

Destin Fire Control District
Board of Fire Commissioners

Regular Meeting
848 Airport Road
Destin, Florida 32541

August 13, 2019
5:30 p.m.

DESTIN FIRE CONTROL DISTRICT

Regular Meeting of the Board of Commissioners

Main Station

848 Airport Road

Destin, Florida 32541

July 09, 2019

Minutes

Commissioners present: Rick Moore, Tommy Green, Bob Wagner, Jack Wilson, and Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner; Tammy Peacock

Also present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

Public Comments

None

Review of Minutes

The minutes of the Regular Meeting of June 11, 2019 were presented. Commissioner Wilson made a motion to approve the minutes, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

Review of Financial Report

Division Chief Wagner presented the financial statements for June 30, 2019. After brief discussion, Commissioner Wagner made a motion to approve the financial statements as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Old Business

- a. West End of District Station - Chief Sasser reported that the Department of Treasury may make some verbiage redlines to be consistent with the grant language.
- b. Audit Committee - Commissioner Wilson noted that he and Division Chief Wagner met to review the requirements for appointing 2 additional members to the Committee. After brief discussion, Commissioner Wilson noted that at the next Commissioner's meeting the committee members will be announced.

Chief Reports

- a. Beach Safety Report - Division Chief D'Agostino reported the holiday was busy, but was fairly quiet.
- b. Training Report - Chief Sasser reviewed the Training Report for June of 30 hours of training per shift.
- c. Inspection Report - Division Chief Taylor presented the Inspection Report for June and noted ongoing large projects.

- d. Overtime Report - Chief Sasser reported that overtime for June reflected an increase due to personnel on extended leave.

New Business

- a. Budget Workshop - Division Chief Wagner presented the Preliminary Budget for fiscal year ending (FYE) September 30, 2020, highlighting specific revenue changes and expenditures currently being planned. No changes or adjustments were recommended by the Commission. Division Chief Wagner requested the mileage rate be set at 1.000. Commissioner Wilson made a motion to set the mileage rate at 1.000 for the Budget FYE September 30, 2020. Commissioner Wagner seconded. With no further discussion the motion was approved unanimously.
- b. Destin East Pass Safety - Chief Sasser noted that he and Commissioner Moore will be attending a meeting Thursday, July 11th along with other City and County officials to continue efforts in regulating traffic and improving safety in the areas of Crab Island, the Jetty and outlying waterways. Commissioner Moore asked anyone with ideas to help facilitate this effort to share them with Chief Sasser.

Tracy McGraw provided public input on the subject matter. Mr. McGraw asked if the water taxis had to have the same coverages as land taxis, i.e.: licenses, insurance?

Next Meeting

Chairman Moore announced that the next regular meeting of the Board will be held on August 13, 2019 at 5:30 p.m. to include the Budget Workshop.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:09 p.m.

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Destin Fire Control District**Balance Sheet**

As of July 31, 2019

	<u>7/31/2019</u>
ASSETS	
Current Assets	
Checking/Savings	
Petty cash	\$ 100
Trustmark - checking	316,978
Trustmark - impact fee	1,233,179
FLGIT - Day to Day Fund	1,139,170
FLGIT - Short Term Bond Fund	4,404,126
Total Checking/Savings	<u>7,093,553</u>
Accounts Receivable	
Accounts Receivable	325,162
Total Accounts Receivable	<u>325,162</u>
Other Current Assets	
Ed supplement receivable	4,012
Total Other Current Assets	<u>4,012</u>
Total Current Assets	<u>7,422,727</u>
Fixed Assets	
Land	278,555
Building	1,346,392
Building Improvements	1,457,872
Equipment - firefighting	408,411
Equipment - other	1,103,455
Equipment - station	346,892
Vehicles	2,708,170
Accumulated depreciation	(4,424,453)
Total Fixed Assets	<u>3,225,294</u>
Other Assets	
Prepaid expenses	96,893
Total Other Assets	<u>96,893</u>
Deferred outflows of resources from Pension Fund	<u>773,654</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u><u>\$ 11,518,568</u></u>

Destin Fire Control District

Balance Sheet

As of July 31, 2019

	<u>7/31/2019</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts payable	\$ 28,307
Other Current Liabilities	
Accrued wages payable	96,369
Prepaid Legal Services	299
Compensated absences-in 1 yr	73,409
Total Other Current Liabilities	<u>170,077</u>
Total Current Liabilities	198,384
Long Term Liabilities	
Compensated absences-more 1 yr	130,391
OPEB Liability	855,644
Retirement Trust Fund	7,202,357
Total Long Term Liabilities	<u>8,188,392</u>
Total Liabilities	<u>8,386,776</u>
Equity	
Nonspendable Fund	
Nonspendable - Investment General Fixed Assets Fund	3,225,294
Nonspendable - Prepaid Insurance Fund	96,893
Total Nonspendable Fund	<u>3,322,187</u>
Restricted Fund	
Restricted - Impact Fee Fund	1,342,965
Total Restricted Fund	<u>1,342,965</u>
Committed Fund	
Committed - Compensation Fund	50,000
Committed - Unemployment Fund	19,873
Total Committed Fund	<u>69,873</u>
Assigned Fund	
Assigned - Asset Fund	3,349,814
Assigned - Beach Safety	5,155
Total Assigned Fund	<u>3,354,969</u>
Unassigned Fund	
Unassigned Fund	(96,722)
Provided for Retirement Trust Fund	(7,202,357)
Net Revenue over Expenditures	2,340,877
Total Unassigned Fund	<u>(4,958,202)</u>
Total Equity	<u>3,131,792</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 11,518,568</u></u>

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 7/31/2019	Budget	Budget Remaining (Over)	% Remaining (Over)
Revenue				
Advalorem Tax				
Advalorem taxes	\$ 6,000,700	\$ 6,003,036	2,336	0.04%
Discounts (3.5%)	(206,656)	(210,106)	(3,450)	1.64%
Uncollected tax (1.5%)	-	(90,046)	(90,046)	100.00%
Advalorem taxes prior years	2,241	-	(2,241)	-100.00%
Advalorem tax interest	14,751	-	(14,751)	-100.00%
Advalorem prior years penalty	693	-	(693)	-100.00%
Tax collector	(115,211)	(120,061)	(4,850)	4.04%
Total Advalorem Tax	<u>5,696,518</u>	<u>5,582,823</u>	<u>(113,695)</u>	<u>-2.04%</u>
Fee Revenue				
Credit card convience fees	626	-	(626)	-100.00%
Impact fee	213,208	100,000	(113,208)	-113.21%
Plan review fee	27,242	14,750	(12,492)	-84.69%
Alarm System Malfunction fees	300	800	500	62.50%
Re-Inspection fees	12,950	500	(12,450)	-2490.00%
Total Fee Revenue	<u>254,326</u>	<u>116,050</u>	<u>(138,276)</u>	<u>-119.15%</u>
Grant revenue				
Grant - PGIT	5,000	-	(5,000)	-100.00%
Grant - FEMA (Public Assistance)	9,604	-	(9,604)	-100.00%
Total Grant revenue	<u>14,604</u>	<u>-</u>	<u>(14,604)</u>	<u>-100.00%</u>
Interest from Investments	19,044	8,000	(11,044)	-138.05%
Unrealized gain (loss) on investments	131,790	25,000	(106,790)	-427.16%
Gain (loss) on sale of assets - BS	13,187	13,187	-	0.00%
Gain (loss) on sale of assets	-	50,000	50,000	100.00%
Beach Safety Patrol				
BSP - City of Destin	60,000	100,000	40,000	40.00%
BSP - Okaloosa County	725,609	856,311	130,702	15.26%
BSP - Junior Lifeguard Program Fees	27,578	22,400	(5,178)	-23.12%
Total Beach Safety Patrol	<u>813,622</u>	<u>978,711</u>	<u>165,089</u>	<u>16.87%</u>
Pension Fund Contributions	-	265,000	265,000	100.00%
Miscellaneous revenue	13,508	-	(13,508)	-100.00%
Medical - Training Revenue (CPR)	<u>5,245</u>	<u>4,500</u>	<u>(745)</u>	<u>-16.56%</u>
TOTAL REVENUE	<u>6,961,844</u>	<u>7,043,271</u>	<u>81,427</u>	<u>1.16%</u>

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 7/31/2019	Budget	Budget Remaining (Over)	% Remaining (Over)
Expenditures				
Personnel Services				
Education allowance	5,320	50,000	44,680	89.36%
Employee medical				
Drug test	539	650	111	17.08%
Physicals	2,109	12,500	10,391	83.13%
Shots	-	1,000	1,000	100.00%
Total Employee medical	2,971	14,150	11,179	79.00%
Insurance				
Elimination recourse	-	200	200	100.00%
Employee	491,897	624,211	132,314	21.20%
Employee AD&D	588	725	137	18.90%
Employee assistance program	-	2,500	2,500	100.00%
Workers compensation	71,962	124,804	52,842	42.34%
Workers compensation - self insure	956	12,500	11,544	92.35%
Total Insurance	565,403	764,940	199,537	26.09%
Retirement plan				
District - 175 plan	694,331	976,858	282,527	28.92%
State Premium Tax Contr.	-	265,000	265,000	100.00%
District - 457 plan	28,699	35,418	6,719	18.97%
Total Retirement plan	723,030	1,277,276	554,246	43.39%
Taxes - payroll	134,691	179,115	44,424	24.80%
Wage incentives				
Paramedic	38,631	72,700	34,069	46.86%
Fire Boat Operator	11,316	30,000	18,684	62.28%
Open Water Rescuer	8,755	18,000	9,245	51.36%
Rescue Specialist	-	1,800	1,800	100.00%
Hazardous Materials Technician	18,247	27,000	8,753	32.42%
Total Wage incentives	76,949	149,500	72,551	48.53%
Wages				
Wages	1,625,366	2,115,287	489,921	23.16%
Wages - part-time	1,110	8,970	7,860	87.63%
Mandatory overtime	30,235	45,000	14,765	32.81%
Duty overtime	45,382	42,000	(3,382)	-8.05%
Holiday pay	15,920	22,739	6,819	29.99%
Commissioners	12,500	30,000	17,500	58.33%
Sick leave and vacation payout	2,986	3,500	514	14.69%
Total Wages	1,733,499	2,267,496	533,997	23.55%
Total Personnel Services	3,241,863	4,702,477	1,460,614	31.06%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 7/31/2019	Budget	Budget Remaining (Over)	% Remaining (Over)
Operating Expenditures				
Advertising	2,204	5,000	2,796	55.92%
Bond expense				
Election	300	450	150	33.33%
Employee	140	200	60	30.00%
Total Bond expense	440	650	210	32.31%
Contracts				
Radio Communications Access Fee	2,880	3,600	720	20.00%
Traffic control-interlocal agmt	-	1,700	1,700	100.00%
Total Contracts	2,880	5,300	2,420	45.66%
Dues/subscriptions/fees				
Fees	1,094	1,000	(94)	-9.40%
County medical director	4,000	4,000	-	0.00%
Dispatch	-	500	500	100.00%
Dues/subscriptions/fees - Other	7,208	8,500	1,292	15.20%
Total Dues/subscriptions/fees	12,302	14,000	1,698	12.13%
Equipment	14,746	35,000	20,254	57.87%
Equipment - Hoses	-	5,000	5,000	100.00%
Haz-mat	8,867	9,000	133	1.48%
Inspections - ladder	1,365	1,750	385	22.00%
Insurance - general liability	52,402	78,500	26,098	33.25%
Lease - copier	1,991	2,500	509	20.36%
Office expense	6,512	8,500	1,988	23.39%
Promotion activities	-	1,500	1,500	100.00%
Professional fees				
Audit	15,500	15,500	-	0.00%
Legal	11,847	45,000	33,153	73.67%
Other Professional Services	11,655	16,000	4,345	27.16%
Total Professional fees	39,002	76,500	37,498	49.02%
Property appraiser	68,596	87,950	19,354	22.01%
Repairs and maintenance				
Boat	7,219	6,000	(1,219)	-20.32%
Building	18,855	18,000	(855)	-4.75%
Computers - Hardware/Software/Upg.	16,794	18,300	1,506	8.23%
Equipment	10,619	12,500	1,881	15.05%
Office	14,966	22,500	7,534	33.48%
Vehicle	23,649	60,000	36,351	60.59%
Total Repairs and maintenance	92,102	137,300	45,198	32.92%

Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

Through 7/31/2019	Budget	Budget Remaining (Over)	% Remaining (Over)
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Operating Expenditures (continued)

Supplies

Fire prevention	2,433	5,200	2,767	53.21%
Foam	-	600	600	100.00%
Paramedic equipment	2,195	5,000	2,805	56.10%
Station	7,545	10,000	2,455	24.55%
Total Supplies	12,173	20,800	8,627	41.48%

Telephone

Local	5,547	7,500	1,953	26.04%
Cellular	5,106	6,000	894	14.90%
Total Telephone	10,653	13,500	2,847	21.09%

Training and per diem

23,743	43,000	19,257	44.78%
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Transfer to Asset Fund Reserve

556,084	667,301	111,217	16.67%
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Uniforms - Duty

20,805	41,000	20,195	49.26%
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Vehicle

Fuel - fireboat	212	1,500	1,288	85.87%
Fuel - vehicles	18,185	25,000	6,815	27.26%
Total Vehicle	18,397	26,500	8,103	30.58%

Utilities

Cable	3,176	4,000	824	20.60%
Electricity	16,362	27,000	10,638	39.40%
Gas	3,599	3,300	(299)	-9.06%
Water	3,167	4,250	1,083	25.48%
Total Utilities	26,304	38,550	12,246	31.77%

Total Operating Expenditures

971,568	1,319,101	347,533	26.35%
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Capital Expenditures

Building	-	848,000	848,000	100.00%
Building - equip./furnishings	-	87,000	87,000	100.00%
Building Improvements	50,774	77,552	26,778	34.53%
Bunker Gear	9,123	15,000	5,877	39.18%
Computers	-	3,420	3,420	100.00%
Equipment - other	-	17,000	17,000	100.00%
Equipment - station	15,036	18,500	3,464	18.72%
Furniture	7,000	7,000	-	0.00%
Station 9 - concrete pad	-	10,000	10,000	100.00%
Vehicles	544,457	550,000	5,543	1.01%

Total Capital Expenditures

626,390	1,633,472	1,007,082	61.65%
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Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

Through 7/31/2019	Budget	Budget Remaining (Over)	% Remaining (Over)
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Other Uses of Funds

Beach Safety Lifeguard Program

Communication Devices	7,754	7,164	(590)	-8.24%
Drug and Background tests	6,564	8,342	1,778	21.31%
Dues, Fees	11,410	36,000	24,590	68.31%
Equipment - capital	121,033	123,365	2,332	1.89%
Fuel	6,370	9,000	2,630	29.22%
Insurance - WC/Liability	46,749	50,642	3,893	7.69%
Jr Lifeguard Program - education	-	4,000	4,000	100.00%
Office expense	969	2,000	1,031	51.55%
Payroll benefits	51,317	55,408	4,091	7.38%
Repairs and maintenance	11,645	25,000	13,355	53.42%
Supplies	8,607	19,225	10,618	55.23%
Taxes - payroll	31,244	43,843	12,599	28.74%
Training	4,880	4,600	(280)	-6.09%
Unemployment Compensation	-	5,000	5,000	100.00%
Uniforms	6,148	5,956	(192)	-3.22%
Utilities	882	2,000	1,118	55.90%
Wages	410,037	573,108	163,071	28.45%
Total Beach Safety Lifeguard Program	725,609	974,653	249,044	25.55%

Beach Safety Junior Lifeguard Program

Advertising and Marketing	692	773	81	10.48%
Cell Phone	40	97	57	58.76%
Drug and Background Tests	27	290	263	90.69%
Field Trips and Competitions	-	2,880	2,880	100.00%
Insurance (G/L & Accident Policies)	4,548	5,978	1,430	23.92%
Insurance (Workers Compensation)	268	226	(42)	-18.58%
Office Expense	-	25	25	100.00%
Payroll Taxes	283	458	175	38.21%
Rental Fees	116	950	834	87.79%
Repair and Maintenance	-	150	150	100.00%
Supplies	2,680	498	(2,182)	-438.15%
Uniforms	4,807	4,089	(718)	-17.56%
Wages	6,789	5,986	(803)	-13.41%
Total Beach Safety Junior Lifeguard Program	21,137	22,400	1,263	5.64%

Total Beach Safety Program

746,746	997,053	250,307	25.10%
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Destin Fire Control District
Revenue over Expenditures vs Budget
for the 2018 - 2019 Fiscal Year

	Through 7/31/2019	Budget	Budget Remaining (Over)	% Remaining (Over)
Other Uses of Funds (continued)				
CPR Program				
Training Supplies	3,546	1,300	(2,246)	-172.77%
Wages - CPR Instructor	120	2,500	2,380	95.20%
Total CPR Program	<u>3,666</u>	<u>3,800</u>	<u>134</u>	<u>3.53%</u>
Total Other Uses of Funds	<u>750,412</u>	<u>1,000,853</u>	<u>250,441</u>	<u>25.02%</u>
Total Expenditures	<u>5,590,233</u>	<u>8,655,903</u>	<u>3,065,670</u>	<u>35.42%</u>
Net Revenue over Expenditures (per budget)	<u>\$ 1,371,611</u>	<u>\$ (1,612,632)</u>		

Non-General Fund items:

Use of Restricted Funds	\$ -	\$ 835,000
Use of Assigned Funds	\$ 626,390	\$ 684,427
Use of Unassigned Funds	\$ -	\$ 93,205
	<u>1,998,001</u>	<u>-</u>

Other Fund or Non-Budget Items:

Transfer Revenue to Restricted Fund - Impact Fees	(213,208)
Transfer to Assigned Fund - Asset Fund	556,084
Depreciation	-
Depreciation - Beach Safety	-
Depreciation - Jr. Lifeguard Program	-
	<u>-</u>

Net Revenue over Expenditures

<u>2,340,877</u>	<u>-</u>
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(2) The governing body of a charter county, municipality, special district, district school board, charter school, or charter technical career center shall establish an auditor selection audit committee.

(a) ~~The auditor selection committee for a~~ Each noncharter county must ~~shall establish an audit committee that, at a minimum, shall consist of each of the county officers elected pursuant to the county charter or s. 1(d), Art. VIII of the State Constitution; or their respective designees a designee; and one member of the board of county commissioners or its designee.~~

(b) The auditor selection committee for a municipality, special district, district school board, charter school, or charter technical career center must consist of at least three members. One member of the auditor selection committee must be a member of the governing body of an entity specified in this paragraph, who shall serve as the chair of the committee.

(c) An employee, a chief executive officer, or a chief financial officer of the county, municipality, special district, district school board, charter school, or charter technical career center may not serve as a member of an auditor selection committee established under this subsection; however, an employee, a chief executive officer, or a chief financial officer of the county, municipality, special district, district school board, charter school, or charter technical career center may serve in an advisory capacity.

(d) The primary purpose of the auditor selection audit committee is to assist the governing body in selecting an auditor to conduct the annual financial audit required in s. 218.39; however, the audit committee may serve other audit oversight purposes as determined by the entity's governing body. The public may shall not be excluded from the proceedings under this section.

(3) The auditor selection audit committee shall:

(a) Establish factors to use for the evaluation of audit services to be provided by a certified public accounting firm duly licensed under chapter 473 and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy. Such factors shall include, but are not limited to, ability of personnel, experience, ability to furnish the required services, and such other factors as may be determined by the committee to be applicable to its particular requirements.

(b) Publicly announce requests for proposals. Public announcements must include, at a minimum, a brief description of the audit and indicate how interested firms can apply for consideration.

(c) Provide interested firms with a request for proposal. The request for proposal shall include information on how proposals are to be evaluated and such other information the committee determines is necessary for the firm to prepare a proposal.

(d) Evaluate proposals provided by qualified firms. If compensation is one of the factors established pursuant to paragraph (a), it shall not be the sole or predominant factor used to evaluate proposals.

(e) Rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established pursuant to paragraph (a). If fewer than three firms respond to the request for proposal, the committee shall recommend such firms as it deems to be the most highly qualified.

(4) The governing body shall inquire of qualified firms as to the basis of compensation, select one of the firms recommended by the auditor selection audit committee, and negotiate a contract, using one of the following methods:

(a) If compensation is not one of the factors established pursuant to paragraph (3)(a) and not used to evaluate firms pursuant to paragraph (3)(e), the governing body shall negotiate a contract with the firm ranked first. If the governing body is unable to negotiate a satisfactory contract with that firm, negotiations with that firm shall be formally terminated, and the governing body shall then undertake negotiations with the second-ranked firm. Failing accord with the second-ranked firm, negotiations shall then be terminated with that firm and undertaken with the third-ranked firm. Negotiations with the other ranked firms shall be undertaken in the same manner. The governing body, in negotiating with firms, may reopen formal negotiations with any one of the three top-ranked firms, but it may not negotiate with more than one firm at a time.

(b) If compensation is one of the factors established pursuant to paragraph (3)(a) and used in the evaluation of proposals pursuant to paragraph (3)(d), the governing body shall select the highest-ranked qualified firm or must document in its public records the reason for not selecting the highest-ranked qualified firm.

(c) The governing body may select a firm recommended by the audit committee and negotiate a contract with one of the recommended firms using an appropriate alternative negotiation method for which compensation is not the sole or predominant factor used to select the firm.

(d) In negotiations with firms under this section, the governing body may allow a designee to conduct negotiations on its behalf.

(9) If the entity fails to select the auditor in accordance with the requirements of subsections (3)-(6), the entity must again perform the auditor selection process in accordance with this section to select an auditor to conduct audits for subsequent fiscal years.

Section 16. Paragraph (e) of subsection (4), paragraph (d) of subsection (5), and paragraph (d) of subsection (6) of section 373.536, Florida Statutes, are amended to read:

The Destin Beach Safety Patrol



www.destinfire.com/services-programs/beach-safety/

BEACH SAFETY DIVISION'S Commissioner's Meeting August 13, 2019

I. Juniors finished.

II. Statistics.

Destin Beach Safety Statistics Commissioners' Report

LIFEGUARDS



As of 8/5/19

Attendance	1,315,864
Minor First Aids	968
Major First Aids	72
Public Contacts	385,473
Preventative Acts	138,990
Missing Persons	0
Lost Persons	30
Persons Rescued	161
Assists	145
Boat Infraction	252
PWC Infraction	518
Marine Stings	567
Public Ed Mat	41
Fire Incidents	2
Other	5

<i>Included in totals above</i>	<i>Harbor 9</i>	<i>Crab Island</i>
Attendance	46,350	0
Minor First Aids	7	4
Major First Aids	10	8
Public Contacts	8840	0
Preventative Acts	2923	0
Missing Persons	3	0
Lost Persons	0	1
Persons Rescued	49	15
Assists	12	47
Boat Infraction	1	3
PWC Infraction	5	0
Marine Stings	5	5
Public Ed Mat	1	0
Fire Incidents	0	2
Other	0	5

Destin Fire Control District

July 2019 Training

	A-Shift	B-Shift	C-Shift	Total
Company Training				
Tactics & Strategy				
Company Surveys/ Pre Fire Plans	10	10	10	30
Medical				
Pediatric/Crime Scene Review	4	4	4	12
Company Training				
CPR on Down Firefighter	2	2	2	8
Table Top Scenario-Single Home/Apartments	2	2	2	8
Water Distribution				
Hydrant Care and Maintenance	8	8	8	24
Total Training Hours				
	26	26	26	82

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FIRE PREVENTION & INSPECTIONS

July 2019

Inspections Performed

Annual Inspections:	
Apartments/ Condominiums	7
Hotels/Motels	1
Assembly	
Business	10
Mercantile	
Board & Care/ Day Care	
Storage	
Sprinkler /Alarm	
Access To Property	19
Vacant Property	1

Total 38

Construction Inspections:	
Building	4
Remodel	
Fire Alarm	
Sprinkler System	
Site	1
Hood System	2

Total 7

Re-inspections	79
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Total 79

Public Inquiries	
Conferences	
Pre-Plan Update	33
E.C. Updates	20

Total 53

Total Inspections 177

Plans Reviewed

TRT	
Building Site	2
Remodel	
Building	2
Signs	2
Sprinkler Systems	
Fire Alarms	1
Hood Systems	1

Total 8

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**Destin Fire Control District
FYD Duty Overtime
as of July 31, 2019**

Name	3) FYD Balance at 6/30/2019		2) July Activity		3) FYD Balance at 7/31/2019	
	Hrs	Amt Paid	Hrs	Amt Paid/Earned	Hrs	Amt Paid
Anderson, Michael	-	-			-	-
Baugh, Mark	-	-			-	-
Blixt, Justin	45.00	1,179.27			45.00	1,179.27
Buchanan, TJ	45.00	1,393.65			45.00	1,393.65
Christenson, Brian	12.50	444.00			12.50	444.00
Crozier, Dalton	27.75	592.96			27.75	592.96
Darden, David	29.00	874.18	24.00	821.28	53.00	1,695.46
Flynn, Robert	168.25	4,805.61	82.00	2,655.32	250.25	7,460.93
Frank, Richie	10.00	235.90			10.00	235.90
Gatewood, Brian	3.25	67.67			3.25	67.67
Hartley, Ben	12.50	291.15			12.50	291.15
Jensen, Ryan	5.75	119.72			5.75	119.72
Kocour, Doug	21.00	487.65			21.00	487.65
Koenig, Robert	160.25	4,237.88	72.00	2,018.84	232.25	6,256.72
Landis, Mike	137.00	3,504.43	48.00	1,314.36	185.00	4,818.79
MacDonald, Kevin	38.50	924.39			38.50	924.39
Money, Arnold S.	21.50	650.27			21.50	650.27
Parker, Eli	23.75	431.41			23.75	431.41
Prado, Matt	-	-			-	-
Quinn, Joesph	-	-			-	-
Rebholz, Tim	25.00	861.82	24.00	500.64	49.00	1,362.46
Romero, Felix	187.00	4,887.59	50.00	1,517.50	237.00	6,405.09
Romero, Jorge	44.50	945.76			44.50	945.76
Shepherd, David	18.00	332.14			18.00	332.14
Swartz, Reese	19.75	645.63			19.75	645.63
Tolbert, Travis	12.00	283.32			12.00	283.32
Ward, Trey	170.00	5,164.48	24.00	493.20	194.00	5,657.68
Watson, Donny	37.00	954.93			37.00	954.93
Weiland, Brian	48.00	1,453.90			48.00	1,453.90
Wentworth, Matt	14.50	291.48			14.50	291.48
Winkler, Matt	-	-			-	-
Crab Island	-	-			-	-
Total Duty Overtime	1,336.75	\$ 36,061.19	324.00	\$ 9,321.14	1,660.75	\$ 45,382.33
Less Previous Year Totals	(399.75)	\$ (10,513.26)	(43.25)	\$ (1,043.75)	(443.00)	\$ (11,557.01)
Increase / (Decrease)		\$ 25,547.93		\$ 8,277.39		\$ 33,825.32

1,368.50	Duty Overtime	\$	37,142.93
292.25	Other Overtime	\$	8,239.40

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DESTIN FIRE CONTROL DISTRICT

2019/2020 Insurance Renewals

- Dental/Vision Insurance plan with Guardian
 - Dental flat renewal
 - Vision decrease 1.39%
 - Decrease of approximately \$450
 - Renewal term 10/1/2019 to 9/30/2020
- Life Insurance plan with Principal
 - Group Term policy increase 5.05%
 - Voluntary Term policy no change
 - Increase of approximately \$100
 - Renewal term 10/1/2019 to 9/30/2020
- General Insurance plan with VFIS
 - Increase of approximately \$16,000 (15%)
 - Renewal term 9/1/2019 to 8/31/2020

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DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation August 13, 2019
For Fiscal Year Ending September 30, 2020

	Actual 9/30/2018	Mid-Year Budget 9/30/2019	2019-2020 Prel. Budget 9/30/2020	Change	%
ANNUAL REVENUE					
Advalorem tax @ 1.000	\$ 5,623,350	\$ 6,003,036	\$ 6,421,348	\$ 418,312	6.97%
Discounts 3.5%	\$ (194,957)	\$ (210,106)	\$ (224,747)	\$ (14,641)	6.97%
Uncollected tax - 1.5%		\$ (90,046)	\$ (96,320)	\$ (6,275)	6.97%
Tax Collector fee	\$ (108,717)	\$ (120,061)	\$ (128,427)	\$ (8,366)	6.97%
Advalorem taxes prior year	\$ 843	\$ -	\$ -	\$ -	0.00%
Advalorem taxes interest	\$ 6,376	\$ -	\$ -	\$ -	0.00%
Advalorem prior year penalty	\$ 483	\$ -	\$ -	\$ -	0.00%
Interest from investments	\$ 14,382	\$ 8,000	\$ 13,000	\$ 5,000	62.50%
Unrealized gain/loss from investments	\$ 17,267	\$ 25,000	\$ 50,000	\$ 25,000	100.00%
Contributions received	\$ 740	\$ -	\$ -	\$ -	0.00%
Impact fee	\$ 28,748	\$ 100,000	\$ 80,000	\$ (20,000)	-20.00%
Plan review fee	\$ 9,126	\$ 14,750	\$ 9,000	\$ (5,750)	-38.98%
Medical - training revenue	\$ 4,189	\$ 4,500	\$ 8,280	\$ 3,780	84.00%
Alarm System Malfunction fees	\$ 1,300	\$ 800	\$ 1,000	\$ 200	25.00%
Re-Inspection fees	\$ 1,400	\$ 500	\$ 3,400	\$ 2,900	580.00%
Junior Lifeguard Program fees - BS	\$ 27,027	\$ 22,400	\$ 28,000	\$ 5,600	25.00%
Junior Lifeguard Program late fees - BS	\$ 650	\$ -	\$ -	\$ -	0.00%
Junior Lifeguard Program other - BS	\$ 780	\$ -	\$ -	\$ -	0.00%
Proceeds from Sale of Assets - BS	\$ (3,582)	\$ 13,187	\$ 17,000	\$ 3,813	28.91%
Proceeds from Sale of Assets	\$ 10,680	\$ 50,000	\$ 50,000	\$ -	0.00%
Grant Funds - Other	\$ 5,000	\$ -	\$ -	\$ -	0.00%
Miscellaneous revenue	\$ 3,274	\$ -	\$ -	\$ -	0.00%
TOTAL ANNUAL REVENUES	\$ 5,448,359	\$ 5,821,960	\$ 6,231,534	\$ 409,573	7.03%
ANNUAL EXPENDITURES					
Personnel Services					
Education	\$ 21,247	\$ 50,000	\$ 48,000	\$ (2,000)	-4.00%
Incentive - paramedic	\$ 53,292	\$ 72,700	\$ 81,500	\$ 8,800	12.10%
Incentive - fire boat operator	\$ 7,904	\$ 30,000	\$ 15,600	\$ (14,400)	-48.00%
Incentive - open water rescuer	\$ 9,137	\$ 18,000	\$ 4,800	\$ (13,200)	-73.33%
Incentive - rescue specialist	\$ -	\$ 1,800	\$ 3,600	\$ 1,800	100.00%
Incentive - hazardous materials technician	\$ 16,501	\$ 27,000	\$ 14,400	\$ (12,600)	-46.67%
Insurance - benefits	\$ 555,277	\$ 624,211	\$ 748,500	\$ 124,289	19.91%
Insurance - workers comp	\$ 103,762	\$ 124,804	\$ 109,500	\$ (15,304)	-12.26%
Insurance - workers comp self insure	\$ -	\$ 12,500	\$ 12,500	\$ -	0.00%
Insurance - firefighters cancer coverage	\$ -	\$ -	\$ 31,500	\$ 31,500	100.00%
Medical - drug testing	\$ 691	\$ 650	\$ 800	\$ 150	23.08%
Medical - employee assistance program	\$ -	\$ 2,500	\$ 2,500	\$ -	0.00%
Medical - physicals	\$ 13,268	\$ 12,500	\$ 19,000	\$ 6,500	52.00%
Medical - shots	\$ -	\$ 1,000	\$ 1,100	\$ 100	10.00%
Payroll tax	\$ 162,447	\$ 179,115	\$ 202,000	\$ 22,885	12.78%
Retirement contribution - 175	\$ 2,090,498	\$ 976,858	\$ 1,030,955	\$ 54,097	5.54%
State portion	\$ 262,471	\$ 265,000	\$ 265,000	\$ -	0.00%
Retirement contribution - 457	\$ 35,084	\$ 35,418	\$ 42,000	\$ 6,582	18.58%
Uniforms - duty	\$ 16,993	\$ 41,000	\$ 28,000	\$ (13,000)	-31.71%
Wages - hourly	\$ 1,974,414	\$ 2,115,287	\$ 2,427,500	\$ 312,213	14.76%
Wages - holiday	\$ 19,127	\$ 22,739	\$ 27,000	\$ 4,261	18.74%
Commissioner pay	\$ 12,000	\$ 30,000	\$ 30,000	\$ -	0.00%
Wages - sick leave and vacation payout	\$ 11,705	\$ 3,500	\$ 20,000	\$ 16,500	471.43%
Wages - CPR training	\$ 1,331	\$ 2,500	\$ 1,440	\$ (1,060)	-42.40%
Wages - duty overtime	\$ 13,336	\$ 42,000	\$ 50,000	\$ 8,000	19.05%
Wages - mandatory overtime	\$ 40,145	\$ 45,000	\$ 50,000	\$ 5,000	11.11%
Wages - part-time	\$ 562	\$ 8,970	\$ -	\$ (8,970)	-100.00%
	\$ 5,421,192	\$ 4,745,052	\$ 5,267,195	\$ 522,143	11.00%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation August 13, 2019
For Fiscal Year Ending September 30, 2020

	Actual 9/30/2018	Mid-Year Budget 9/30/2019	2019-2020 Prel. Budget 9/30/2020	Change	%
Personnel Services (continued)					
Accounting / Audit	\$ 15,500	\$ 15,500	\$ 15,500	\$ -	0.00%
Legal	\$ 15,542	\$ 45,000	\$ 24,000	\$ (21,000)	-46.67%
Property Appraiser fee	\$ 72,155	\$ 87,950	\$ 90,470	\$ 2,520	2.87%
Other professional services	\$ 7,525	\$ 16,000	\$ 5,500	\$ (10,500)	-65.63%
	\$ 110,722	\$ 164,450	\$ 135,470	\$ (28,980)	-17.62%
Contract Services					
Central dispatch	\$ -	\$ 500	\$ 500	\$ -	0.00%
Communications equipment - cells	\$ 4,676	\$ 6,000	\$ 7,275	\$ 1,275	21.25%
County medical director	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.00%
Network administration (service)	\$ 18,406	\$ 22,500	\$ 22,500	\$ -	0.00%
Radio communication access fees	\$ 3,456	\$ 3,600	\$ 3,600	\$ -	0.00%
Traffic control device interlocal agreement	\$ 1,700	\$ 1,700	\$ 1,700	\$ -	0.00%
	\$ 32,238	\$ 38,300	\$ 39,575	\$ 1,275	3.33%
Utility					
Cable	\$ 3,838	\$ 4,000	\$ 4,000	\$ -	0.00%
Electricity	\$ 21,984	\$ 27,000	\$ 27,000	\$ -	0.00%
Gas	\$ 2,951	\$ 3,300	\$ 4,000	\$ 700	21.21%
Telephone	\$ 6,637	\$ 7,500	\$ 7,000	\$ (500)	-6.67%
Water	\$ 3,775	\$ 4,250	\$ 4,250	\$ -	0.00%
	\$ 39,185	\$ 46,050	\$ 46,250	\$ 200	0.43%
Insurance					
Property/General Liability	\$ 71,428	\$ 78,500	\$ 89,000	\$ 10,500	13.38%
Retirement - elimination recourse	\$ 100	\$ 200	\$ 200	\$ -	0.00%
Disability	\$ 692	\$ 725	\$ 725	\$ -	0.00%
Bond- employee	\$ 140	\$ 200	\$ 200	\$ -	0.00%
Bond - election	\$ -	\$ 450	\$ 300	\$ (150)	-33.33%
	\$ 72,360	\$ 80,075	\$ 90,425	\$ 10,350	12.93%
Repair and maintenance					
Boat	\$ 6,238	\$ 6,000	\$ 6,000	\$ -	0.00%
Building	\$ 12,173	\$ 18,000	\$ 18,000	\$ -	0.00%
Computers (upgrades/support/hardware)	\$ 15,575	\$ 18,300	\$ 36,000	\$ 17,700	96.72%
Equipment	\$ 8,353	\$ 12,500	\$ 10,000	\$ (2,500)	-20.00%
Ladder & aerial inspections	\$ 1,365	\$ 1,750	\$ 1,750	\$ -	0.00%
Vehicles	\$ 41,754	\$ 60,000	\$ 65,000	\$ 5,000	8.33%
	\$ 85,458	\$ 116,550	\$ 136,750	\$ 20,200	17.33%
Supplies					
Station	\$ 8,765	\$ 10,000	\$ 10,000	\$ -	0.00%
Office	\$ 7,397	\$ 8,500	\$ 8,500	\$ -	0.00%
Promotional activities	\$ 1,059	\$ 1,500	\$ 3,500	\$ 2,000	133.33%
Equipment	\$ 7,347	\$ 35,000	\$ 20,000	\$ (15,000)	-42.86%
Fire prevention	\$ 5,083	\$ 5,200	\$ 5,350	\$ 150	2.88%
Fuel - trucks	\$ 23,874	\$ 25,000	\$ 25,000	\$ -	0.00%
Fuel - boat	\$ 209	\$ 1,500	\$ 1,500	\$ -	0.00%
Hose	\$ 1,500	\$ 5,000	\$ 5,000	\$ -	0.00%
Foam	\$ -	\$ 600	\$ 600	\$ -	0.00%
Copier	\$ 2,238	\$ 2,500	\$ 2,500	\$ -	0.00%
Miscellaneous	\$ 40	\$ -	\$ -	\$ -	0.00%
Paramedic equipment	\$ 154	\$ 5,000	\$ 8,000	\$ 3,000	60.00%
CPR Training	\$ 1,587	\$ 1,300	\$ 2,690	\$ 1,390	106.92%
	\$ 59,253	\$ 101,100	\$ 92,640	\$ (8,460)	-8.37%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation August 13, 2019
For Fiscal Year Ending September 30, 2020

	Actual 9/30/2018	Mid-Year Budget 9/30/2019	2019-2020 Prel. Budget 9/30/2020	Change	%
Other					
Training and per diem	\$ 15,900	\$ 43,000	\$ 49,500	\$ 6,500	15.12%
Advertising	\$ 4,334	\$ 5,000	\$ 5,000	\$ -	0.00%
Haz-mat dues	\$ 8,867	\$ 9,000	\$ 9,000	\$ -	0.00%
Dues, subscriptions and fees	\$ 7,829	\$ 9,500	\$ 10,000	\$ 500	5.26%
Transfer to asset fund	\$ 589,411	\$ 667,301	\$ 552,729	\$ (114,572)	-17.17%
	\$ 626,341	\$ 733,801	\$ 626,229	\$ (107,572)	-14.66%
Capital Outlay					
Building	\$ -	\$ 848,000	\$ 848,000	\$ -	0.00%
Building - equipment/furnishings	\$ -	\$ 87,000	\$ 87,000	\$ -	0.00%
Building improvements	\$ 63,293	\$ 77,552	\$ 89,900	\$ 12,348	15.92%
Bunker gear - new employee	\$ -	\$ 15,000	\$ 15,000	\$ -	0.00%
Bunker gear	\$ 76,940	\$ -	\$ -	\$ -	0.00%
Computers	\$ 19,663	\$ 3,420	\$ -	\$ (3,420)	-100.00%
Equipment - firefighting	\$ -	\$ 17,000	\$ 24,395	\$ 7,395	43.50%
Equipment - other	\$ 32,426	\$ 18,500	\$ 46,941	\$ 28,441	153.74%
Furniture	\$ -	\$ 7,000	\$ 28,268	\$ 21,268	303.83%
Station 9 - concrete repairs	\$ -	\$ 10,000	\$ 15,000	\$ 5,000	50.00%
Vehicles	\$ 88,413	\$ 550,000	\$ -	\$ (550,000)	-100.00%
	\$ 280,735	\$ 1,633,472	\$ 1,154,504	\$ (478,968)	-29.32%
Beach Safety					
Beach Safety Services:					
Capital acquisition - equipment	\$ 156,668	\$ 123,365	\$ 85,820	\$ (37,545)	-30.43%
Communication devices	\$ 4,668	\$ 7,164	\$ 9,069	\$ 1,905	26.59%
Drug and background tests and physicals	\$ 6,361	\$ 8,342	\$ 9,534	\$ 1,192	14.29%
Dues and fees	\$ 30,170	\$ 36,000	\$ 50,800	\$ 14,800	41.11%
Education supplies	\$ -	\$ -	\$ 2,750	\$ 2,750	100.00%
Equipment repair and maintenance	\$ 21,876	\$ 25,000	\$ 6,000	\$ (19,000)	-76.00%
Equipment supplies	\$ 20,003	\$ 19,225	\$ 19,587	\$ 362	1.88%
Fuel	\$ 8,971	\$ 9,000	\$ 9,000	\$ -	0.00%
Insurance-workers comp/liability	\$ 40,379	\$ 50,642	\$ 54,681	\$ 4,039	7.98%
Junior Lifeguard Program shortage	\$ 3,798	\$ 4,000	\$ 4,000	\$ -	0.00%
Office	\$ 4,098	\$ 2,000	\$ 2,200	\$ 200	10.00%
Payroll benefits	\$ 60,432	\$ 55,408	\$ 55,078	\$ (330)	-0.60%
Payroll tax	\$ 38,239	\$ 43,843	\$ 50,211	\$ 6,368	14.52%
Training	\$ 2,598	\$ 4,600	\$ 5,000	\$ 400	8.70%
Unemployment tax	\$ -	\$ 5,000	\$ 5,000	\$ -	0.00%
Uniforms	\$ 31,403	\$ 5,956	\$ 11,044	\$ 5,088	85.43%
Utilities	\$ 1,278	\$ 2,000	\$ 2,000	\$ -	0.00%
Wages	\$ 500,659	\$ 573,108	\$ 656,346	\$ 83,238	14.52%
	\$ 931,601	\$ 974,653	\$ 1,038,120	\$ 63,467	6.51%
Junior Lifeguard Program:					
Advertising and marketing	\$ 773	\$ 773	\$ 691	\$ (82)	-10.61%
Cell phone	\$ 83	\$ 97	\$ 97	\$ -	0.00%
Ceremony and prizes	\$ -	\$ -	\$ 700	\$ 700	100.00%
Drug and background tests	\$ 206	\$ 290	\$ 386	\$ 96	33.10%
Equipment supplies	\$ -	\$ -	\$ 1,000	\$ 1,000	100.00%
Education assistance	\$ (3,798)	\$ -	\$ -	\$ -	0.00%
Field trips and competitions	\$ 3,601	\$ 2,880	\$ 2,120	\$ (760)	-26.39%
Insurance (G/L & Accident Policies)	\$ 5,978	\$ 5,978	\$ 5,978	\$ -	0.00%
Office expense	\$ -	\$ 25	\$ 50	\$ 25	100.00%
Payroll tax	\$ 859	\$ 458	\$ 584	\$ 126	27.51%
Rental fees	\$ 1,150	\$ 950	\$ 116	\$ (834)	-87.79%
Repair and maintenance	\$ -	\$ 150	\$ 150	\$ -	0.00%

DESTIN FIRE CONTROL DISTRICT
Preliminary Budget Detail - Budget Presentation August 13, 2019
For Fiscal Year Ending September 30, 2020

	Actual 9/30/2018	Mid-Year Budget 9/30/2019	2019-2020 Prel. Budget 9/30/2020	Change	%
Junior Lifeguard Program (continued):					
Scholarship	\$ 2,750	\$ -	\$ 1,400	\$ 1,400	100.00%
Supplies	\$ 733	\$ 498	\$ 200	\$ (298)	-59.84%
Uniforms	\$ 5,442	\$ 4,089	\$ 6,613	\$ 2,524	61.73%
Wages	\$ 11,234	\$ 5,986	\$ 7,634	\$ 1,648	27.53%
Workers compensation	\$ 580	\$ 226	\$ 281	\$ 55	24.34%
	\$ 29,591	\$ 22,400	\$ 28,000	\$ 5,600	25.00%
TOTAL ANNUAL EXPENDITURES	\$ 7,688,676	\$ 8,655,903	\$ 8,655,158	\$ (745)	-0.01%

OVERAGE/SHORTAGE	\$ (2,240,317)	\$ (2,833,943)	\$ (2,423,624)
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Contribution to Retirement Funds - State	\$ 262,471	\$ 265,000	\$ 265,000
Contribution to Beach Safety - County/TDD	\$ 816,756	\$ 856,311	\$ 921,120
Contribution to Beach Safety - City	\$ 100,000	\$ 100,000	\$ 100,000
Use of Restricted Funds	\$ (28,748)	\$ 835,000	\$ 855,000
Use of Assigned Funds	\$ 283,013	\$ 684,427	\$ 219,504
Use of Unassigned Funds	\$ 1,000,000	\$ 93,205	\$ 63,000
NET OVERAGE/SHORTAGE	\$ 193,175	\$ 0	\$ (0)