

Agenda Item

Subject: Review of Minutes – Regular meeting – September 14, 2021

Commissioners present: Rick Moore, Tommy Green, Mike Buckingham, Jack Wilson and Bob Wagner

Staff present: Chief Sasser, Division Chiefs Joe D’Agostino, Matt Taylor and Kathryn Wagner; Tammy Peacock

Also present: Attorney Dana “D.C.” Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

Division Chief Joe D’Agostino recognized and congratulated the following Beach Safety team members for their placement in the USLA Nationals; Bryce Orchard, Christian Tang, Victoria Orcutt, Maureen Albeita and Harrison Smith.

Public Comments

None

Chief Reports

- a. Beach Safety Report – Division Chief D’Agostino reviewed the Beach Safety report for August 2021.
- b. Training Report – Chief Sasser reviewed the Training Report for August 2021.
- c. Inspection Report – Fire Marshal Taylor reviewed the Inspection Report for August 2021.
- d. Overtime Report – Chief Sasser reviewed the Overtime Report for August 2021 and noted that COVID-19 caused a significant amount of overtime.

Review of Minutes

The minutes of the Regular Meeting of August 10, 2021 was presented. Commissioner Wagner made a motion to approve the minutes, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

Review of Financial Report

Division Chief Wagner presented the financial statements for August 31, 2021. Commissioner Wagner made a motion to approve the financial statements as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Old Business

- a. West End of District Station – Chief Sasser advised the Board that the boat lift will be installed soon and the temporary tent is ready for delivery. Chief Sasser also advised the Board that Mr. Bob Black’s estimate will be available for Board review within 60 days.

New Business

- a. Year-end budget Adjustments – Division Chief Wagner presented the year-end budget adjustments. Commissioner Wilson motioned to approve the adjustments, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.
- b. Insurance Renewals – Division Chief Wagner advised the Board of the increase in premiums for Life, General Liability and Workers Comp renewals and recommend the Board to approve our current vendor for these renewals. Commissioner Wagner motioned to approve the renewals, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.
- c. Hulburt Field Mutual Aid Agreement – Chief Sasser advised the Board that the agreement is in the packet for review and noted the agreement was updated for use of foam (due to carcinogens, etc.) in the agreement. Commissioner Buckingham motioned to approve the agreement, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.
- d. Northwest Florida State College Training Facility Agreement – Chief Sasser noted that the District utilizes their facilities for the driving pad and tower for periodic training and asked Board approval of the agreement. Commissioner Buckingham motioned to approve the agreement, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.
- e. Okaloosa County Interlocal Agreement for Beach Safety and Lifeguard Services – Chief Sasser advised the Board that the agreement is in the packet and asked for Board approval. Commissioner Buckingham motioned to approve the agreement, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.
- f. Port Security Grant – Department of Homeland Security – Chief Sasser advised the Board that the award letter is in the packet and asked for Board approval of the grant acceptance which is a 75% / 25% split. The award was for the purchase of a Marine Vessel. Commissioner Buckingham motioned to approve the grant, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.
- g. Assistance to Firefighter Grant – FEMA – Chief Sasser advised the Board that the award letter is in the packet and asked for Board approval of the grant acceptance which is a 90% / 10% split. The award was for the purchase of new Self-Contained Breathing Apparatus. Commissioner Buckingham motioned to approve the grant, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

Next Meeting

Chairman Moore announced that the next meetings are as follows: a special meeting September 22, 2021 at 9:00 a.m.; Final Budget Hearing, September 23rd at 5:01 p.m. and regular meeting October 12, 2021 at 5:00 p.m.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:18 p.m.