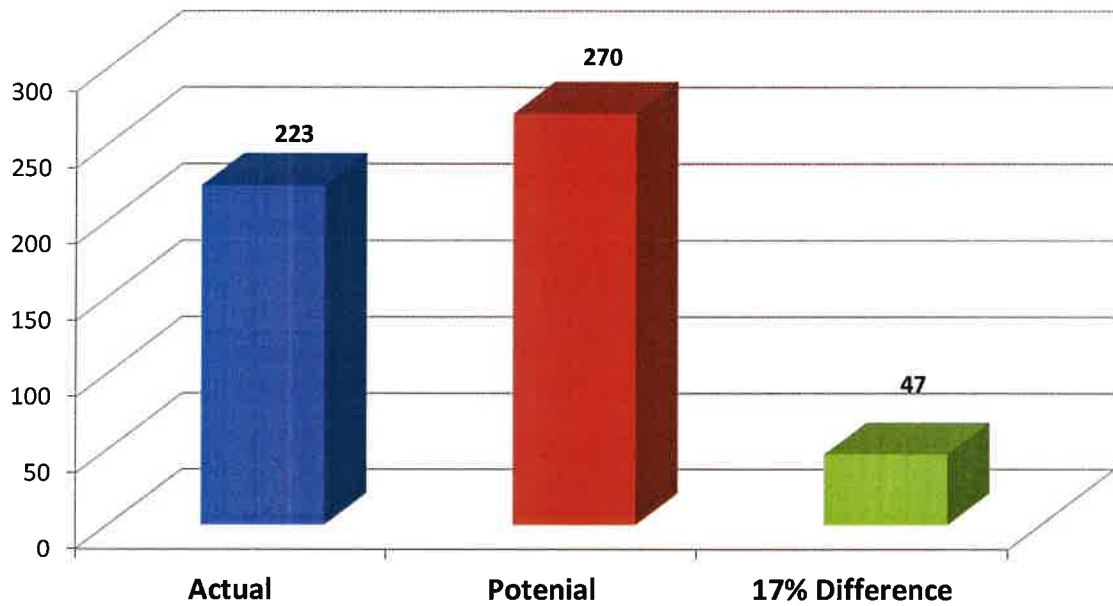
(F) Zone 6 - Henderson Beach Park/Rd to Hwy 293/Hutchinson

(G) Zone 7 - Hwy 293 (N side ECP) to Walton County

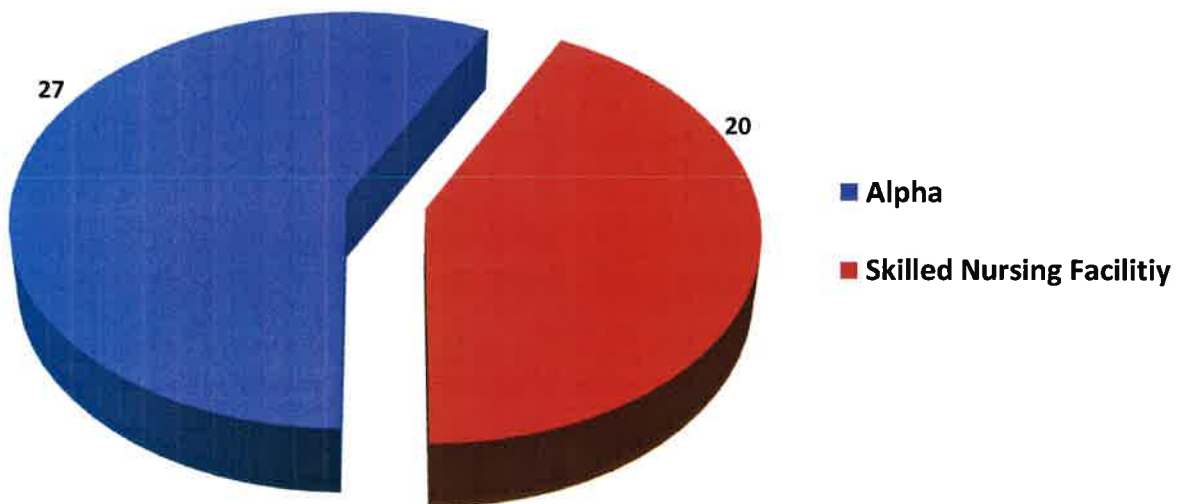
(H) Zone 8 - Hutchinson to Walton County (southside ECP)

(Z) Zone 9 - Out of District

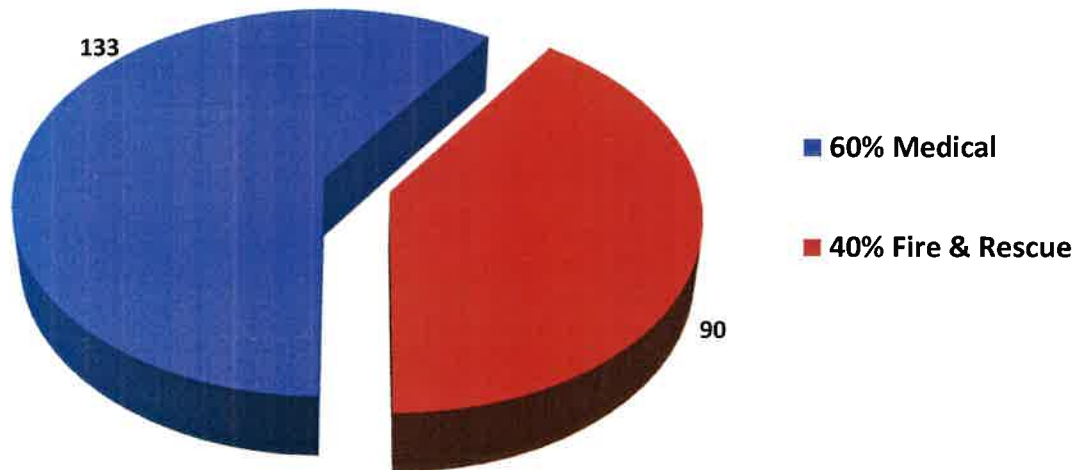
**November 2018
District Call Volume**



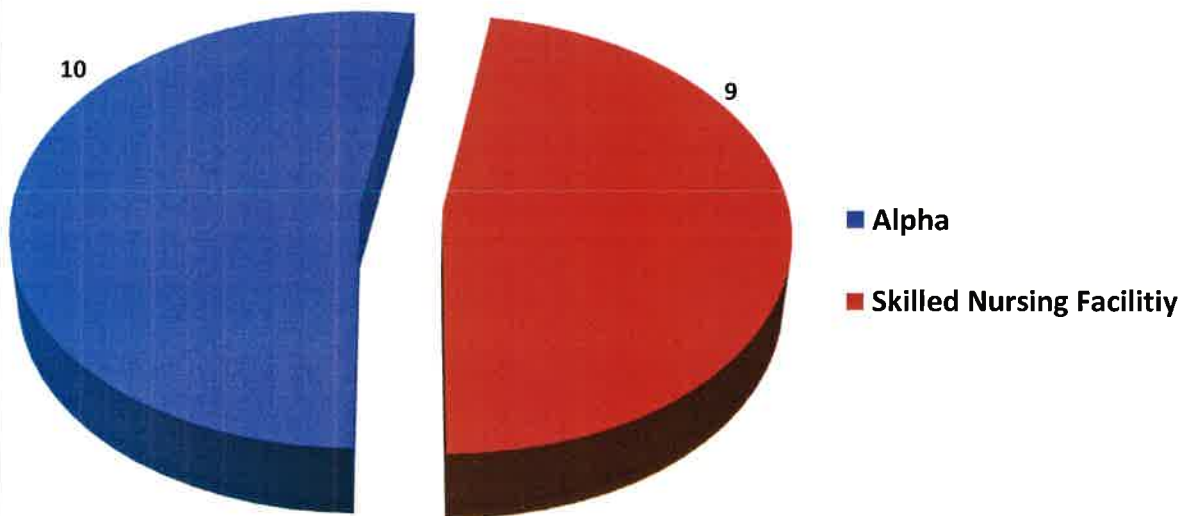
**November 2018
Response Change - Assistance Not Requested by County
47 Calls - 17% Difference**



November 2018
Fire & Rescue / Medical Response Comparison
223 Actual Responses



November 2018
Resonse Change - Assistance Requested by County
19 Responses



**Destin Fire Control District
Call History for 2018**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2018 Totals	2017 Totals
Unknown Problem	18	13	35	30	45	35	40	37	30	27	33		343	353
MVA	20	27	30	24	29	49	43	33	17	20	22		314	328
Fall	22	30	26	19	28	21	30	19	21	14	12		242	215
Unconscious	6	11	16	16	22	30	29	16	15	20	18		199	188
Sick Call	22	20	15	17	16	18	21	11	17	24	12		193	182
Trauma	4	6	20	8	13	21	37	20	13	10	5		157	106
Chest pain	13	12	14	8	14	25	16	17	9	16	12		156	117
Breathing problem	13	16	19	10	16	21	8	14	12	7	7		143	142
Seizures	4	5	10	12	12	16	25	12	7	9			112	100
Drowning		2	2	2	11	19	18	17		5			76	42
Assault/Rape	8	3	11	9	5	8	6	8	6	2	7		73	75
CVA/Stroke	6	6	4	5	1	12	9	6	4	10	3		66	48
OD/Poisoning	1	4	8	5	10	6	5	4	4	1	7		55	36
Psychiatric	9	1	1	7	3	2	4	7	3	9	3		49	45
Diabetic Emergency	7	4	1	3	3	3	6	3	3	11			44	27
Cardiac Arrest	6	2	6	3	5	4	3	5	2	1	5		42	41
Hemorrhage	3	3	3	3	2	7	4	3		3			31	34
Abdominal Pain	2	2	2	2	2	2	7	1	3	2	3		28	29
Heat/Cold Emergency				1	1	5	5	2	5	1			20	19
Back Pain		1	1	1	4	2	2	4	2		3		20	19
Heart Problem	1	2	3	1		3	2	1	1	3	3		20	13
Allergic Reaction		3		2	4	1	2			2			14	27
Choking	1		1	2	2				1		1		8	14
Other				3		2	1	1	1				8	11
Headache	1		1		1		1	2	1	1			8	4
Stabbing/GSW			1	1	2	1				1	1		7	6
Childbirth/Labor			1		1	1	1	1	1				6	2
Eye Injury													0	1
Electrical Shock													0	0
Totals	167	173	231	194	252	314	325	244	178	199	157	0	2434	2224

DESTIN FIRE CONTROL DISTRICT

RESOLUTION 19-03

Whereas, the Board of Fire Commissioners of the Destin Fire Control District, Okaloosa County, Florida on December 11, 2018, held a public hearing as required by Florida Statute 200.065 whereas upon a motion, adopted the following resolution:

Whereas resolved: to declare the following asset obsolete, not economical or efficient for the District's purposes. It is, therefore, in the best interest of the District to dispose of assets below as they have has no salvage value:

Computer system (server) April 2003 (R-680)

Motion made by: _____

Motion second by: _____

Motion carried: _____

DULY ADOPTED this 11th day of December, 2018.

DESTIN FIRE CONTROL DISTRICT
Board of Commissioners

Richard D. Moore, Chairman

ATTEST:

Kathryn L. Wagner, District Clerk

Emerald Coast Fitness Foundation
Destin Aquatic Center

	Number of Personnel		Monthly Cost		Months		Yearly Cost
Firefighters	33	x	\$49	x	12	=	\$19,404
Lifeguards	20	x	\$49	x	12	=	\$11,760
Lifeguards	40	x	\$49	x	6	=	\$11,760
Jr. Lifeguards						=	\$500
					Total		\$43,424

All 33 Firefighters are eligible to obtain the Open Water Rescuer Qualification & Incentive. 11 of the 33 are required to obtain and maintain the qualification.

All Lifeguards are required to be Open Water Rescuer Qualified

[illegible]



AQUATIC CENTER IN DESTIN

Community Pools for Public Activities

Destin Fire Control District
848 Airport Road
Destin, Florida

Tax ID: 47-2708975
4345 Commons Drive West
Destin, Florida 32541
Telephone: (850)837-SWIM(7946)
Email: swimECFF@gmail.com

Dear Chief Kevin Sasser,

The Aquatic Center in Destin celebrated its first year of reopening on August 15, 2018. We have been successful by hosting lap swim, aquacize and lesson programs for the public, as well as swim teams' practices and meets, private pool parties, lifeguard and first responder training, and other events, including the Emerald Coast Senior Games. Thanks to volunteer leadership, dedicated workers and close fiscal management, people are swimming and the bills are paid.

Last winter, we kept the competition pool heated and open throughout the winter. Several of your lifeguards maintained their swim training in our pool during that time. However, in doing so, we incurred very high gas bills to heat the water. Research shows that we can reduce our utility costs by as much as 80% each month by using a Geothermal Loop System and Water Furnace Heat Pump to heat the pool in the winter and cool it in the summer. Management of utility expenses, especially during the winter, is imperative for us to be successful long-term. This geothermal system will help that effort in both the winter and summer. We are also pursuing ways to reduce electric bills with LED lighting and solar power.

The cost of installing the geothermal system is \$50,000. As soon as that money can be raised, the system can be purchased and installed. We will experience the savings on our Okaloosa Gas bills immediately. In keeping with our established model, capital improvements must be funded with donated funds instead of operating revenue or loans. The attached sheet contains information about our utility expenditures and how much can be saved. To date, **we have received donations totaling \$40,282 for this project** from local families and businesses. Your donation of \$10,000 will put us over the top and allow us to proceed.

We have been happy to serve the Destin community, including your firefighters and lifeguards. We hope that you agree that your employees benefitted from the swim training they have taken advantage of in our pool over the past year. Lifeguards stayed in shape, firefighters improved their skills, and the Junior Lifeguard program was able to expand its instructional offering by using the pool. We would like to continue this relationship for our mutual benefit, as well as that of the community of Destin residents and visitors.

By making a donation, we will continue to allow DFCD employees to swim free-of-charge during lap swim times at the Aquatic Center in Destin. Additionally, the DFCD will be welcome to use the pool for evaluation or training during any available times. The attached contract, similar to last year's details the agreement. The Emerald Coast Fitness Foundation, Inc. is a 501(c)3 Florida Not-for-Profit Corporation, so all donations are tax deductible and will be recognized with a printed receipt.

The Emerald Coast Fitness Foundation, Inc. thanks you for your support!

Kevin Leibold
President
Emerald Coast Fitness Foundation

The Emerald Coast Fitness Foundation, Inc. has received 501(c)3 status with the Internal Revenue Service. Our official taxpayer identification number is 47-2708975. A copy of the official registration and financial information may be obtained from the Division of Consumer Services by calling toll-free (800-435-7352) within the state of Florida. Registration does not imply endorsement, approval, or recommendation by the State. Florida Solicitation of Contributions Act registration number: CH45919.

*At the Aquatic Center in Destin, natural gas is ONLY used for pool water heating.

This chart details our actual gas expenses for the winter months of our past year. The third column indicates the amount of savings we would have experienced in gas expense based on an estimate of 80% savings by using the geothermal system. There will also be savings in the summer because we won't have to use the electric-powered chillers. We are unable to quantify the exact cost of electricity devoted specifically to the chillers, so we can only say that there will be savings on the electric bills by using the geothermal system for cooling the pool water in the hot months.

Month	Okaloosa Gas* Bill	80% Savings
October 2017	\$1701.16	\$1360.93
November 2017	\$2867.44	\$2293.95
December 2017	\$3876.34	\$3101.07
January 2018	\$3003.74	\$2402.99
February 2018	\$1452.61	\$1162.09
March 2018	\$2994.89	\$2395.91
April 2018	\$1706.11	\$1364.89
Total	\$17,602.29	\$14081.83



EMERALD COAST FITNESS FOUNDATION, INC.

114 Ready Avenue NW
Fort Walton Beach, FL 325487
swimECFF@gmail.com
www.ecfitnessfoundation.org

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (MOA) between the **Emerald Coast Fitness Foundation, Inc. (ECFF)** and the **DESTIN FIRE CONTROL DISTRICT, (DFCD)**, is entered into upon this 15 day of November, 2018.

1. The terms of the Memorandum of Agreement between the Emerald Coast Fitness Foundation, Inc. and **DESTIN FIRE CONTROL DISTRICT, (DFCD)**, shall remain in effect from the contract date of **November 1, 2018** for a period of one year, until **October 31, 2019**.
2. Authority: The Emerald Coast Fitness Foundation, Inc., as the leaseholder and operator of the Aquatic Center in Destin located at 4345 Commons Drive W, Destin, Okaloosa County and the Bernie R. Lefebvre Aquatic Center located at 1127 Hospital Road, Fort Walton Beach, Okaloosa County, Florida has the authority to approve Program Partners and enter into Memoranda of Agreement with compliant organizations for the purpose of utilizing specified portions of the property. The ECFF also has the authority to terminate this MOA with notice, at any time, if the terms of this MOA are not complied with.
3. Upon payment of a **donation/usage fee** in the amount of **TEN THOUSAND DOLLARS (\$10,000.00)**, all current employees of the DFCD who are in good standing will be eligible to receive a pass card allowing them to participate in the **LAP SWIM** program at both facilities for **no charge**. As program participants, all DFCD employees will be required to complete a special registration form, sign the Hold Harmless Agreement, and utilize the pool for lap swim based upon the published pool activity schedule.
4. The DFCD will verify the current employment status of employees who register for ECFF Lap Swim Programs upon request.
5. Spouses and family members of DFCD employees are excluded from this agreement, but are welcomed to register for ECFF programs at the usual rates.
6. The DFCD will be permitted to schedule specific times for DFCD usage of the competition pool for activities such as try-outs, evaluations, and training for no additional charge. These usage times must be scheduled with ECFF staff no less than seven days prior during a time that does not interfere with previously-scheduled ECFF programs or other tenant activities.
7. The **DFCD** recognizes the authority of the ECFF, and agrees to comply with the following Terms of Facility Use:
The **DFCD AND ALL GUESTS, ATTENDEES, OBSERVERS AND RELATED INDIVIDUALS** shall:
 - A. Utilize the specified facility area to conduct the activities stated above.
 - B. Obtain and provide the ECFF with signed Hold Harmless Agreements from every attendee (see attached form).
 - C. Provide certified lifeguards to supervise DFCD employees and guests in the pool during the scheduled time. The ECFF will staff the front desk and be available for facility operation support during that time.
 - D. Ensure safe and practical usage of the facility by all participants, leaders, spectators and others who are in the facility related to involvement in DFCD activities.
 - E. Adhere to the time schedule agreed to. Any deviation from the time schedule must be requested in writing from the ECFF at least 24 hours in advance, and is subject to approval based upon facility availability.

- F. Cooperate with the on-site Facility Manager, lifeguards, administrators and volunteers to ensure proper safety measures are observed, and terms of this MOA are complied with.
 - G. Be responsible for any damage caused by its leaders, participants, and guests anywhere on the property. This includes cleaning the facility to condition as found on completion of facility use.
 - H. Contact the ECFF immediately to report:
 - a. Any deficiencies in the facility, so that they may be repaired as quickly as possible.
 - b. Any incidents, injuries, or damages that occur during the pool party which have the potential to involve litigation, law enforcement, or media intervention.
8. The Emerald Coast Fitness Foundation, Inc. (ECFF) agrees to the following terms of this Memorandum of Agreement:
- a. To provide a swimming pool, locker room and patio areas necessary for the **DFCD** to conduct its activities in compliance of this MOA.
 - b. Provide proper safety equipment in readily available and in useable condition.
 - c. The ECFF will ensure that the aforementioned facility is clean, safe, and compliant with regulations for safe and proper conduct of the pool usage activities.
 - d. The ECFF will provide clean, safe, appropriately stocked locker rooms for the use of all participants and guests while they are in the facility for the pool party. Said participants and guests must ensure proper locker room behavior and cooperate fully with participants and guests of programs immediately preceding and following their program activities.
 - e. The ECFF will contact the individuals named below as quickly as possible if there are any deficiencies in the facility that may require adjustment to their activities or usage time.
 - f. The ECFF will make every effort to reschedule and/or accommodate the DFCD in the event that the facility is unusable due to unforeseen facility deficiencies or weather-related incidents.
 - g. The ECFF will notify at least one of the individuals named below immediately if there is any deficiency in their payment so that the issue can be resolved as quickly as possible.
9. The ECFF will not bear any liability for the loss of personal property due to theft or damage that may occur while utilizing the Aquatic Center in Destin or the Bernie R. Lefebvre Aquatic Center. Any criminal acts must be reported to law enforcement for proper adjudication.
10. In the event that the aforementioned conditions of this Memorandum of Agreement are not complied with, either party must provide the other with written notice of intent to terminate no less than thirty (30) days prior to the intended termination date.

Signed and agreed to on this ____ day of _____, 2018:

EMERALD COAST FITNESS FOUNDATION, INC.



Signature

Kevin R. Leibold

Printed Name

President

Title

DESTIN FIRE CONTROL DISTRICT

Signature

Printed Name

Title

MATT GAETZ
1ST District, Florida

ARMED SERVICES
COMMITTEE

COMMITTEE ON THE
BUDGET

COMMITTEE ON THE
JUDICIARY

Congress of the United States
House of Representatives
Washington, DC 20515

WASHINGTON OFFICE
507 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-4136

DISTRICT OFFICES
4300 BAYOU BOULEVARD
SUITE 17C
PENSACOLA, FL 32503
(850) 479-1183

<https://gaetz.house.gov>

November 1, 2018

Destin Fire Station
848 Airport Road
Destin, FL 32541

Destin Fire Station,

I would like to extend my sincere gratitude for your assistance following the aftermath of Hurricane Michael. Although the rebuild and recovery phase may take many months perhaps years, we are resilient, and the spirit of the Panhandle is already restored. Your willingness to help our brothers and sisters in neighboring counties in a moment's notice is truly commendable. The time and effort you put in did not go unnoticed, and as your Congressman I have never been prouder.

We are strong because of people like you. I am honored to be representing part of the Panhandle in Congress. Please do not hesitate to reach out if I can ever be of assistance to you!

Sincerely,



Matt Gaetz
Member of Congress