

Agenda Item

Subject: Review of Minutes – Regular meeting – August 8, 2023

Commissioners present: Rick Moore, Tommy Green, Mike Buckingham, Jack Wilson, and Bob Wagner

Staff present: Chief Sasser, Division Chiefs Joe D’Agostino, Matt Taylor, Barry Reed, and Kathryn Wagner

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions

None

Public Comments

None

Chief Reports

- a. Beach Safety Report – Division Chief D’Agostino reviewed the Beach Safety Report for July 2023.
- b. Training Report – Chief Sasser reviewed the Training Report for July 2023.
- c. Inspection Report – Division Chief Taylor reviewed the Inspection Report for July 2023.
- d. Overtime Report – Chief Sasser reviewed the Overtime Report for July 2023.
- e. Medical Report – Division Chief Reed reviewed the Medical Report as presented.

Review of Minutes


The minutes of the regular meeting of July 11, 2023, were presented. Commissioner Green made a motion to approve the minutes, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Review of Financial Report

Division Chief Wagner presented the financial statement for July 31, 2023. Commissioner Green motioned to approve the financial statements for July 31st as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Old Business

- a. West End of District Station – Commissioner Buckingham stated there was no update at this time.
- b. Dock at 127 Calhoun Avenue – Commissioner Buckingham stated there was no update at this time.

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- c. Okaloosa county Interlocal Agreement for Beach Safety and Lifeguard Services – Chief Sasser reviewed the agreement. Commissioner Buckingham made a motion to approve the interlocal agreement as presented, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.
 - d. Re-Inspection Fees – Attorney Matthews stated he would have something for the board at the next meeting.

New Business

- a. Audit Services – Division Chief Wagner informed that Board that they could send out a request for proposals or renew for a 1-year term the audit with Carr Riggs and Ingram for cost of \$21,850. Commissioner Buckingham made a motion to approve a 1-year extension with Carr Riggs and Ingram as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.
- b. Budget Workshop – Division Chief Wagner reviewed the 2023-2024 Preliminary Budget. No changes or adjustments were made.

Next Meeting

Chairman Moore announced that the Tentative Budget Hearing will be held on September 12th at 5:01pm and the next regular meeting will be held Tuesday, September 12, 2023, at 5:30 p.m.

Adjournment

With no additional business to be discussed, the meeting adjourned.

