

## Agenda Item

Subject: Review of Minutes – Regular meeting – December 14, 2021

Commissioners present: Rick Moore, Tommy Green, Mike Buckingham and Bob Wagner

Commissioners absent: Jack Wilson

Staff present: Chief Sasser, Division Chief Matt Taylor and Kathryn Wagner; Tammy Peacock

Also present: Attorney Dana “D.C.” Matthews, II

The meeting was called to order by Chairman Moore at 5:30 p.m.

### **Employee Recognitions**

None

### **Public Comments**

None

### **Chief Reports**

a. **Beach Safety Report** – Chief Sasser advised the Board that he and Division Chief D’Agostino met with Commissioner Ponder regarding the need for lifeguards at the Henderson Beach State Park and funding for personnel. Discussion continued on the funding and service needs of the park.

Commissioner Green motioned to allow Chief Sasser draft an agreement to present to Okaloosa County Board of County Commissioners providing for four (4) lifeguard personnel be positioned at the Henderson Beach State Park for the full season; three (3) stationary and one (1) roamer, seconded by Commissioner Buckingham. With no further discussion the motion passed unanimously.

b. **Training Report** – Chief Sasser reviewed the Training Report for November 2021.

c. **Inspection Report** – Fire Marshal Taylor reviewed the Inspection Report for November 2021.


d. **Overtime Report** – Chief Sasser reviewed the Overtime Report for November 2021 and noted that the two (2) open slots drive the overtime.

### **Review of Minutes**

The minutes of the Regular Meeting of November 9, 2021 was presented. Commissioner Wagner made a motion to approve the minutes, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

### **Review of Financial Report**

Division Chief Wagner stated the September 30, 2021 “preliminary” financial report is being reviewed by the auditors which have begun their audit of the District today. The preliminary report shows the District



finished strong for the year. Division Chief Wagner presented the financial statements for September 30, 2021, and November 30, 2021. Commissioner Wagner made a motion to approve the financial statements for September 30<sup>th</sup> and November 30<sup>th</sup> as presented, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

### **Old Business**

a. West End of District Station – Chief Sasser advised the Board that the remodel is progressing, and appliances are expected to be delivered in mid-January.

### **New Business**

a. Hulburt Field Mutual Aid Agreement – Chief Sasser advised the Board that the agreement has minor changes, mostly due to the chemicals in the foam and the indemnity the District would sign off on if foam was utilized. No action taken.

b. Re-appoint resident Trustee Brian Liesveld – Seat 3 (expires 12/31/2021) – Division Chief Wagner noted that Mr. Liesveld has confirmed he would like to remain on the Pension Board of Trustees. Commissioner Buckingham motioned to approve Trustee Liesveld re-appointment, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

c. Self-Contained Breathing Apparatus (SCBA) Grant and Funding – Chief Sasser advised the Board that the grant was awarded to the District. The District is requesting additional funds of approximately \$24,000.00 to purchase the new SCBA system. **Commissioner Wagner motioned to approve the additional funds, seconded by Commissioner Green.** With no further discussion, the motion passed unanimously.

d. Proposed 2022 Meeting Dates – Division Chief Wagner reviewed the upcoming proposed meeting dates for 2022. Discussion ensued on the continuance of special meetings. The Board discussed and agreed to publish special meeting notices for the 4<sup>th</sup> Wednesday of every month through August 2022. No action taken.

Commissioner Buckingham motioned to give District employees a \$250.00 Christmas bonus. Motion died – no 2<sup>nd</sup>.

Chairman Moore wished everyone a Merry Christmas and Happy New Year.

### **Next Meeting**

Chairman Moore announced that the next regular meeting is set for January 11, 2022 at 5:30 p.m.

### **Adjournment**

With no additional business to be discussed, the meeting adjourned at 6:14 p.m.

