

DESTIN FIRE CONTROL DISTRICT

Regular Meeting of the Board of Commissioners

Main Station

848 Airport Road

Destin, Florida 32541

December 10, 2019

Minutes

Commissioners present: Rick Moore, Jack Wilson, Tommy Green, Bob Wagner, and Mike Buckingham

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner; Tammy Peacock

Also present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

Chief Sasser congratulated Firefighter Matt Wentworth for completing his one year probationary period and presented him with a District Employment Challenge Coin.

Chief Sasser recognized Firefighter Ryan Jensen for completing the Technical Rescue Specialist course.

Public Comments

None

Review of Minutes

The minutes of the Regular Meeting of November 12, 2019 were presented. Commissioner Wagner made a motion to approve the minutes, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

Review of Financial Report

Division Chief Wagner presented the financial statements for November 30, 2019. Commissioner Wagner made a motion to approve the financial statements as presented, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

Division Chief Wagner presented the Audit draft for the record. No action required.

Old Business

- a. West End of District Station – Commissioner Buckingham stated that the Treasury is moving forward with funding of the project and that we will begin working with our attorney.
- b. Interlocal Agreement for Beach Safety and Lifeguard Services – Okaloosa County, FL – Attorney D.C. Matthews advised the Board the agreement will be placed on the Okaloosa County Board agenda next week and he will bring the final draft back to the Board at the next Board meeting. No action taken.

- c. Property adjacent to 117 Crystal Beach Drive (Station 10) – Chief Sasser advised the Board that the offer to purchase is moving forward and he will provide an update at the next Board meeting. No action taken.
- d. Staff/Management Compensation – Commissioner Wilson asked that the item be tabled to the end of New Business.

Chief Reports

- a. Beach Safety Report - Division Chief D'Agostino advised the Board his is working on HB2 visas and reminded the Board of the Annual Polar Bear Plunge January 1st at 11 a.m. at Henderson Beach Park.
- b. Training Report - Chief Sasser reviewed the Training Report for November and noted the shifts did extrication training and building reviews.
- c. Inspection Report - Division Chief Taylor presented the Inspection Report for November and noted The Charles sub-division apartment complex will break ground soon.
- d. Overtime Report - Chief Sasser reported that overtime for November was in line with staffing.

New Business

- a. Resolution 20-02 – Amending Retirement Trust – Division Chief Wagner stated the resolution updates the retirement trust plan document to include the Cancer Presumption Bill language. Commissioner Wagner motioned to approve Resolution 20-02, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.
- b. Resolution 20-03 – Beach Safety Asset Obsolete – Chief Sasser noted the rescue board was donated by funding from AJ's and it has reached its useful life. After brief discussion, Commissioner Buckingham motioned to approve Resolution 20-03, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.
- c. Resolution 20-04 – Vehicle Obsolete – Chief Sasser stated the 2002 E-1 Fire Truck has reached its useful life. Chief Sasser advised the Board that Northwest Florida State College has asked to purchase the vehicle for utilization of fire training. Buckingham motioned to approve Resolution 20-04, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

Old Business

- d. Staff/Management Compensation – Commissioner Buckingham reviewed the compensation pay scale for staff/management. Commissioner Green motioned to accept the compensation pay scale presented, seconded by Commissioner Wagner. Discussion ensued regarding the components of the pay scale. Commissioner Green revised his motion to accept the compensation pay scale as presented on pages 1 and 2, to place employees in the scale based on their rank with comparable responsibilities as determined by Chief Sasser and Commissioner Buckingham, and to make the compensation retroactive to October 1, 2019, seconded by Commissioner Wagner. After brief discussion, the motion passed unanimously. Consensus of the Board was given for Chief Sasser to recommend and implement a compensation pay scale for the Administrative Assistant position.

Next Meeting

Chairman Moore announced that the regular meeting of the Board will be held on January 14, 2020 at 5:30 p.m. and wished everyone a Merry Christmas and Happy New Year.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:42 p.m.