

DESTIN FIRE CONTROL DISTRICT

Invitation to Bid:

Lifeguard and Firefighter Aquatic Uniforms

February 24, 2020



Aquatic Uniform Specifications for Lifeguard and Firefighters

1.0 INTENT

It is the intent of this specification to provide for the purchase of lifeguard and firefighter aquatic uniforms. The Destin Fire Control District (DFCD) will receive bids for the purchase of lifeguard and firefighter aquatic uniforms until March 9, 2020, at 12 noon CST. All bids received must be marked on the outside of the envelope **2020 Aquatic Uniforms** and meet the specifications as described herein.

The Destin Fire Control District has evaluated different styles of lifeguard and firefighter clothing specific for the aquatic environment and has determined that this published specification is best suited for the DFCD's needs in terms of quality and features. This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other items will be compared.

In comparing bids, comparison will not be confined to price only. The successful bidder will be one whose product is judged as best serving the interest of the DFCD when price, product, quality and delivery are considered. The DFCD also reserves the right to reject any or all proposals or any part thereof, and to waive any minor technicalities.

Questions regarding this Invitation to Bid can be directed to the following individual(s):

Joe D'Agostino
Division Chief of Beach Safety
Phone (850) 837-8413

Destin Fire Control District
848 Airport Road
Destin, FL 32541

All proposals must be received by 12:00 PM on March 9, 2020, at the address listed above. No electronic bids will be received and, if received in that manner, will be rejected and may disqualify bidder. Any responses received after the deadline will be returned to the bidders unopened.

2.0 EQUIVALENT PRODUCT

Bids will be accepted for consideration on any style that is equal or superior to the articles specified. Decisions of equivalency will be at the sole interpretation of the DFCD. A blanket statement that styles proposed will meet all requirements will not be sufficient to establish equivalence. If certain styles are to be discontinued or changed, samples may be requested by the DFCD at the expense of the DFCD. The DFCD reserves the right to choose a replacement style if bidder has equivalent product.

3.0 INTERPRETATIONS

In order to be fair to all bidders, no oral interpretations will be given to any bidder, as to the meaning of the specification documents or any part thereof. Every request for such a

consideration shall be made in writing. Based on such inquiry, the DFCD may choose to issue an Addendum in accordance with local state laws.

4.0 GENERAL

The specification herein states the minimum requirements of the DFCD. All proposals must be regular in every respect. Unauthorized conditions, limitation, or provisions shall be cause for rejection. The DFCD will consider as irregular or non-responsive any and all proposals that are not prepared and submitted in accordance with the proposal document and specification, or any proposal lacking sufficient technical literature to enable the DFCD to make a reasonable determination of compliance to the specification. It shall be the bidder's responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification will cause the proposal to be rejected without review as non-responsive. All variances, exceptions and/or deviations shall be fully described in the exceptions and deviation section of the proposal. Deceit in responding to the specification will be cause for rejection.

5.0 Terms and Conditions

- a. **Term of Contract:** The initial contract term shall commence upon final execution of the contract by the DFCD and shall expire one (1) year(s) from that date or the day after the current contract expires, whichever is larger. The contract pricing resultant from this solicitation shall prevail for the full duration of the initial contract term.
- b. **Option to Renew:** Upon mutual agreement, the DFCD may renew the Contract for three (3) additional one (1) year periods. The renewal must be in writing and signed by both parties, and is subject to the same terms and conditions set forth in the initial contract and any written amendments signed by the parties.
 - 1) Any renewal shall specify the renewal price, as set forth in the solicitation response except that an agency may negotiate lower pricing. Renewal is contingent upon satisfactory performance evaluations and subject to the availability of funds. It is the vendor's responsibility to request any pricing adjustments in writing under this provision at the time of renewal. The vendor's written request for any adjustment must be submitted at least 30 calendar days prior to expiration of the then current term. The vendor adjustment request must clearly substantiate the requested increase. If no adjustment request is received from the vendor, the DFCD will assume that the vendor has agreed that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option shall not be considered.
 - 2) The DFCD reserves the right to reject any written price adjustments submitted by the vendor and/or not to exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond initial period and any option subsequently exercised, is the choice of the DFCD, and not a right of the vendor. This choice will be exercised only when such continuation is clearly in the best interest of the DFCD.
- c. **Delivery:** Normal delivery will be two (2) to four (4) weeks. In the event that orders are needed sooner than this time frame, delivery time will be 15 days with no more than a 10% up charge.
- d. **Insurance:** The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The DFCD is to be added as an "additional insured"

with relation to General Liability Insurance. This MUST be written in the description section of the insurance certificate, even if you have a check-off box on your insurance certificate. Any costs for adding the DFCD as “additional insured” will be at the contractor’s expense. The Contractor’s insurance must be provided by an A.M. Best’s “A-” rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the District’s Risk Manager. Any exclusions or provision in the insurance maintained by the contractor that produces coverage work contemplated in this invitation to bid shall be deemed unacceptable, and shall be considered breach of contract.

- 1) Workers’ Compensation and Employers’ Liability Insurance
 - i. Limits: Workers’ Compensation – Per Florida Statute 440
Employer’s Liability - \$500,000.
 - ii. Commercial General Liability Insurance
Combined single limit bodily injury/property damage \$1,000,000.
 - iii. Automobile Liability Insurance
 - Bodily injury \$250,000 each person
\$500,000 each occurrence
 - Property damage \$100,000
- 2) In the event that you are the successful bidder, you will be required to provide a certificate naming the DFCD as an “additional insured” for General Liability.
Certificate holder should be addressed as follows:
Destin Fire Control District
848 Airport Road
Destin, FL 32541

e. Invoicing and Payment: The supplier shall be paid upon receipt of all items and upon receipt of all invoices to: Accounts Payable, Destin Fire Control District, 848 Airport Road, Destin, FL 32541. Invoices are to be billed at the prices stipulated on the purchase order and as outlined in this bid. All invoices must show the Destin Fire Control District Purchase Order Number. Payment terms will be considered to be net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified above.

f. Piggyback Provisions: Under the Florida Interlocal Cooperation Act of 1969, public agencies may engage in cooperative purchasing agreements and intergovernmental agreements and contracts. Winning Bidder agrees to provide same terms and conditions to other qualified government agencies within the State of Florida.

- 1) **The submission of any bid in response to this Invitation to Bid constitutes a bid made under the same terms and conditions, for the same contract price, to other governmental agencies within the State of Florida, unless otherwise stipulated by the proposing bidder on the bid sheet.**
- 2) Each governmental agency desiring to accept these bids, and make an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials ordered and received by it, and no agency assumes any liability by virtue of this bid.

g. Public Records

All bids will become the property of the DFCD. The Bidder’s response to the Invitation to Bid is a public record pursuant to Florida law, which is subject to disclosure by the DFCD under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 (“Public Records Law”). The DFCD shall permit public access to all documents, papers, letters or other material submitted in connection with this INVITATION TO BID and any resulting Contract to be executed for this Invitation to Bid, subject to the provisions of Chapter 119.07 of the Florida Statutes. Any language contained in the Bidder’s response to the Invitation to Bid purporting to require confidentiality of any portion of the Bidders’ response to the Invitation to Bid, except to the extent that certain information is in the DFCD’s opinion a Trade Secret pursuant

to Florida law, shall be void. If a Bidder submits any documents or other information to the DFCD which the Bidder claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07, the Bidder shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Bidder must specifically identify the exemption being claimed under Florida Statutes 119.07. The DFCD shall be the final arbiter of whether any information contained in the Bidder's response to the Invitation to Bid constitutes a Trade Secret. The DFCD's determination of whether an exemption applies shall be final, and the Bidder agrees to defend, indemnify, and hold harmless the DFCD and the DFCD's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the DFCD's treatment of records as public records. In the event of Contract award, all documentation produced as part of the Contract shall become the exclusive property of the DFCD.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (850) 837-8413, CONTACT@DESTINFIRE.COM. DESTIN FIRE CONTROL DISTRICT, 848 AIRPORT ROAD, DESTIN, FL 32541.

- h. Returns:** Please provide your policies on the process of returns and refunds.
- i. Shipping Costs:** Include your shipping cost in the unit pricing of each item. All shipments will go to Zip Code 32541
- j. Tax exempt:** The DFCD does not pay federal excise and state sales taxes. The DFCD's tax exemption number is 85-8012643650C-6.
- k. Warranty:** When performance of the services requires the supply of commodities, a warranty is required on all items provided against defective materials, workmanship, and failure to perform in accordance with required industry performance criteria, for a period of not less than ninety (90) days from the date of acceptance by the purchaser. Any deviation from this criteria must be documented in the proposal response or the above statement shall prevail. Delivery of substitute commodities require prior written approval from the ordering location.
 - 1) Garments and any embroidery, silk screen, heat transfer, etc. will be replaced free of charge if it is bidder's defect. The DFCD understands normal wear and tear for the use of garment.

6.0 SPECIFICATIONS

a. Men's Shorts

- 1) Color and Size
 - (a) Red, Navy, Royal
 - (b) Waist Sizes 26-44
- 2) Standard Features
 - (a) Oversized closure pocket with locking loop that fits most radiuses. Ultra-durable water-repelling 4-way flex material throughout. Won't drag or stick to your legs when wet. Soft fly and anti-fade fabric.

b. Women's Shorts

- 1) Color and Size
 - (a) Red, Navy, Royal
 - (b) Sizes 1-13
 - (c) 5" inseam
- 2) Standard Features

- (a) Back pocket with Velcro closure, stitched drain eyelet and grommet tie waist
- (b) High-tech evolution 4-way ultra-stretch fabric 84% polyester/ 16% spandex.

c. Men's Shorts

- 1) Color and Size
 - (a) Khaki and Navy
 - (b) Waist Sizes 28-42
 - (c) Inseam 9"
 - (d) Outseam 20"
- 2) Standard Features
 - (a) SuperFlex™ 4-way stretch board short fabric. Equipped with two zippered front pockets and two buttoned back pockets and an adjustable non-stretch waistband

d. Women's Shorts

- 1) Color and Size
 - (a) Khaki and Navy
 - (b) Waist Sizes 4-16
- 2) Standard Features
 - (a) 88 % performance stretch fabric remains breathable, and wrinkle resistant
 - (b) Wicking Polyester 12% elastane

e. Performance Stretch Rescue Shorts

- 1) Color and Size
 - (a) Red and Navy
 - (b) Small, Medium, Large, Extra Large, Double Extra Large
- 2) Standard Features
 - (a) 4-way stretch
 - (b) 85 % Polyester, 15% Spandex
 - (c) Inseam 6"
 - (d) Moisture wicking, anti-chaf, cool-plus liners, 3 large sand and water drainage pockets

f. Dri-Fit Hoodies

- 1) Color and Size
 - (a) Grey and Royal
 - (b) Small, Medium, Large, Extra Large, Double Extra Large

g. Trucker Hats

- 1) Color and Size
 - (a) Red and Navy
 - (b) Mesh Flex Fit Ball Cap

h. Tonga Hats

- 1) Color and Size
 - (a) Khaki and Navy
 - (b) Large and Extra Large

i. Beanies

- 1) Color and Size
 - (a) Black

j. Hooded Sweatshirts

- 1) Color and Size
 - (a) Red, Navy
 - (b) Small, Medium, Large, Extra Large, Double Extra Large, Triple Extra Large
- 2) Standard Features
 - (a) 10 oz (330 gm) cotton/polyester blend 3-end fleece

- (b) Ring spun cotton
- (c) Solid Colors: 70% Cotton/30% Polyester with 100% cotton 32 singles face yarn for supreme printability and softness
- (d) Split stitch double needle sewing on all seams
- (e) Twill neck tape
- (f) Tear away neck label, 1x1 ribbing at cuffs and waistband, nickel eyelets, generous fit

k. Surf Shirts

- 1) Color and Size
 - (a) Red, Navy
 - (b) Small, Medium, Large, Extra Large
- 2) Standard Features
 - (a) UPF 50+super comfortable relaxed tee fit, quick drying and ultra-light-weight with exceptional breathability, hydrophobic, and water repellent
 - (b) Relaxed T fit
 - (c) Quick drying, ultra-light weight, hydrophobic, water repellent material

l. Sweatpants

- 1) Color and Size
 - (a) Black
 - (b) Small, Medium, Large, Extra Large
- 2) Standard Features
 - (a) 8.5oz 3-end Fleece in a relaxed fit.
 - (b) elastic waistband with shoestring drawcord, sewn eyelets, sewn fly detail, back pocket, jersey lined hand pockets, and 1x1 ribbing at cuffs

m. Men's Long Sleeve Polos

- 1) Color and Size
 - (a) Navy, Grey, White
 - (b) Small, Medium, Large, Extra Large, Double Extra Large
- 2) Standard Features
 - (a) Three snap button closure
 - (b) 100 % Polyester, light weight, moisture wicking
 - (c) Side vents
 - (d) Rib collar

n. Women's Long Sleeve Polos

- 1) Color and Size
 - (a) Navy, Grey, White
 - (b) Small, Medium, Large, Extra Large
- 2) Standard Features
 - (a) Three snap button closure
 - (b) 100 % Polyester, light weight, moisture wicking
 - (c) Side vents
 - (d) Rib collar

o. Men's Short Sleeved Polos

- 1) Color and Size
 - (a) Navy and Royal
 - (b) Small, Medium, Large, Extra Large
- 2) Standard Features
 - (a) 50 SPF
 - (b) 100 % Polyester

p. Women's Short Sleeved Polos

- 1) Color and Size

- (a) Navy and Royal
 - (b) Small, Medium, Large, Extra Large
 - 2) Standard Features
 - (a) 50 SPF
 - (b) 100 % Polyester
- q. Junior Dri-Fit Tee's**
 - 1) Color and Size
 - (a) Yellow
 - (b) Youth Small, Youth Medium, Youth Large, Youth Extra Large, Small, Medium, Large, Extra Large
 - 2) Standard Features
 - (a) 100% Polyester
 - (b) Interlock
- r. Junior Shorts**
 - 1) Color and Size
 - (a) Royal
 - (b) Youth small, Youth Medium, Youth Large, Youth Extra Large, Small, Medium, Large, Extra Large
 - 2) Standard Features
 - (a) Elastic waist with draw string
 - (b) 100% Polyester Microfiber
 - (c) Microshield cargo pocket w/Velcro closure
 - (d) Adjustable fit
- s. Logo and name requirements:** The successful bidder shall provide the following logo and names on uniforms:
 - 1) Successful bidder shall provide all logos, staffs names, title, image, or any request made by the DFCD on all garments. Successful bidder's equipment shall also be capable of providing proper placement of all logos, staffs names, title, image, or any request made by the DFCD.
 - 2) Colors are to match as much as possible. Any deviations in thread, ink, heat transfer image, etc., shall be disclosed to the DFCD by bidder.
 - 3) Screen and set up fees for logo will be a one-time charge, unless the logo is changed.
 - 4) Individual screen printing and embroidery per item.

7.0 Price Proposal

All pricing must be recorded on Exhibit A of the Invitation to Bid. Prices are valid for 90 days from time of DFCD bid opening. The DFCD shall award contract within this period or shall request to the recommended awarded vendor an extension to hold pricing, until products/services have been awarded.

Destin Fire Control District - Bidder's Certification**Lifeguard and Firefighter Aquatic Uniforms**

Closing Date: March 9, 2020 12pm CST



NOTE TO ALL BIDDERS - NO BIDS RECEIVED AFTER CLOSING WILL BE ACCEPTED.

*All requests for bids must be marked on the outside of the envelope **2020 Aquatic Uniforms** and received by March 9, 2020, at 12 noon CST. Any failure to mark such on the outside of the sealed envelope as set forth herein may result in the request for bid not to be considered.*

I have carefully examined the Request for Proposal, and any and all documents accompanying or made a part of this Invitation.

I hereby propose to furnish the goods or services specified in the Invitation at the prices or rates quoted in my bid. I agree that my bid will remain firm for a period of up to ninety (90) days in order to allow the DFCD adequate time to evaluate the bids.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the Bidder or as its act and deed and that the Bidder is ready, willing and able to perform if awarded the bid.

I further certify that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service; no officer, employee or agent of the Destin Fire Control District or of any other bidder interested in said bid; and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

NAME OF BUSINESS: _____.

SIGNATURE: _____.

NAME & TITLE: _____.

MAILING ADDRESS: _____.

PHONE NUMBER: _____ FAX NUMBER _____.

EMAIL ADDRESS: _____.

DATE: _____.

EXHIBIT A

Pricing Pages

*The vendor shall submit a firm fixed unit price for all line items listed in section 6.0 Specifications of the invitation to bid. If the bidder chooses to not bid on a portion of the line items listed below, it MUST be noted (NO BID) on the line item(S). Line items may be ordered in increments. If minimums are required by the vendor, it must be noted below, Yes or No. Each line item **Must be Completed** in order to be considered.*

*Bidders are cautioned that a bidder's quote of **\$0.00** will be interpreted literally as a zero-price item which may render the bid non-responsive if the vendor does not intend to offer the product or service at a price of \$0.00. If price breaks are extended beyond a quantity of 500, vendor must include an addendum to the table below and specify each line item with the extended price break.*

Refer to Invitation to Bid: 6.0 Specifications for mandatory specifications:

| Lifeguard and Firefighter Aquatic Uniforms | | | | | | | |
|--|-----------------------------------|-------------------|------|---------------|----------------|------------------|------------------|
| Line Item | Mandatory Specifications | Minimum Yes or No | Unit | Quantity 1-49 | Quantity 50-99 | Quantity 100-200 | Quantity 201-300 |
| a. | Men's Shorts | | EA | \$ | \$ | \$ | \$ |
| b. | Women's Shorts | | EA | \$ | \$ | \$ | \$ |
| c. | Men's Shorts | | EA | \$ | \$ | \$ | \$ |
| d. | Women's Shorts | | EA | \$ | \$ | \$ | \$ |
| e. | Performance Stretch Rescue Shorts | | EA | \$ | \$ | \$ | \$ |
| f. | Dri-Fit Hoodies | | EA | \$ | \$ | \$ | \$ |
| g. | Trucker Hats | | EA | \$ | \$ | \$ | \$ |
| h. | Tonga Hats | | EA | \$ | \$ | \$ | \$ |
| i. | Beanies | | EA | \$ | \$ | \$ | \$ |
| j. | Hooded Sweatshirts | | EA | \$ | \$ | \$ | \$ |
| k. | Surf Shirts | | EA | \$ | \$ | \$ | \$ |

| Lifeguard and Firefighter Aquatic Uniforms (continued) | | | | | | | |
|--|-------------------------------|-------------------|------|---------------|----------------|------------------|------------------|
| Line Item | Mandatory Specifications | Minimum Yes or No | Unit | Quantity 1-49 | Quantity 50-99 | Quantity 100-200 | Quantity 201-300 |
| l. | Sweatpants | | EA | \$ | \$ | \$ | \$ |
| m. | Men's Long Sleeve Polos | | EA | \$ | \$ | \$ | \$ |
| n. | Women's Long Sleeve Polos | | EA | \$ | \$ | \$ | \$ |
| o. | Men's Short Sleeved Polos | | EA | \$ | \$ | \$ | \$ |
| p. | Women's Short Sleeved Polos | | EA | \$ | \$ | \$ | \$ |
| q. | Junior Dri-Fit Tees | | EA | \$ | \$ | \$ | \$ |
| r. | Junior Shorts | | EA | \$ | \$ | \$ | \$ |
| s. | Screen and setup fee for logo | | EA | Qty 1 only | \$ | | |
| | Screen printing | | EA | \$ | \$ | \$ | \$ |
| | Embroidery | | EA | \$ | \$ | \$ | \$ |

Exceptions & Deviations

Bidders shall fully describe every variance exception and/or deviation. List the item number here and fully explain any items in non-compliance with specification.

Additional sheets may be used if required.
