

Agenda Item

Subject: Review of Minutes – Regular meeting – August 10, 2021

Commissioners present: Rick Moore, Tommy Green, Mike Buckingham, Jack Wilson and Bob Wagner

Staff present: Chief Sasser, Division Chiefs Joe D’Agostino, and Matt Taylor; Tammy Peacock

Also present: Attorney Dana “D.C.” Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

Chief Sasser recognized Firefighters Holly Heidenreich, Cody Kilpatrick and Alden Staat for completing their one year probationary period. Board members presented Firefighters Heidenreich, Kilpatrick and Staat with a District Employment Challenge Coin and Firefighter helmet shield.

Public Comments

None

Chief Reports

a. Beach Safety Report – Division Chief D’Agostino reviewed the Beach Safety report for July 2021 and noted that several team members of Beach Safety participated in the Regionals and Nationals with the team finishing in 9th place out of 30 teams for the Nationals. Division Chief D’Agostino noted that the event was a huge success with several team members placing in several events.

Discussion ensued over tourist and community members not obeying the double red flags and the District’s inability to issue civil citations. Division Chief D’Agostino noted that Beach Safety does have the capability to radio the Sheriff’s office if needed.

b. Training Report – Chief Sasser reviewed the Training Report for July 2021.

c. Inspection Report – Fire Marshal Taylor reviewed the Inspection Report for July 2021. Fire Marshal Taylor noted that in addition to the monthly inspection report the “Top 20 Violations per Code” have been included in the board packet for review.

d. Overtime Report – Chief Sasser reviewed the Overtime Report for July 2021.

Review of Minutes

The minutes of the Regular Meeting of July 13, 2021 and Special Meetings of July 24 and August 4, 2021 were presented. Commissioner Wilson made a motion to approve the minutes, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.



Review of Financial Report

Chief Sasser presented the financial statements for July 31, 2021. Commissioner Wilson made a motion to approve the financial statements as presented, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

Old Business

a. West End of District Station – Chief Sasser advised the Board that the committee met and discussed the priority of projects at the new station and determined that the remodel of the Bay House needs to take top priority. Commissioner Buckingham advised the Board that he met with Bob Black of Adventure Developments to prepare a bid for the remodel. Commissioner Buckingham requested the Board allow him to move forward with Mr. Black with a bid no greater than \$160,000.00 (excluding the sprinkler system and appliances) for the remodel. Commissioner Green motioned to approve, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

Commissioner Buckingham noted he would forward the bid to Attorney DC Matthews for review.

New Business

a. Utilization of Reserve Funds – Chief Sasser noted that since obtaining the financing from Synovus Bank the Board needs to review and approve the allocation of the reserve funds which is presented in the board packet. Commissioner Buckingham motioned to approve, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

b. Budget Workshop for 2021/2022 fiscal year – Chief Sasser advised the Board that no changes have been made since presented at last month's meeting and noted that the Medical Division Chief may request an adjustment, but it will be offset with grant funds.

c. Storage Agreement with Okaloosa County Florida – Chief Sasser advised the Board that the agreement is in the packet for review and approval for the County to utilize the engine bay at Station 10 for their ATV from July 1st until November 1st, 2021 during Turtle Season. Commissioner Wagner motioned to approve, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

Commissioner Wilson asked if there has been any updates on the vacant property adjacent to Station 10. Attorney DC Matthews advised the Board that it is still tied up in the courts and he will see if there are any updates to provide for the next meeting.

Next Meeting

Chairman Moore announced that the next meeting will be a Budget Workshop on August 17th at 5:00 p.m. if needed and a special meeting of the Board will be held August 18, 2021 at 9:00 a.m.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:26 p.m.

