

# **DESTIN FIRE CONTROL DISTRICT**

Regular Meeting of the Board of Commissioners

## **Main Station**

848 Airport Road  
Destin, Florida 32541

September 10, 2019

## **Minutes**

Commissioners present: Rick Moore, Tommy Green, Bob Wagner, Jack Wilson, and Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner; Tammy Peacock

Also present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

### **Public Comments**

None

### **Review of Minutes**

The minutes of the Regular Meeting of August 13, 2019 were presented. Commissioner Wagner made a motion to approve the minutes, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

### **Review of Financial Report**

Division Chief Wagner presented the financial statements for August 31, 2019 and noted that the District anticipates a rollover into the 2019-2020 fiscal year, which will be utilized for new vehicle, the new station to be built and an additional pay down to the retirement fund. After brief discussion, Commissioner Wilson made a motion to approve the financial statements as presented, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

### **Old Business**

- a. West End of District Station – Chief Sasser stated that the Okaloosa Board of County Commissioners approved both parks, which will now be sent to the Treasury for approval. Commissioner Buckingham noted that after the Treasury returns their consent, the District will work with legal to draft a lease agreement with the City and move forward.
- b. Audit Committee – Commissioner Wilson notified the Board that the first meeting of the Audit Committee will take place October 2, 2019 and noted that the RFP went out September 9<sup>th</sup>, 2019 with a deadline of September 25<sup>th</sup>, 2019 for respondents. The Committee will review the proposals at their October 2<sup>nd</sup> meeting and make a recommendation to the Board at the October 8<sup>th</sup>, 2019 Commissioner's meeting.

### **Chief Reports**

- a. Beach Safety Report - Division Chief D'Agostino reviewed Beach Safety stats and noted that the Labor Day weekend was quiet due to the storms in the area. Chairman Moore asked about the damage of one

of the lifeguard stations caused by the lightning. Division Chief D'Agostino stated that they have repaired the station to the extent they can and taken pictures of the damage for Division Chief Wagner to turn into our insurance company.

- b. Training Report - Chief Sasser reviewed the Training Report for August of 28 hours of training per shift. Chairman Moore stated he was notified that the hydrant at the corner of Azalea and Goldsby was hidden by debris and growth and asked Chief Sasser to have it checked.
- c. Inspection Report - Division Chief Taylor presented the Inspection Report for August and noted the apartments beside Winn-Dixie are structurally rising and there are a few projects in the TRT phase. Division Chief Taylor advised the Board that October is Fire Prevention month and they will be out visiting schools in our community.
- d. Overtime Report - Chief Sasser reported that overtime for August reflected an increase but in the last four weeks it has gone down significantly, noting some conditions still exist for peaks due to personnel on extended medical leave.

### **New Business**

- a. FY 2018/2019 Year End Budget Adjustments - Division Chief Wagner advised the Board that there are several adjustments to sure up the budget for Year End. After a brief discussion about Beach Safety's funding source, Commissioner Wilson motioned to approve the Year End adjustments to the Budget, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.
- b. Insurance renewals – Workers' Compensation - Division Chief Wagner reviewed the renewal the District received noting it is a significant increase from last year. Division Chief Wagner stated that she is working diligently with our agent to find a more cost effective carrier and noted that if a different carrier is sourced the District is not locked into the current renewal for the full twelve months. Commissioner Buckingham made a motion to approve the Insurance Renewal, seconded by Commissioner Green. After brief discussion, the motion passed unanimously.

Other Comments: Chief Sasser presented the Board with the plaque of our new engine from Pierce Manufacturing and Ten-8 Fire Equipment, Inc.. Chief Sasser noted that the engine was taken to the Fire Rescue International Conference in Atlanta by Ten-8 Fire prior to delivery and several Fire Departments showed an interest in the design based on the operational needs. Chief Sasser stated that the Committee played a key role in the specs and design and they should be acknowledged for their commitment to the project.

### **Next Meeting**

Chairman Moore announced that the Final Budget Hearing will be held on September 19, 2019 at 5:01 p.m. and the regular meeting of the Board will be held on October 8, 2019 at 5:30 p.m.

### **Adjournment**

With no additional business to be discussed, the meeting adjourned at 5:55 p.m.