

DESTIN FIRE CONTROL DISTRICT

Regular Meeting of the Board of Commissioners

Main Station

848 Airport Road
Destin, Florida 32541

March 10, 2020

Minutes

Commissioners present: Rick Moore, Jack Wilson, Tommy Green, Mike Buckingham and Bob Wagner

Staff present: Chief Kevin Sasser, Division Chiefs Joe D'Agostino, Matt Taylor and Kathryn Wagner; Tammy Peacock

Also present: Attorney Dana "D.C." Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

Chief Sasser congratulated and recognized the following employees for their promotion and presented them with helmet shields to signify their promotion to the rank of Engineer; Jason Haynes, Doug Kocour and Matt Wentworth.

Public Comments

None

Presentation of September 30, 2019 Audit Report

Chad Branson with Carr, Riggs & Ingram presented the September 30, 2019 audit to the Board and noted there were no proposed journal entries which is a positive reflection of the internal processes and procedures in practice at the District. Mr. Branson and Board members thanked Division Chief Wagner for overseeing the internal controls.

Discussion ensued over the District's pension liability and the lack of performance for the year. Commissioner Wilson requested that a Pension Board member provide explanation of the performance shortfall to the Fire Board at the next meeting.

Commissioner Wilson motioned to approve the audit as presented, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

Review of Minutes

The minutes of the Regular Meeting of February 11, 2020 were presented. Commissioner Green made a motion to approve the minutes, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Review of Financial Report

Division Chief Wagner presented the financial statements for February 29, 2020. Commissioner Green made a motion to approve the financial statements as presented, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

Old Business

- a. West End of District Station – Commissioner Buckingham advised the Board there have been no updates since the last meeting.
- b. Property adjacent to 117 Crystal Beach Drive (Station 10) – Chief Sasser advised the Board that he hopes to have a signed contract by the next Board meeting in April, 2020.

Chief Reports

- a. Beach Safety Report – Division Chief D’Agostino reviewed the Beach Safety report for February advising the Board that the ATV’s were delivered late from the County, but Beach Safety personnel worked on retrofitting the units and they are currently in service.
- b. Training Report - Chief Sasser reviewed the Training Report for February and noted one of our local veterinarians Russ Baxley provided K-9 Tactical Training to shift personnel. Chief Sasser also introduced and welcomed new hire Firefighter Micheal Ellis.
- c. Inspection Report – Division Chief Taylor reviewed the Inspection Report for February.
- d. Overtime Report - Chief Sasser reported that overtime for February was minimal and in line with District personnel needs.

New Business

- a. Invitation to Bid – Aquatic Uniforms – Division Chief Wagner noted that the District received only one (1) bidder for the Aquatic Uniforms. Division Chief D’Agostino recommended to accept the bid from Original Watermen. Commissioner Wagner motioned to approve Original Waterman, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.
- b. Invitation to Bid – Cargo Trailers – Chief Sasser noted that the District received 2 bids for the Cargo Trailers and recommends Southern Trailer Depot. Commissioner Buckingham motioned to approved Southern Trailer Depot, seconded by Commissioner Wagner. With no further discussion the motion passed unanimously.

Commissioner Wagner motioned to purchase the trailers with District impact fee funds, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Next Meeting

Vice-Chairman Green announced that the next regular meeting of the Board will be held on April 14, 2020 at 5:30 p.m.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:07 p.m.