

Agenda Item

Subject: Review of Minutes – Regular meeting – April 12, 2022

Commissioners present: Rick Moore, Tommy Green, Jack Wilson and Bob Wagner

Commissioner absent: Mike Buckingham

Staff present: Chief Sasser, Division Chief Joe D’Agostino, and Matt Taylor; Tammy Peacock

Staff absent: Division Chief Kathryn Wagner

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

Chief Sasser presented to the Board and announced the Promotion of two Officers to the position of Battalion Chief: Captain Justin Blixt and Captain Mike Landis. Chief Sasser presented them with their Chief’s helmets and thanked them both for their dedication and commitment to the District.

Presentation of September 30, 2021 Audit Report by Carr, Riggs & Ingram

Chad Branson with Carr, Riggs & Ingram presented the September 30, 2021 audit to the Board and stated it was a clean opinion. He noted there were no proposed journal entries which is a positive reflection of the internal processes and procedures in practice at the District. Mr. Branson and Board members thanked Division Chief Wagner for overseeing the internal controls.

Commissioner Wagner motioned to accept and approve the audit as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Public Comments

None

Chief Reports

- a. Beach Safety Report – Division Chief D’Agostino advised the Board that the lifeguards are now patrolling Henderson Beach and the flag conditions at the State Park have been consistent with Beach Safety’s.
- b. Training Report – Chief Sasser reviewed the Training Report for March 2022.
- c. Inspection Report – Division Chief Taylor reviewed the Inspection Report for March 2022.
- d. Overtime Report – Chief Sasser reviewed the Overtime Report for March 2022 and noted that the District is testing this month for new hires to fill vacancies.



Review of Minutes

The minutes of the Regular Meeting of March 8, 2022 was presented. Commissioner Green made a motion to approve the minutes, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Review of Financial Report

Chief Sasser presented the financial statement for March 31, 2022. Commissioner Wagner made a motion to approve the financial statements for March 31st, as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Old Business

a. West End of District Station – Chief Sasser advised the Board that the permit has been approved for the garage and the District is proceeding to engage a surveyor to stake the property so the District can break ground. Chief Sasser noted he will bring the plot plan and funding needed for the garage for Board review and approval at the next meeting.

b. Emergency Medical Services (EMS) – Chief Sasser noted that he would like to discuss the item with individual Board members.

c. Property adjacent to 117 Crystal Beach Drive (Station 10) – Attorney DC Matthews advised the Board the District is still pursuing the property, but with multiple parties involved it is taking more time than expected.

New Business

a. Request for Proposals – 22-001 – Marine Fire/Rescue Boat – Chief Sasser advised the Board that the District received 2 (two) responses, Metal Shark Boats and Silver Ships. Chief Sasser noted that the District is in receipt of the FEMA grant which is a 75 percent grant of \$1,000,000.00. Discussion ensued between the Board and Chief Sasser on the operational needs of the District and the bid results. Commissioner Green motioned to approve Silver Ships as the Vendor of choice and allow Chief Sasser to move forward with negotiating the operational needs and price with Silver Ships, seconded by Commissioner Wilson. With no further discussion, the motion pass unanimously.

Next Meeting

Chairman Moore announced that the next special meeting is set for April 27th at 9:00 a.m. and regular meeting May 10th, 2022, at 5:30 p.m.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:30 p.m.

