

Agenda Item

Subject: Review of Minutes – Regular meeting – June 13, 2023

Commissioners present: Rick Moore, Tommy Green, Mike Buckingham, Jack Wilson and Bob Wagner

Staff present: Chief Sasser, Division Chiefs Joe D’Agostino, Matt Taylor, and Kathryn Wagner;
Tammy Peacock

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

Chief Sasser recognized and congratulated Fire Marshal Matt Taylor on his 20-year anniversary with the District and thanked Fire Marshal Taylor for his support of and dedication to the District. Chief Sasser congratulated Firefighter Cameron Graves for completing all required courses to become a part of the Technical Rescue Team and presented him with his helmet. Chief Sasser also introduced and welcomed new hire Firefighter / Paramedic Geoffrey Duplessis to the District, congratulated him and presented him with his Technical Rescue Team helmet for completing all required courses to become a part of the Technical Rescue Team which he accomplished prior to becoming a part of the DFCD team. Chief Sasser also welcomed Firefighter Seth Menzer (not present at the meeting) to the DFCD team.

Public Comments

None

Chief Reports

a. Beach Safety Report – Division Chief D’Agostino reviewed the Beach Safety Report for May 2023. Division Chief D’Agostino advised the Board that one of the Destin Beach Safety Lifeguards was instrumental in saving a drowning victim recently.

b. Training Report – Chief Sasser reviewed the Training Report for May 2023.

c. Inspection Report – Division Chief Taylor reviewed the Inspection Report for May 2023.

Discussion ensued on the inspections and District liability with non-compliance with re-inspections. Attorney DC Matthews noted he would look into the District’s authority and provide it at the next Board meeting.

d. Overtime Report – Chief Sasser reviewed the Overtime Report for May 2023.

e. Medical Report – Chief Sasser advised the Board the report will be provided to the Board at the next meeting.

Review of Minutes

The minutes of the regular meeting of May 9, 2023 were presented. Commissioner Wagner made a motion to approve the minutes, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

Review of Financial Report

Division Chief Wagner presented the financial statement for May 31, 2023. Commissioner Green motioned to approve the financial statements for May 31st as presented, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

Old Business

- a. West End of District Station – Commissioner Buckingham advised the Board that the City has some items they are still requesting the District complete prior to finaling the building.
- b. Dock at 127 Calhoun Avenue – Commissioner Buckingham advised the Board that they are still working with Core to get fire requirements completed to move forward.

Discussion ensued over the need for the dock to be complete prior to the arrival of the new boat and creating an RFP prior to permits being issued. Attorney DC Matthews stated it would be no issue, as long as the District disclosed the contingency of permit approval. Attorney DC Matthews stated he would work on the language prior to the District putting it out for bids.

- c. Okaloosa County Interlocal Agreement for Beach Safety and Lifeguard Services – Chief Sasser advised the Board there is one (1) item of concern that he will discuss individually with the Board prior to the next meeting so the agreement can be finalized. No action taken.

New Business

- a. State Mandated Performance Review – Chief Sasser advised the Board the performance review has been completed and will be submitted for compliance and a copy will be e-mailed to the Board.
- b. Employment Contract – Fire Chief – Chief Sasser requested the item be tabled until next month. Commissioner Wagner noted that Chief Sasser’s new pay was not retro’d back to October and would like to see the Chief receive the increase all staff members received. All Board members agreed it should be provided and retro’d back to October. No action needed.

Discussion ensued on succession planning for the District and the internal talent of District employees and how to provide career opportunities for District employees. Discussion also ensued on an award program for District employees and how to develop a program.

Next Meeting

Chairman Moore announced that the next regular meeting will be held Tuesday, July 11, 2023, at 5:30 p.m.

Adjournment

With no additional business to be discussed, the meeting adjourned at 6:37 p.m.