

## Agenda Item

Subject: Review of Minutes – Regular meeting – July 12, 2022

Commissioners present: Rick Moore, Jack Wilson and Bob Wagner

Commissioners absent: Tommy Green, Mike Buckingham

Staff present: Chief Sasser, Division Chiefs Joe D’Agostino and Matt Taylor; Tammy Peacock

The meeting was called to order by Chairman Moore at 5:30 p.m.

### **Employee Recognitions**

Chief Sasser recognized Firefighter Holly Heidenreich for completing all required technical courses to become a part of the Technical Rescue Team and presented her with her helmet; and also recognized her for participating and completing the annual “Crossing over for Cystic Fibrosis Challenge” on a prone board, paddling 80 miles from the Bahamas to Florida. Chief Sasser announced the Promotion of Lieutenant Travis Morris to the position of Captain of the Prevention Department and thanked him for his dedication and commitment to the District.

**Presentation – Life Safety Inspection Vault (LIV) – Mr. TJ Thompson** – Captain Travis Morris introduced Mr. Thompson and gave a brief overview of how the District would benefit from a reporting system such as LIV. Mr. Thompson provided the District with an overview of LIV’s fire and life safety inspection reporting platform.


Discussion ensued on the need for an inspection reporting platform and how the District would get vendors to provide the reports needed to help with the lack of compliance with inspections and the unnecessary need to go back out for re-inspections. Commissioner Wagner noted the District could amend the current resolution to increase the re-inspection fees and requested that management bring this before the Board at the next meeting to review.

### **Public Comments**

None

### **Chief Reports**

- a. **Beach Safety Report** – Division Chief D’Agostino advised the Board that the summer has been very busy. Discussion ensued on the need to increase lifeguard presence to prevent drownings and the need for more monies to provide those services.
- b. **Training Report** – Chief Sasser reviewed the Training Report for June 2022.
- c. **Inspection Report** – Division Chief Taylor reviewed the Inspection Report for June 2022.



d. Overtime Report – Chief Sasser reviewed the Overtime Report for June 2022 and noted that three (3) of the new hires have started and one (1) will start sometime in August helping to reduce overtime.

### **Review of Minutes**

The minutes of the Regular Meeting of May 10, 2022 were presented. Commissioner Wilson made a motion to approve the minutes, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

### **Review of Financial Report**

Chief Sasser presented the financial statement for June 30, 2022. Commissioner Wilson made a motion to approve the financial statements for June 30, 2022 as presented, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

### **Old Business**

a. West End of District Station – Chief Sasser advised the Board that the walls are up, and the footer has been poured.

b. Property adjacent to 117 Crystal Beach Drive (Station 10) – Chief Sasser advised the Board that the District would prefer to close after October 1, 2022. Discussion ensued on the property value and possibility of getting another appraisal. Commissioner Wagner motioned to sign the agreement for the appraisal amount with closing to occur after October 1, 2022, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

### **New Business**

a. Budget Workshop for 2022/2023 fiscal year – Chief Sasser advised the Board he will be contacting Board members individually to discuss budgetary items prior to the next meeting.

b. Florida required performance review – Chief Sasser advised the Board that the District is required to have a performance review conducted effective October 1, 2022. Chief Sasser advised the Board that BJM CPA firm has provided the District with a proposal for services and explained their expertise in working with independent special fire districts. Discussion continued on the proposal and BJM's knowledge and qualifications. Commissioner Wagner motioned to accept BJM's proposal of \$55,000.00 to perform the scope of work, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

### **Next Meeting**

Chairman Moore announced that the next regular meeting August 9<sup>th</sup>, 2022, at 5:30 p.m.

### **Adjournment**

With no additional business to be discussed, the meeting adjourned at 7:27 p.m.

