

## Agenda Item

Subject: Review of Minutes – Regular meeting – September 12, 2023

Commissioners present: Tommy Green, Mike Buckingham, Jack Wilson, and Bob Wagner

Commissioners absent: Rick Moore

Staff present: Chief Sasser, Division Chiefs Joe D’Agostino, Matt Taylor, and Kathryn Wagner

The meeting was called to order by Vice-Chairman Green at 5:30 p.m.

### **Employee Recognitions**

None

### **Public Comments**

None

### **Chief Reports**

- a. Beach Safety Report – Division Chief D’Agostino reviewed the Beach Safety Report for August 2023.
- b. Training Report – Chief Sasser reviewed the Training Report for August 2023.
- c. Inspection Report – Division Chief Taylor reviewed the Inspection Report for August 2023.
- d. Overtime Report – Division Chief Wagner noted the overtime report will be provided next month.
- e. Medical Report – Chief Sasser reviewed the Medical Report for August 2023 and noted that with the graduating class, Okaloosa County EMS now has more paramedics riding on the ambulances.

Discussion ensued between the Board and Chief Sasser regarding the District’s cost and down time when one of our paramedics must ride with Okaloosa County EMS and how the District is going to approach future concerns with providing timely service to our community. Chief Sasser advised the Board that he would work with Commissioner Wilson on a strategy to move forward.

### **Review of Minutes**

The minutes of the regular meeting of August 8, 2023, were presented. Commissioner Wilson made a motion to approve the minutes, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

### **Review of Financial Report**

Division Chief Wagner presented the financial statement for August 31, 2023. Commissioner Wilson motioned to approve the financial statements for August 31<sup>st</sup> as presented, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.

### **Old Business**

- a. West End of District Station – Commissioner Buckingham stated the generator at the station is still an item on the City of Destin still has in question.
- b. Dock at 127 Calhoun Avenue – Commissioner Buckingham stated there was no update at this time.
- c. Re-Inspection Fees – Attorney Matthews reviewed the petition to the Department of Financial Services and requested Board approval to expedite. Commissioner Wagner motioned to approve the petition, seconded by Commissioner Buckingham.


Discussion ensued between the Board, Chief Sasser, and Attorney Matthews on forming an alliance with the City of Destin and notifying the City monthly of business owner(s) violations.

### **New Business**

- a. Insurance Renewal – Workers Compensation – Division Chief Wagner reviewed the renewal quote from Preferred Governmental Insurance Trust and recommended the Board approve for the period of 10/1/2023 through 10/1/2024. Commissioner Buckingham motioned to approve the renewal, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.
- b. Insurance Renewal – General Liability / Property – Division Chief Wagner reviewed the quote from VFIS and recommended the Board approve the renewal with VFIS as presented. Commissioner Wagner motioned to approve the renewal, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.
- c. Mutual Aid Agreement for the Air Force: 96<sup>th</sup> Test Wing Eglin AFB – Chief Sasser advised the Board that changes were made to the agreement for the District to have options with use of foam. Commissioner Wagner motioned to approve the agreement, with “no use of foam” and removing the indemnification and hold harmless paragraph, seconded by Commissioner Buckingham. With no further discussion, the motion passed unanimously.
- d. Impact Fees for Destin Pointe – Attorney Matthews provided the Board with a memo addressed to Chief Sasser requesting a partial refund to Destin Point Owners Association for impact fees paid to the District for an above ground pool and provided the justification for the request.

Discussion ensued between the Board, Chief Sasser, Fire Marshal Taylor, and Attorney Matthews on how the project was filed with the City of Destin, i.e., commercial, residential, etc.. Attorney Matthews noted he would do more research on the current impact fee study and provide Chief Sasser and Division Chief Wagner with recommendations. Commissioner Wagner motioned to deny the request for a 50 percent partial refund, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

- e. Request for Bids – Outboard Motors - Chief Sasser reviewed the one (1) RFP for the outboard motors. Commissioner Wagner motioned to approve Technology International Inc.’s bid, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.



f. Year-end Budget Adjustments – Division Chief Wagner reviewed the final budget adjustments for fiscal year ending 2023 and asked the Board to approve Resolution 23-08. Commissioner Wilson motioned to approve the adjustments, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

**Next Meeting**

Vice-Chairman Green announced that the Final Budget Hearing will be held on September 21, at 5:01pm and the next regular meeting will be held Tuesday, October 10, 2023, at 5:30 p.m.

**Adjournment**

With no additional business to be discussed, the meeting adjourned at 6:54 p.m.

