

Agenda Item

Subject: Review of Minutes – Regular meeting – November 9, 2021

Commissioners present: Rick Moore, Tommy Green and Jack Wilson

Commissioners absent: Mike Buckingham and Bob Wagner

Staff present: Chief Sasser, Division Chief Matt Taylor and Kathryn Wagner; Tammy Peacock

Also present: Attorney Dana “D.C.” Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

Chief Sasser recognized Paramedic Phillip Pybus for completing all required technical courses to become a part of the Technical Rescue Team and presented him with his helmet.

Public Comments

None

Chief Reports

- a. Beach Safety Report – Chief Sasser advised the Board that he and Division Chief D’Agostino have been in meetings with local officials regarding the need for lifeguards at the Henderson Beach State Park. Discussion continued on the funding and service needs of the park.
- b. Training Report – Chief Sasser reviewed the Training Report for October 2021.
- c. Inspection Report – Fire Marshal Taylor reviewed the Inspection Report for October 2021.
- d. Overtime Report – Chief Sasser reviewed the Overtime Report for October 2021 and noted that COVID-19 caused a significant amount of overtime.

Review of Minutes

The minutes of the Regular Meeting of September 14, 2021 was presented. Commissioner Green made a motion to approve the minutes, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Review of Financial Report

Division Chief Wagner stated the September 30, 2021 final report would be presented at the December meeting once all adjustments have been made and the records have been turned over to the auditor.

Division Chief Wagner presented the financial statements for October 31, 2021. Commissioner Green made a motion to approve the financial statements as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.



Old Business

a. West End of District Station – Chief Sasser presented the Board with three (3) change orders and the invoices that needed Board approval. Commissioner Wilson motioned to approve the invoices, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

New Business

a. Hulburt Field Mutual Aid Agreement – Chief Sasser advised the Board that the agreement is in the process of a few minor changes and should come back before the Board soon.

b. Other Post-Employment Benefit valuation – Division Chief Wagner reviewed with the Board the Federal mandated liability which the District must carry on the financial reports for the Other Post-Employment Benefits. Commissioner Wilson motioned to approve the Other Postemployment Benefits Program Valuation for the period ending September 30, 2021, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

Next Meeting

Chairman Moore announced that the next special meeting is set for November 17, 2021 at 9:00 a.m. and regular meeting December 14, 2021 at 5:30 p.m.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:06 p.m.

