

## Agenda Item

Subject: Review of Minutes – Regular meeting – April 13, 2021

Commissioners present: Rick Moore, Tommy Green and Bob Wagner

Commissioners absent: Mike Buckingham and Jack Wagner

Staff present: Chief Kevin Sasser, Division Chiefs Joe D’Agostino, Matt Taylor and Kathryn Wagner;  
Tammy Peacock

Also present: Attorney Dana “D.C.” Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

### **Employee Recognitions**

Chief Sasser recognized Engineer Britt Clark for completing all required technical courses to become a part of the Technical Rescue Team and presented him with his helmet.

### **Public Comments**

None

### **Presentation of September 30, 2020 Audit Report by Carr, Riggs & Ingram**

Steve Riggs with Carr, Riggs & Ingram presented the September 30, 2020 audit to the Board stated it was a clean opinion. He noted there were no proposed journal entries which is a positive reflection of the internal processes and procedures in practice at the District. Mr. Riggs and Board members thanked Division Chief Wagner for overseeing the internal controls.

Discussion ensued over presumption of HB1103 – Special District Performance Audits and who can perform them.

Commissioner Green motioned to approve the audit as presented, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

### **Chief Reports**

- a. Beach Safety Report – Division Chief D’Agostino reviewed the Beach Safety report for March 2021 and noted that he attended the Safety Meeting held by the City of Destin recently.
- b. Training Report – Chief Sasser reviewed the Training Report for March 2021.
- c. Inspection Report – Fire Marshal Taylor reviewed the Inspection Report for March 2021.
- d. Overtime Report - Chief Sasser reviewed the Overtime Report for March 2021.



### **Review of Minutes**

The minutes of the Regular Meeting of March 9, 2021, Special Meeting of March 17, 2021 and Special Meeting of March 31, 2021 were presented. Commissioner Green made a motion to approve the minutes as presented, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

### **Review of Financial Report**

Division Chief Wagner presented the financial statements for March 31, 2021. Commissioner Wagner made a motion to approve the financial statements as presented, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

### **Old Business**

a. West End of District Station – Chief Sasser advised the Board that he received a basic drawing from DAG for the Bay House with a very generic layout for housing. Commissioner Green asked to table the drawings until the next special meeting in order to get a more detailed drawing of the living quarters.

Discussing ensued on zoning of the property. Chief Sasser noted that it has gone before the City for a first reading and is scheduled for a second reading sometime in April, 2021.

Further discussion ensued on the dock area, boat slips and the basic needs of the property to be operational July 1, 2021. Chief Sasser advised the Board that a security company has been secured to provide cameras, etc. for security on the property.

b. Emergency Medical Services (EMS) – Chief Sasser requested the item be removed from the agenda. Chairman Moore noted the item will be removed and brought back before the Board at a later date.

### **New Business**

a. Request for Proposals – Bank Qualified Tax-Exempt Loan – Division Chief Wagner advised the Board that the District received only one (1) response, reviewed the proposal from Synovus Bank and recommends the Board approve Division Chief Wagner to negotiate the terms with this lending institution and bring options before the Board at a later meeting. Commissioner Wagner motioned to approve Synovus Bank as the lender, seconded by Commissioner Green. With no further discussion motion approved unanimously.

b. Resolution 21-06 Mid-Year Amendment to 2020-2021 Adopted Budget

Chief Sasser advised the Board that the Mid-Year Budget Amendments will come before the Board at the next Regular Meeting.

### **Next Meeting**

Chairman Moore announced that the next regular meeting of the Board will be held on May 11, 2021 at 5:30 p.m.

### **Adjournment**

With no additional business to be discussed, the meeting adjourned at 6:32 p.m.

